

**Minutes of the meeting of Burton Green Parish Council
Held on Monday 16 June 2014 at 7.30pm
Burton Green Village Hall**

Cllrs present: Vaughan Owen (Chair)
Ian Cox
Adrian Hickinbottom
Marlene Hills
Marcus Stewart
Ian deWorringham (Vice-Chair)

Chris Langton (joined the meeting)

In attendance: Cllr Ann Blacklock
Claire Turner (Clerk)

89/14 Signing of Chair's Declaration of Office

Cllr Owen signed the Chair's Declaration of Office. It was counter signed by the Clerk

90/14 Apologies

Cllr John Whitehouse sent his apologies.

91/14 Public participation

The Chairman suspended Standing Orders and opened for public participation. Chris Langton asked about Warwick District Local Plan and green belt boundaries, raising the issue of inconsistency in Burton Green and asking about the parish council's response to consultation. The clerk agreed to check the council's submission. Cllr Anne Blacklock explained that this stage of consultation was about the soundness of the plan rather than the detail.

The Residents' Association has prepared a detailed case against the proposed solar farm at Nailcote Farm. All councillors have been sent the document. Both Cllrs Cox and Owen explained that the parish council will have to wait until a formal planning application is submitted before the parish council can consider its response. Councillors recognised the hard work and effort the Residents' Association have put into their document.

Deidre Vernon reminded everyone that Made in Burton Green is in two weeks time, 28 and 29 June.

Chris Langton also gave an update on the timetable for HS2 petitions to be heard by the Select Committee, and explained that there have been questions raised about the need for encrypted emails. Mr Langton will ask Andy Gibbs to forward round more details on Paddy's Loop, and the clerk will also forward round information from Cllr Hills received from the clerk to parliament.

Chris Langton updated the meeting on the situation at the Peeping Tom pub with its lease and ownership. Due to the uncertainties faced the clerk will find out more information about registering it as a village asset, what is involved and what the implications would be.

Chris Langton also requested more information about item 30 on the communications log from May's meeting. This was the 'Additional Provision' letter from HS2.

The Chairman closed public participation and restored Standing Orders.

92/14 Declarations of Interest

- 92.1 Cllrs Owen and Hickinbottom signed their Declaration of Pecuniary Interest (DPI) Forms. Cllrs Stewart, Hills, and deWorringham filled out and signed their DPI forms.
- 92.2 There were no interests declared
- 92.3 There were no requests for dispensations.

93/14 Minutes

RESOLVED: To approve the minutes of the previous meeting with the following amendments: Cllr Ian Cox was present, amend item 76/14 to read Blacklock not Blackmore, add 'additions' to the first line of the second paragraph of item 80/14.

It was agreed to reorder the agenda to move items 7 and 8 to follow item 18.

94/14 Appointment of a new Councillor

Councillors requested paper voting slips for this item. The clerk, with Cllr Ann Blacklock as an independent witness, counted the votes.

RESOLVED: Chris Langton will be co-opted to the council having received a majority of the votes.

Chris Langton signed his declaration of office, which was countersigned by the clerk.

Cllr Chris Langton joined the meeting.

95/14 Community Reports

- 95.1 Warwickshire Police – No report from the police. Cllr Owen updated that Pete King is leaving and his replacement is called Trent. Cllr Owen added that nationally PCSO funding is coming to an end but the Warwickshire Chief Constable does not intend to make cuts locally for the foreseeable future and is hoping to recruit more special constables
- 95.2 County Council – Kenilworth Abbey - John Whitehouse
Cllr Whitehouse sent his apologies

95.3 District Councillors – Kenilworth Abbey

Cllr Blacklock reported that Warwick District Council has received a flood of anti-social parking complaints and that one possible solution to consider is the installation of bollards on pavements. She also said that Warwick District Council will shortly be voting on moving to different premises.

95.4 Link Councillor with Burton Green C of E Primary School

Cllr Hickinbottom reported that Year 6 pupils have gone to France with their counterparts from Leek Wootton. This is the first joint trip and the first time Burton Green Primary School pupils have gone abroad on a school trip. The summer fayre is coming up soon.

95.5 Link Councillor with Burton Green Village Hall Committee

Cllr Hickinbottom reported that the Village Hall Committee has met with HS2, they will pay for a like for like replacement and architects fees. A meeting with the architect has been arranged for September. Cheryl Wall would like to meet Cllrs Owen and Hickinbottom in advance for parish council input. Forthcoming events are a summer BBQ on 12 July and the produce show on 7 September.

95.6 Link Councillor with Burton Green Neighbourhood Watch

No report

95.7 Link Councillor with Burton Green Residents' Association

The clerk reported that the Residents' Association are applying for a grant to help fund their World War One commemoration event in September; are collecting £3 subs from residents; have delivered the Bugle; had a very successful Jazz evening on 14 June; have prepared their opposition to the proposed solar farm; and have reported pot holes and requested hedge cutting. The post box is now repaired.

