

**Minutes of the meeting of Burton Green Parish Council
Held on Monday 15 September 2014 at 7.00pm
at Burton Green Village Hall**

CLLRS present: Vaughan Owen (Chair)
 Ian Cox
 Adrian Hickinbottom
 Marlene Hills
 Ian deWorringham (Vice-Chair)

In attendance: Cllr Ann Blacklock
 Cllr George Illingworth
 Cllr John Whitehouse
 Claire Turner (Clerk)

143/14 Apologies

Apologies were received and accepted from Cllrs Stewart and Langton.

144/14 Declarations of interest

- (a) Reminder to update interests
- (b) No interests declared in agenda items

145/14 Minutes of the previous meeting

RESOLVED: that the minutes of the previous meeting held on 18 August 2014, having been circulated and read, be signed as a correct record

146/14 David Lowe, Warwickshire County Council

Presentation from David Lowe, Principal Ecologist at Warwickshire County Council. David Lowe covered the work of his team, the range of data and information they collect, what is available to the Parish Council, and how it ties in to the planning process.

147/14 Conservation

It was agreed to defer this item to the next meeting. The clerk will liaise with David Lowe to obtain the data relevant to Burton Green.

148/14 Public participation

The Chair suspended Standing Orders and opened for public participation. Rona Taylor requested that the Parish Council look into who owns the air raid shelter on Red Lane, and if someone can trim the ivy covering it. It is unclear who owns it. Cllr Illingworth stated that Warwickshire County Council trimmed the ivy last time as it is also a bus shelter. The clerk will investigate further. Rona Taylor also mentioned that the consultation period for the Green Energy planning application had been extended. The clerk also received a letter on the day of the meeting with the same information. Rona Taylor also fed back information about a parish plan youth forum event held the previous Friday. There was great enthusiasm for a mobile youth club. Cllr John Whitehouse gave a further update on this; he is hoping that Burton Green will be one of the first communities to benefit from a joint initiative of the Kenilworth Centre and

Hampton in Arden Church Group who have a bus to provide a mobile youth centre. The Chair closed public participation and restored Standing Orders.

149/14 HS2

149.1 The response to the HS2 Property Consultation was agreed with the following amendments add 'Green', add 'fair compensation is guaranteed under article 8 of the EU Convention on Human Rights', and business 'es and farms', and delete 'HS2 and the government.

RESOLVED: to submit a response to the HS2 Property Consultation amended as agreed

149.2 Cllr Owen will attend the event on 30 September. The Select Committee visit will be on 7 October. Rona Taylor had been made aware of a draft timetable but the Parish Council had not been notified formally. The clerk will request full details and that the committee meet representatives of the Parish Council.

150/14 Parish Plan Action Plan

There was a discussion about how to take forward the assigned actions in the Parish Plan with councillors raising concerns about how much time they have available. Cllr Langton has agreed to look after Sections 3 and 7. Cllr Hickinbotton will look through the rest of the items and gradually put them on meeting agendas to progress.

151/14 Flood

The clerk will speak to Warwickshire Prepared and Warwickshire County Council to get the latest templates for an Emergency Plan and a Householder Emergency Plan.

152/14 Updates

152.1 Warwickshire Police

PCSO Craig Ricardo was unable to attend but asked to be updated with any issues. The clerk has forwarded on details of a break in and air rifle incident. Cllr Owen reminded people to make sure they get incident numbers when reporting things to the police so they can be followed up if necessary.

152.2 County Council – Kenilworth Abbey - John Whitehouse

Cllr John Whitehouse passed on an apology from the officer in charge of the changes to speed limits. The project will take longer than first advised and there is currently no fixed date for completion. Warwickshire County Council boundaries are being reviewed and the Local Government Boundary Commission has made their recommendations which are now open for consultation. The deadline is 3 November.

152.3 District Councillors – Kenilworth Abbey

Cllr Ann Blacklock mentioned that there are concerns about the Warwick Local Plan and whether the numbers used accurately account for future population growth. But it needs signing off urgently as there is currently no plan in place. She also said that Warwick District Council now has a Health Scrutiny Sub Committee. The council also now has two Children's Champions, and senior officer and two senior councillors who will prioritise children's interests and look at the impact of all WDC policies on children and young people. Cllr George Illingworth raised two issues to be aware of: a committee

meeting on 18 September to resolve parish council boundaries; however the Local Government Boundary Commission recommendations confuse things; and Coventry's Local Plan and their plans to look for sites outside of their area to meet the housing need for their population. Cllr John Whitehouse added that in light of recent revelations in Rotherham, Warwickshire County Council is reviewing all relevant processes and procedures to avoid complacency.

152.4/14 Link Councillor with Burton Green C of E Primary School

The first meeting of the new governing body took place last week. The Chair is from Leek Wootton School. Currently there is an imbalance of governors because of the differing statuses of the separate schools, this will be resolved over time and a full governing body will be in place

152.5/14 Link Councillor with Burton Green Village Hall Committee

The Village Hall Committee has met two architects. A combined visit to Woolston is planned. The Hall recently held a very successful produce show.

