

## **BURTON GREEN PARISH COUNCIL**

Minutes of the meeting held at 7.30pm on Monday 15<sup>th</sup> February 2016, at Burton Green Village Hall Green Room, Hodgetts Lane, Burton Green.

**PRESENT:-** Cllr Archie Taylor (Chair)  
Cllr Tracey Grant  
Cllr Dipa Jethwa  
Cllr John Vine  
Cllr Ray Watkin  
Cllr Andy Gibbs  
Cllr Wendy Exton  
Cllr Caryll Green

In attendance: Paul Knight - Clerk to Parish Council  
Rowena Hill, WDC Cllr – from 8:30pm  
17 members of the public

**Minute 16/16 Apologies:** to receive apologies and approve reasons for absence.  
**RESOLVED:** no apologies for absence were received.

Apologies were received from Cllr John Whitehouse

**Minute 17/16 Declarations of Interest:** None received

**Minute 18/16 To approve the minutes of the previous meeting:**  
**RESOLVED:** that the minutes of the meeting held on 18<sup>th</sup> January 2016 be approved as a correct record.

**Minute 19/16 Community Reports:** To receive reports, and agree any action, from:

**19.1 County Councillor – Kenilworth Abbey:** No report

**19.2 District Councillor/s:** Cllr Rowena Hill, advised that a key vote on the Local Plan was due to be held on 24<sup>th</sup> February and that Stratford District Council has expressed an interest in being part of a unitary authority.

**19.3 Burton Green C of E Primary School:** Cllrs Watkin and Jethwa – liaison with school ongoing but nothing substantive to report this month.

**19.4 Burton Green Village Hall Committee:** Deidre and Cllr Jethwa reported that the Committee will ensure that the development of the new village hall will be undertaken on an eco-friendly and sustainable basis. It was reported that £658 had been raised to fund a high capacity oven and a quiz night due to be held on 27<sup>th</sup> February was promoted.

**19.5 Burton Green Residents Association:** Mary Webb reported on recent road repairs.

**19.6 Kenilworth Greenway Trust:** no report

**19.7 HS2:** Final report from the Select Committee due at the end of the month and then the process passes to the House of Lords.

**19.8 Warwick University:** Cllr Grant reported that 20mph signs had been installed around the University and that a speed gun will be used to assess compliance; that the new Vice Chancellor Stuart Croft had been appointed, and that a real ale festival would be held in the coming weeks.

**Minute 20/16 Public Participation:** the public were given the opportunity to raise questions and express views for consideration by the parish council. A discussion was held regarding housing and the implications of the Coventry Local Plan. Peter Stanworth put forward the motion that the Parish Council review the decision by the previous Parish Council to support Burrow Hill Nursery as the preferred site.

**RESOLVED:** The council agreed to review the decision by the previous Parish Council to support Burrow Hill Nursery as the preferred site at the next meeting.

**Minute 21/16 Red Lane Play Area:** to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the Red Lane play area

**RESOLVED:** Paul to assemble the evidence required to enable the Council to make a decision on the adoption process aware of the full implications, including insurance, maintenance and health and safety matters.

**Minute 22/16 Gritting:** to discuss and agree matters relating to gritting across the parish

**RESOLVED:** The Chair to contact Solihull Council to request an additional gritting bin be provided at the corner of Hodgetts and Cromwell Lane.

**Minute 23/16 Levan:** It was reported that Levan had made a positive contribution to the HS2 hearing. It was also considered important that housing units provided on the site contributed to the number provided as part of the Local Plan.

**Minute 24/16 HS2:** to discuss and agree any matters relating to HS2.  
Nothing to add to discussion covered under Community Reports.

**Minute 25/16 Housing:** to discuss and consider matters relating to the parish council's approach to housing:

**25.1 Neighbourhood Plan** There was further discussion regarding the implications for the parish of housebuilding associated with Coventry City Council's Local Plan.

**RESOLVED:** The Chair was authorised by the agreement of the parish council to seek responses from residents to proposals specified in the Coventry Local Plan to develop land for housing on the border of Cromwell Lane and Solihull District and development associated with the Warwick District Local Plan to develop land for housing off Westwood Heath Road.

**Minute 26/16 Notice Board:** to discuss and agree Burton Green Primary School having a dedicated part of the notice board for their own use.

**RESOLVED:** it was agreed that keys would be made available for others organisations to use and that Cllr Jethwa and the Chair would be provided with keys to enable other organisations to use the notice board at short notice.

**Minute 27/16 Finance:**

**27.1: To consider and approve accounts for payment.**

**RESOLVED:** Cheques to be signed and approval provided for the following payments.

Cheque	Creditor	Purpose	Amount
288	Made in Burton Green	Attendance of Clerk at Regional Roadshow on	£260.00

		25 <sup>th</sup> November 2015	
289	Burton Green Residents Association	Part payment of grant funding towards speedgun to cover previous underpayment	£19.40
290	Warwick District Council	Election expenses for May 2015	£450.00
291	Paul Knight	February salary and 18.5 hours of overtime completed in January 2016	£386.93
293	Paul Knight	Office costs, expenses and mileage costs	£144.40
294	Paul Knight	Tax refund paid to cover HMRC payment made by clerk for October, November and December 2015	£470.32
Tel banking	HMRC	February payment	96.60

**27.2 To approve grant of Burton Green Residents Association for £19.40 towards the cost of calibrating the speedgun (£100 agreed at January meeting but the actual grant applied for was £19.40 – this application if agreed completes the grant allocation in full).**

**RESOLVED:** The further payment was agreed

**27.3 To consider an application from Burton Green Residents Association for a grant towards the cost of producing a display showing life in Burton Green in the year of the Queen's birth.**

**RESOLVED:** The application was agreed.

**27.4 To review and complete Parish Council Risk Assessment**

**RESOLVED:** The risk assessment for 2015/16 was approved.

**27.5 To update and approve council asset register**

**RESOLVED:** The asset register for 2015/16 was approved

**Minute 28/16 Communications: to receive and discuss communications received (and comment/action if appropriate)**

Communications received circulated to Cllrs.

**Minute 29/16 Councillor's reports and items for future Agenda:**

It was observed that the bus shelter was in need of a clean.

**RESOLVED:** This to be raised as an agenda item at the next meeting.

A discussion was held on the content of the annual parish meeting which is to be held on Friday 29<sup>th</sup> February.

**RESOLVED:** It was agreed that the format of the Annual Parish Meeting including the possibility of providing refreshments be considered at the parish meeting in March.

**Minute 30/16 Training: to discuss and agree training matters:**

Nothing to report.

**Minute 31/16 Planning: to discuss and agree any responses to planning matters**

Cllr Green reported that the only planning application made in the preceding month had been withdrawn so all quiet on the planning front.

**Minute 32/16 Date of Next Meeting:** 21<sup>st</sup> March 2016, 7.30pm at Burton Green Village Hall.