

## **BURTON GREEN PARISH COUNCIL**

Minutes of the meeting held at 7.30pm on Monday 16 November 2015, at Burton Green Village Hall Green Room, Hodgetts Lane, Burton Green.

**PRESENT:-** Cllr Archie Taylor (Chair)  
Cllr Tracey Grant  
Cllr Caryll Green  
Cllr John Vine  
Cllr Dipa Jethwa  
Cllr Ray Watkin

In attendance: Paul Knight - Clerk to Parish Council  
John Whitehouse, WCC Cllr  
George Illingworth, WDC Cllr  
Rowena Hill WDC Cllr  
Cllr Michael Doody, Chairman of Warwick District Council  
11 members of the public

**Minute 106/15 Apologies:** to receive apologies and approve reasons for absence

**RESOLVED:** apologies for absence were received and approved from Parish Councillors Andrew Gibbs and Wendy Exton.

**Minute 107/15 Declarations of Interest:**

There were no declarations of interest.

**Minute 108/15 To approve the minutes of the previous meeting:**

**RESOLVED:** that the minutes of the meeting held on 19<sup>th</sup> October 2015 be approved as a correct record with the following minor amendment; in 90.5 Cllr Jethwa was nominated as the parish council representative to the Village Hall Committee.

Cllr Michael Doody, Chairman of Warwick District Council, addressed the meeting on various matters including the Local Plan and its implications for housing across the district; the potential for Warwick District Council to become part of a combined authority; the use of an Offchurch location to house refugees from Syria crisis; financial implications arising out of the New Homes Bonus and the reduction in income anticipated in the Comprehensive Spending Review, and the potential move of the district council HQ to the current Covent Garden Car Park site.

**Minute 109/15 Community Reports:** To receive reports, and agree any action, from:

**109.1 Warwickshire Police:** No report received.

**109.2 County Councillor – Kenilworth Abbey:** Cllr Whitehouse provided the county perspective on the following:

- County voted against joining the proposed West Midlands Unitary Authority but that combining authorities with the potential to devolve powers from Central Government was still very much on the agenda:
- That forthcoming franchise opportunities linked to the West Midlands Rail Authority offered opportunities for bids that the county was viewing with interest:

- That county had petitioned on traffic/transport issues to secure improvements to the Stoneleigh Road, A46 junction before works commence on HS2:
- That the county Ecologist David Lowe was taking HS2 to task over what he believed to be improperly conducted ecology impact assessments:
- The budget round was cause of concern with expectations of 30% savings being required and anticipated pressures in areas such as social services, care for children and school transport where previous significant savings had still to be realized from the previous round of savings:
- Engineers are due to implement signage changes on Red Lane.

**109.3 District Councillor/s:** Councillor George Illingworth arrived 8.10 pm: district council issues covered in Chairman's address.

**109.4 Burton Green C of E Primary School:** a discussion was held on the issue of strengthening links to the school and the possibility of formalising links with the governing body. Parish councillors were asked to present on local democracy and the role of the parish council to year 6 pupils. Forming local links was considered to be important between school and parish council given the lack of a church within the parish, although it was thought that the parish council had previously established links with St Nicholas Church in Kenilworth.

**RESOLVED:** that Cllr Watkin be the parish council's link councillor with the school and that Cllrs Jethwa and Watkin present to year 6 pupils on the subject to local democracy and the role of the parish council. Cllr Whitehouse volunteered to provide the county perspective if called upon.

**109.5 Burton Green Village Hall Committee:** Cheryl Wall reported that the Village Hall Committee had presented the 3<sup>rd</sup> version of the plan for new village hall to HS2. She reported that the plans would be available to view at the AGM on 27<sup>th</sup> November and proposals were for a hall over two storeys that will be 40% larger than the current building.

**109.6 Burton Green Neighbourhood Watch:** Cllr Wendy Exton will revisit this issue in a year's time – to be taken off agenda until further notice.

**109.7 Burton Green Residents Association:** It was reported that the Christmas tree will be located on Jubilee Verge, that footpaths on Red Lane had been cleared by Community Support.

**109.8 Kenilworth Greenway Trust:** Reported that no petition would be submitted in respect of AP4 as matters appealed in AP2 had been delivered by AP4.

**109.9 Burton Green HS2 Action Group:** See under agenda item

**109.10 Warwick University:** Cllr Tracey Grant reported that in response to a recent accident a new traffic sign had been installed on Gibbet Hill Road.