152.6/14 Link Councillor with Burton Green Neighbourhood Watch

Residents need to be mindful of what is happening in nearby areas and be vigilant. Cllr deWorringham has again been targeted with a phishing scam. It was agreed to put an advisory article in the next Bugle with advice for people with outside letter boxes, particularly if they are company directors.

152.7/14 Link Councillor with Burton Green Residents' Association

The Residents' Association has held a number of successful events. The next event is a WW1 commemorative tea on 28 September. The AGM is on 6 October and everyone is welcome.

152.8/14 Link Councillor with Kenilworth Greenway Trust

The Bank Holiday event was very successful, raising over £500. The Greenway Trust is chasing HS2 about their plans for the Greenway diversion. Cllr Whitehouse is going to formally request that the select committee meets representatives of the Greenway Trust when they come to Burton Green.

152.9/14 Link Councillor with HS2

The HS2 Action Group met a couple of weeks ago. Andy has issued an information flyer along with deliveries of the consultation and guidance document.

153/14 Progress reports

153.1 Le Van site

There are still issues at the Le Van site. The parish council is keeping a close eye on them.

153.2 Aircraft Noise

The parish council is not getting reports of aircraft noise so will not be taking any further action on this issue.

153.3 Red Lane Play Area

Warwick District Council is considering the parish council's request that the Red Lane play area including equipment and land be transferred to the parish council.

- 153.4 Green Energy Solar Farm application
Covered under public participation

Standing Orders were invoked to extend the meeting for 30 minutes to allow the agenda to be completed.

RESOLVED: Councillors unanimously agreed to invoke Standing Orders accordingly.

- 153.5 Noticeboard

The clerk will request three quotes for a new noticeboard so that a decision can be made at the next meeting.

154/14 Planning

Planning application – Dixon's Barn, Westwood Heath Road

RESOLVED: To formally object to the planning application submitting the text drafted by Cllr Owen.

155/14 Communications

Members received details of communications as detailed in Appendix A. The clerk will check whether Cllr Langton can attend the WALC AGM.

156/14 Councillors reports and items for future Agenda

No reports and no future agenda items.

157/14 Finance

The following accounts for payment were approved:

C Turner	Clerks salary September	£302.72
C Turner	Office allow, internet all, reimbursements	£99.34
Warks CC	Pension Contributions	£78.80
Cllr Hills	Parking for HS2 meetings	£6.60

158/14 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 20 October at Burton Green Village Hall.

159/14 Closure of Meeting

The meeting closed at 9.50pm

Signed (Chair)

Date

Communications reporting at September 2014 meeting

	Date		From:	Title	Purpose
1	18/8/14	T	Turley planners	Phone call	Planning consultancy working for David Wilson Homes, interested in a site to the south of Westwood Heath Road and east of Cromwell Lane. Want to present at a future meeting
2	18/8/14	E	Warwickshire Health and Wellbeing Board	Consultation - Warwickshire Health and Wellbeing Strategy	We would like your help in developing the Warwickshire Health and Wellbeing Strategy for 2014 – 2019 . Closing date 29 September
3	19/8/14	E	Liam Donofrio, WDC Planning	Dixons Barn, Westwood Heath Road	Consultation on a planning application to convert a barn to a dwelling house
4	19/8/14	E	Cheryl Bridges, Office of Police and Crime Commissioner	Recruiting a Community Safety Ambassador	Can we advertise the role of Community Safety Ambassador (sent to Paddy)
5	18/8/14	E	Cllr Ann Blacklock	LE VAN Red Lane, Burton Green	Fwd email sent to Rajinder Lalli about Le Van site concerns
6	19/8/14	E	Cllr Ann Blacklock	Le Van Caravan Pakr, Red Lane, Burton Green	Fwd email sent to Martin Brooks who oversees caravan licences outlining concerns about Le Van site
7	19/8/14	E	Gurdeep Reyat	Weekly list in parish order for 11 th – 17 th August, 2014	List of planning applications entered onto the system
8	19/8/14	E	committee@warwickdc.gov.uk	Planning Committee- Summary of Decisions	Summary of decisions from Planning Committee meeting on 19/8/14
9	20/8/14	E	Graham Lock, Berkswell PC	[HS2Action] URGENT – 16 th September Visit – BERKSWELL - HANDSACRE	Email to make us aware of the proposed Committee schedule for 16/9/14 and to coordinate a response
10	20/8/14	E	PSMA	PSMA Regional Events 2014	Invite to PSMA regional events, nearest is Warwick on 2 October
11	20/8/14	E	Melissa Hoskings, Severn Rivers Trust	Warwickshire Avon Public Workshops	Invite to workshops being held to look out how to