95.8 Link Councillor with Kenilworth Greenway Trust

Cllr Hills said that the Greenway Trust have ordered four benches and will shortly be agreeing exactly where to place them, and that the AGM will be on 19 June at the Kenilworth Centre.

95.9 Link Councillor with HS2

RESOLVED – Cllr Langton will become the HS2 link councillor

96/14 Progress reports for information

96.1 Le Van Site

Warwick District Council (WDC) has asked for more information about the number of vans at the site and their layout. The clerk will seek clarification from WDC about the number of vans allowed on the site under their licence.

96.2 Aircraft noise

Cllr Owen explained the current trail from Birmingham Airport, the details of which are on the parish council website. He repeated his request for people to report noisy aircraft to allow the parish council to build up evidence of any issues. The Chair suspended standing orders to allow Terry Hayes to participate. Mr Hayes explained how close aircraft should be able to fly to their path and the circumstances under which they might deviate including avoiding other aircraft and weather conditions particularly thunder storms. The Chairman closed public participation and restored Standing Orders. Cllr Langton has been logging issues and will forward his information to Cllr Owen. It was agreed that the clerk will re issue the request for information and include details from Cllr Langton about a website to identify planes.

96.3 Red Lane play area

The draft contract was agreed to be too onerous. There was a discussion about exactly what had been agreed previously with Warwick District Council, and also about the current state of the playground. The clerk will request amendments to the contract and also produce a report looking at the costs and benefits of taking over the asset so that a final decision can be taken on whether to proceed.

96.4 Green Energy

Green Energy has had a pre-application meeting but no details have been forwarded. No other update from the company.

96.5 Hedgerow

Warwick District Council has requested details of rough dates of potential planning issues at the site. Cllr Owen will help the clerk to compile this.

97/14 HS2

Further to the public participation discussion, Cllr Stewart confirmed he has had notification that the council's petition has been successfully lodged and that he has been asked to set up an encrypted email. Cllr Hills went through the likely timetable for hearing petitions and details so far of the Additional Provision part of the process. Councillors discussed the need to keep an eye on empty properties and the Chair asked Cllrs Hills and Langton to monitor any issues and update the council.

98/14 Parish Plan Action Plan

RESOLVED: To separate all actions linked to the Neighbourhood Plan, and delegate those to the Neighbourhood planning Committee.

RESOLVED: To consider the remaining items at the next meeting and assign lead councillors and timescales for each one.

99/14 Roadworks and Road Closures

Cllr Owen gave an update on the forthcoming roadworks which include the closure of Gibbet Hill Road.

100/14 Finance

The following accounts for payment were approved subject to the training course attendance being agreed in agenda item 17:

C Turner	Clerks salary June	£302.72
C Turner	Office allow, internet all, reimbursements	£86.00
Warks CC	Pension Contributions	£78.80
Warwickshire Training Partnership	Chairmanship Training	£30.00

101/14 Planning

101.1 Planning application – Lark Wood, Hollis Lane

No observations.

101.2 Planning application decisions

Notice board – Application granted

The Small Holding, Red Lane – Application refused

The clerk was asked to contact Warwick District Council to find out if enforcement action would now be taken.

102/14 Communications

Members received details of communications as detailed in Appendix A. More details were requested about item 8 request for information from John Webb. This will be covered under the Website/Communications item. Cllr Owen will be at the 'Working Together for the Communities and People of Warwickshire' event on 14 July.

103/14 Training Dates

RESOLVED: The clerk will attend Cilca Training on 8 July. Cllrs Owen and de Worringham will attend Chairmanship Training on 28 June. Cllr Owen will attend Pension briefing on 18 September.

Standing Orders were invoked to extend the meeting past 9.30pm to enable the Agenda to be completed.

RESOLVED: Councillors unanimously agreed to invoke Standing Orders accordingly

104/14 Standing Orders

RESOLVED: To defer this item to the next meeting

105/14 Financial Regulations

RESOLVED: To approve the draft financial regulations as circulated with the following amendments:

- 1.14 separate out approve any grant
change £5000 to £50
- 4.1 Change £5000 to £50
Remove a duly delegated committee
Change below £500 to £50
- 4.5 Add limit of £500
- 5.4 Add 'and give details of such to councillors in advance where possible.'
- 5.8 Change £5000 to £50
- 6.4 Remove square brackets third line
- 6.17 line 3 the clerk and the chair or vice chair or substitute
- 14.2 change £250 to £50 (moveable asset)

106/14 Councillors reports and items for future Agenda

No reports. Items carried forward: website, could all councillors please have a look at the website and review what works and doesn't, what could be added or removed.