**Minute 110/15 Public Participation:** the public were given the opportunity to raise questions and express views for consideration by the parish council.

There was a long discussion about housing and the role of the parish council recall we agreed to invite all those who have previously offered land suitable for additional house building in the village to WDC to present to BGPC at a special meeting.

**RESOLVED:** that Cllrs be provided with training by WALC trainer Bill Robinson to cover the roll of the parish council and the provision of local housing.

**RESOLVED:** it was agreed that the parish council consider inviting all those who previously offered land for additional house building in the village to WDC be invited to present to BGPC.

**Minute 111/15 Progress Reports**

**111.1** The clerk reported that the notice board had been manufactured and was due to be delivered to a local tradesman David Thompson of DNT Property Services who will install it before the next parish council meeting.

**Minute 112/15 Update on Red Lane Play area:** The clerk to provide details of the financial implications for the parish council of taking over the running of the play area.

The clerk provided details of the financial implications regarding the parish council taking on the maintenance but still awaited confirmation of the insurance implications.

**RESOLVED:** to await full financial implications before taking over the running of the Red Lane Play Area.

**Minute 113/15 HS2: (a) to discuss and agree any matters relating to HS2**

The Chair reported on Locus Standi hearings held at Parliament where the barrister Annabelle Graham Paul, assisted by Ian Cox, Solicitor, presented on behalf of the parish council. A response from is awaited from the Select Committee.

**Minute 114/15 Housing: to discuss and consider matters relating to the parish council's approach to housing**

A discussion was held on the subject of housing provision within the village.

**RESOLVED:** It was agreed to discuss the parish council role on housing provision with Bill Robinson during forthcoming training session.

**Minute 115/15 Finance**

**115.1 To approve the decision to pay the clerk for the additional hours worked as agreed in the confidential part of the meeting (reference 53/15) held on 15th June 2015.**

**RESOLVED:** The decision to pay the clerk for additional hours worked was approved

**115.2 To consider and approve accounts for payment**

**RESOLVED:** cheques to be signed and approval provided for the following payments

Cheque No	Creditor	Purpose	Amount
271	Paul Knight	November salary and additional payment for 15 hours worked in September 2015	£361.09
Telephone	HMRC	Tax and NI Deductions – November salary and for 15 additional hours worked in September 2015	£90.20
272	Paul Knight	Office costs, expenses and mileage costs	£113.02
273	Burton Green Residents Association	Funding towards printing costs	£300.00
274	Council for the Protection of Rural England	Gift for the CPRE	£36.00
The following additional hours worked by the clerk were agreed for payment. These approved hours to be submitted to the salary provider service SPS for inclusion in the Clerk's December salary.			
	Paul Knight	Payment for 10 additional hours worked in October 2015	£92.10

**116/15 Communications: to receive and discuss communications received (and comment/action if appropriate)**

Correspondence Schedule circulated to Cllrs – a brief discussion was had on the provision of sandbags to Burton Green in case of flooding, this was not considered necessary.

**117/15 Councillor's reports and items for future Agenda:**

No reports received.

**118/15 Training: to discuss and agree training matters**

**RESOLVED:** training conducted by Bill Robinson to be arranged prior to Christmas – room to be provided at the University for this purpose.

**119/15 Planning: to discuss and agree any responses to planning matters**

119.1 W/15/1556 396 Cromwell Lane – demolition and rebuilding of bungalow and new house on adjacent plot – already dealt with

119.2 W/15/1380 315 Cromwell Lane – erection of single storey front and side extension

**RESOLVED:** No objection

119.3 W/15/1680 65A Red Lane – retrospective application - erection of single storey rear extension and raised patio with screening. No decision made as submission date had passed. District Council had granted the application.

Cllrs Green and Vine also advised that no objection be lodged in respect of the following planning applications:

-Bockendon Grange Farm – proposed change of use from agricultural building to a dwelling for barns A, B and C – W/15/1821/2/3

-18 Hodgetts Lane - proposed erection of single storey extension to form garage – W/15/1735

**120/15 To discuss and agree the following proposal in respect of the submission of comments on planning related matters:**

**RESOLVED:** In the event that Burton Green Parish Council cannot meet within the timescale provided to offer comment, the clerk will consult with a minimum of three councillors and submit the decision on behalf of Burton Green Parish Council.

**121/15 Date of Next Meeting: Monday 18<sup>th</sup> January 2015, 7.30pm at Burton Green Village Hall.**

**ENDS**