					improve the Warwickshire Avon. 23/9/14 and 30/9/14 (forwarded to paddy)
12	29/8/14	E	Cllr Illingworth	2014/1212	Copy of WDC response to solar farm planning application and Cllr Illingworth's too.
13	28/8/14	E	Terry Hayes	Objection to Nailcote Solar Farm	Copy of the Residents' Association objection to eh solar farm
14	1/9/14	E	Graham Lock	[HHAG1] Visit 16 th Sept	Fwd of committee schedule for 16 Sept which had not been revised.
15	1/9/14	E	Graham Lock	High Speed Rail (London – West Midlands) Bill Select Committee (Commons): latest update	Link to statement by Chair of Select Committee with programme for next visit
16	2/9/14	E	Planning@solihull.gov.uk	Confirmation of receipt of our objection to the Nailcote Solar Farm planning application	Confirmation of receipt of our objection to the Nailcote Solar Farm planning application
17	2/9/14	L	Chair of WDC	Invites	Chairman's Charity Jazz concert 29/11/14
18	2/9/14	L	WALC	AGM information	Two copies of WALC annual report and invite to AGM 4/11/14 7.30pm Shire Hall
19	2/9/14	E	WALC	Upcoming events	List of forthcoming events
20	2/9/14	E	Southern Area Team, WDC	Launch of 2015-15 Autumn Round of Warwick District Council's Small Grants Scheme	Grants of up to £1000 to provide new opportunities/activities for local people and to promote community involvement (forwarded to paddy)
21	2/9/14	E	Committee@warwickdc.gov.uk	Standards Committee meeting on 9 September 2014	Link to the agenda and reports for the meeting
22	2/9/14	E	Anya Ward, Office of Police and Crime Commissioner	Monday 15 th September – Public Scrutiny Meeting	Details, agenda and papers for the meeting
23	2/9/14	E	Vic BGVH	Key Safe Code	New code and warning of price rise
24	3/9/14	E	Gurdeep Reyat	Weekly list in parish order for 25 th – 31 st August, 2014	List of planning applications entered onto the system
25	3/9/14	E	Manoj Sonecha WDC	Sports Development Evening	Sports Development Evening 13/10/14 (forwarded to paddy)

26	4/9/14	E	Rona Armstrong, WDC	Community Forums	Chair of Council will attend forthcoming community forums including Kenilworth on 8/12/14
27	5/9/14	E	Liam Donofrio, WDC	Dixons Barn, Westwood Heath Road	Granted an extension so the response can be agreed on 15/9/14
28	5/9/14	E	Michael Rogers, WCC Highways	Temporary Road Closure – D5072 Cryfield Grange Road, Kenilworth/Stoneleigh	Notification of road closure from 6-10 October 2014
29	8/9/14	E	Phil Hopkinson, WDC	Sports ground – Coventry Sporting Kirby Corner – planning concerns	Request for an update on planning issues
30	8/9/14	E	Local resident	Bungalows- Cromwell Lane 408 to 416	Request for support to remind people that the woods and bungalows are private property and should not be entered.
31	8/9/14	E	Kate Launchbury	SOCIAL ENTERPRISE & FUNDING INFORMATION	Details of 12 hours of free business advice for Social Enterprises (forwarded to Paddy)
32	8/9/14	E	CSW Superfast Broadband	CSW Broadband Update – September 2014	Latest news and request to take part in consultation
33	9/9/14	E	Anya Ward, Office of Police and Crime Commissioner	Monday 15 th September – Public Scrutiny Meeting	Details, agenda and papers for the meeting
34	10/9/14	E	Notts Sport	Fast Track Funding for MUGAs	Notts Sport and Timber play offer to create a bespoke Multi Use Games Area
35	10/9/14	E	Southern Area Team	WCC Community Computers 2014	Scheme for local based community or voluntary organisations to apply for council surplus laptops
36	10/9/14	E	committee@warwickdc.gov.uk	Documents are ready for Planning Committee meeting on 16/09/2014	Documents are ready for Planning Committee meeting on 16/09/2014
37	10/9/14	E	Gurdeep Reyat	Weekly list in parish order for 1 st – 7 th September, 2014	List of planning applications entered onto the system
38	10/9/14	E	Alison Hodge	Electoral Review of Warwickshire CC Draft Recommendations	The Local Government Boundary Commission for England has published draft recommendations for Warwickshire County Council. There is a

					consultation running until 3/11/14.
39	10/9/14	L	Grant Thornton	Audit for the year ended 31 March 2014	Audited annual return for Burton Green Parish Council. Copy of notice of Conclusion of Audit to be displayed.
40	10/9/14	E	John Whitehouse	Invitation to a special event: "theKenilworthCentre – the next chapter"	Event on 8/10/14 at 7.30pm.
41	11/9/14	E	Gillian Friar	Warwick District Community Governance Review	Meeting 18/9/14 at 3.30pm to discuss final recommendations for parish boundaries
42	11/9/14	E	Chris Makasis	Recreation Ground at Red Lane, Burton Green	Confirmation received our request and has forwarded to relevant departments
43	11/9/14	E	Dave Blakeman	Lions Quarterly Briefing	Update from Balsall Common Lions Club.
44	12/9/14	E	Warwick Walc	Warwick WALC Meeting Reminder 17 th September	Warwick WALC meeting 17/9/14. Phil Evans from WCC will be there.
45	12/9/14	E	Trevor Seeley	Roadworks around the Warwick University campus	Update from Coventry City Council. Gibbet Hill will partially reopen in early October. The southbound lane will not be open until early November