107/14 Date of Next Meeting

The next meeting of the Parish Council will be held on either Tuesday 15 or Wednesday 16 July depending on the availability of Westwood Heath Church as a venue.

108/14 Staffing Matters

There was a discussion about the clerk's hours and time spent on various tasks, and that the item will be reconsidered in the Autumn.

109/14 Closure of Meeting

The meeting closed at 10.20pm

Signed (Chair)

Date

APPENDIX A

Communications reporting at June 2014 meeting

	Date		From :	Purpose
1	19/5/14	E	Louise Best	Internal Audit report
2	19/5/14	E	Christopher Cresswell	WCC HS2 petition
3	19/5/14	E	Graham Lock	SMBC and WCC HS2 petitions
4	19/5/14	E	Cllr Hills	Greenway HS2 petition
5	19/5/14	E	Jenny Bevan	Via website – Does Burton Green have a village hall? Clerk replied
6	20/5/14	E	Chris Langton	Aircraft noise follow up
7	20/5/14	E	Michael Coker	WDC have no powers re aircraft noise
8	20/5/14	E	John Webb	Request for summary to put on Burtongreen.com
9	20/5/14	E	Gurdeep Reyat, WDC	Planning applications entered on the system last week order
10	21/5/14	E	WDC Planning	Planning committee documents for 27/5/14
11	22/5/14	E	Alison Hodge	WALC Newsletter plus Briefing Morning for Chairmen
12	22/5/14	E	Cllr David Skinner via Cllr Hills	Possibility of a new bus stop near Woodleigh Road
13	23/5/14	E	WDC Planning	Addendum for 27/5/14 meeting
14	24/5/14	E	John Whitehouse	Kenilworth Centre AGM – 17 June 2013 7.30pm
15	27/5/14	E	Southern Area Team	Overview and Scrutiny - Consultation for suggested topics – event end July
16	27/5/14	E	WDC Planning	Further documents for 27/5/14 meeting
17	27/5/14	E	Jane Coates	Leamington Town Council grant scheme
18	27/5/14	E	Sacha Barnes	Community Flood Resilience Workshop – 3 June
19	27/5/14	E	Deidre Vernon	Made in Burton Green information
20	27/5/14	E	WCD Planning	Summary of Decisions from 27/5/14
21	28/5/14	E	Rajinder Lalli	Request for more information about Le Van site
22	28/5/14	E	Jane Coates	Kenilworth Community Forum 2 June 7pm
23	28/5/14	E	Southern Area Team	Leamington Looks Back
24	28/5/14	E	Robert Mason	Existing Lawful Development is REFUSED for The Small Holding, Red Lane
25	2/6/14	E	Kirstin Kane, Birmingham Airport	Information about flight path trial. Uploaded to website
26	29/5/14	E	Alison Hodge	Issues with regard to the National Policy Planning Framework
27	29/5/14	E	Emma Spandley	Advertisement Consent is GRANTED for: Erection of a notice board at Grass verge in front of 281 and 283 Cromwell Lane

28	30/5/14	E	Manoj Sonecha	Badminton England offering kit to village halls. Forwarded email to BGVH
29	2/6/14	E	Flight Path Protection Team, via Cllr Owen	Information about Flight Path Protection Team and volunteering to help them out
30	2/6/14	E	Gurdeep Reyat	weekly list parish order for 19th - 25th May, and 26th May - 1st June, 2014
31	2/6/14	E	Alison Gregory	Training Dates
32	3/6/14	E	Helena Obremski	Planning application for Lark Wood, Hollis Lane, CV8 2JX
33	3/6/14	E	Southern Area Team	Police and Crime panel Annual Report
34	4/6/14	E	Green Dragon Co Farm	Orchard Planning Workshop
35	5/6/14	E	Jane Coates	WW1 Commemoration Grants, deadline extended
36	5/6/14	E	HS2 Ltd via Cllr Stewart	Petition acknowledgement
37	5/6/14	E	Terry Hayes	RA draft arguments and petition against proposed Nailcote Solar Farm
38	9/6/14	E	Gurdeep Reyat	Weekly Parish list for 2-8 June
39	10/6/14	E	Green Energy	Pre-application meeting later this week
40	10/6/14	E	Southern Area Team	Community Forum Survey – deadline end July
41	11/6/14	E	Alison Hodge	WCC Open Dialogue event 14 July 2014, Underground Drilling Access Consultation, Pensions for council employees
42	13/6/14	E	Alison Hodge	WCC event 14/7/14, Underground drilling, pensions
43	13/6/14	E	Sarah Shalgosky	What people like/don't like about campus. Event Ramphal Building on Wednesday 18 June from 3-6pm and outside Senate House on Thursday 19 June from 1-7pm.