

## **BURTON GREEN PARISH COUNCIL**

Minutes of the meeting held at 7.30pm on Tuesday 17<sup>th</sup> March 2015, at Burton Green Village Hall Green Room, Hodgetts Lane, Burton Green.

**PRESENT:-** Cllr De Worringham Vice Chairman  
Cllr Cox  
Cllr Mrs Hills  
Cllr Stewart

In attendance: Cllr Michael Coker  
Cllr George Illingworth  
5 members of the public  
Minute Clerk Mrs H Stewart

### **Minute 19/15 Apologies**

Apologies were received from Cllr Owen, Cllr Higginbottom, Cllr John Whitehouse and Cllr Ann Blacklock.

Helen Stewart was welcomed back in her capacity as Minute Clerk.

### **Minute 20/15 Declarations of Interest on items on the Agenda**

There were no declarations of interest.

### **Minute 21/15 Dispensations**

There were no applications for dispensations.

### **Minute 22/15 Minutes of previous meeting:**

The minutes were unable to be signed as true and accurate by the Parish Council due to some discrepancies pointed out by Cllr Hills. The changes were agreed by the assembly and therefore will be signed at the next meeting.

### **Minute 23/15 - Community Reports:**

- a. Warwickshire Police** – no report received from the police.
- b. County Councillor – Kenilworth Abbey – John Whitehouse** - There weren't any reports or update received from any County Councillors
- c. District Councillor – Warwick – Ann Blacklock.**

Cllr Ann Blacklock was not present at the meeting but sent an update by email which read by the chair:-

'Since the last Parish Council meeting, the developments which will or could effect Burton Green are:-

The negotiations with HS2 Ltd over the re-location of the Village Hall. I attended the meeting on 4<sup>th</sup> March which was very constructive and you know already that the proposals will be aired at an Open Day next Friday. Personally I hope very much a definite agreement can be reached soon, it's clear that HS2 want this 'sorted' and the Village Hall committee have been extremely thorough and also realistic about what is achievable – so we have every reason to be optimistic provided village residents understand and give their support to the project. Obviously, the sooner a firm commitment can be established the better, but we learnt that more time is available for planning and constructing the new hall because of demolition of the existing hall will take place later than

expected – 2018 rather than 2017. The intention is to include the Village Hall proposals in the Additional Provisions going before Parliament in July 2015.

Le Van- no further news. As far as I know an appeal against the decision has not been notified but there is still time before the 6 weeks are up and the Enforcement Officer is expecting an Appeal.

Local Plan: the bulk of the new house – building will happen south of Leamington and Warwick. Officers have been working out the implications of all this – the provision of schools, health facilities and sport and exercise facilities. We have had a very detailed, comprehensive report about outdoor sport provision, examining whether existing sites are up to standard for the future, or in the right locations. Accessibility for the new residents is a key issue. It's clear that the nature of the District is going to change with the arrival of so many people concentrated to the south and with Burton Green situated on the northern fringe geographically we shall have to work hard to keep your interests recognised and with your fair share of resources and attention.

Pre-application Planning Advice: WDC councillors looked at the question of charging for pre-application advice a while ago as many councils now do this. It's moved nearer and we have been asked to agree a scheme. There would NOT be any charge to private householders for VERBAL advice, but there would be a £35 charge for enquiring if planning permission is required for something, and a £50 charge for checking the acceptability of an application to private householders; these fees are for written advice. You can see why people might need it in writing. NO charges to be made to community organisations.

There will be a sliding scale of much higher fees for commercial developers. Also they will introduce 'Drop-in' sessions for householders seeking planning or Building Control Advice with verbal comments free of charge – what a good idea.

Ann Blacklock – March 2015.'

**d. District Councillor – Cllr Michael Coker.**

Cllr Coker agreed with Cllr Ann Blacklock's report without the addition of any new items.

**e. District Councillor – George Illingsworth.**

Cllr Illingsworth spoke of the Local Plan with information that the Inspectorate is having a preliminary inspection on 6<sup>th</sup> May 2015, any issues should be raised before 27<sup>th</sup> March 2015. BGPC thought they had raised an objection already but they had not received a notice from the Inspectorate which Cllr Illingsworth thought perhaps they should have done. Cllr Hills has received the letter of notice personally as she made personal objections. Cllr Hill will circulate her copy of the letter to BGPC who will read and take any necessary action.

**Minute 24/15 Public Participation:**

The Chairman suspended Standing Orders to allow public participation and presentation of reports by County and District Councillors.

The owners of the Long Meadow Farm on Hob Lane have submitted a planning application to convert The Water Tower into a holiday let property. Mr Stanworth explained his reasons behind the application which the Parish Council listened to. All the details of the application can be found at

<http://planningdocuments.warwickdc.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal= WARWI DCAPR 72192>

The Cllr De Worringham thanked Mr and Mrs Stanworth for taking the time to attend the meeting and explained that when the item of planning was reached on the agenda they would be invited to leave the room so it could be discussed without prejudice.

Mr Terry Hayes of the Residents Association commented that he thought his enquiry into the fate of the old notice board had been misunderstood by the Parish Council. It was confirmed to Mr Hayes that BGPC will happily donate the old noticeboard to him for restoration and use by the Residents Association and will not be paying for a new one. Mr Hayes confirmed that he will not be asking for a new notice board.

The Chairman re-opened the meeting with the published agenda.

#### **Minute 25/15 – Finance**

Cheques were signed for the following:-

WALC	Annual Briefing Day	£47.00
Village Hall	Hire from Nov 17 to March 17	£96.00
Helen Stewart	Minute Clerk Pay	£59.70
HMRC	H Stewart Tax	£12.00
Vaughan Owen	Office sundries and stamps	£14.86

#### **Minute 26/15 – New Clerk**

- a. BGPC consulted with Cllr Cox who had been on the interview panel and agreed with the decision to employ Paul Knight as the new clerk from 1<sup>st</sup> April 2015.
- b. The temporary minute clerk Helen Stewart will conclude her employment with BGPC of 31<sup>st</sup> March 2015.

#### **Minute 27/15 – Communications**

The only communication was by email to Cllr Owen from Helen Stewart informing him that she would be unable to offer any further clerking assistance to BGPC due to other commitments.

#### **Minute 28/15 – Transparency Code**

BGPC agreed to adopt the Transparency Code but decided to leave discussion of the contents until after the election in May 2015 so as to allow combined University and Burton Green Cllrs to be present.

#### **Minute 29/15 – Annual Parish Meeting**

After a discussion it was decided that Cllr Owen in his capacity as chairman should formally invite the following groups to the Annual Parish Meeting scheduled on 17<sup>th</sup> April 2015:-

- The Residents Association
- The Police
- The Village Hall Committee
- Burton Green School
- The Greenway Trust
- The History Group
- HS2 Action Group
- Neighbourhood Watch Team

- The Parish Plan Team
- The Speed Watch Group
- Burton Green Archeological Society

### **Minute 30/15 – Progress Report for information**

There were no progress reports for Red Lane Play Area

### **Minute 31/15 – Correspondence.**

- A grant application from the Scouts for a new Scout House was received and reviewed by BGPC. It was unclear as to the funding route for the money. BGPC decided that unless the grant was coming from another source i.e.: WALC then BGPC would not be able to approve the request. Cllr Owen is to confirm the details at the next month's meeting. In view of there being no allocation of money for this purpose, and the small scale village participation in scouting movement locally, the parish council did not feel that the level of funding requested (£500-1000) was appropriate and decided to reject this request. The parish council suggested that other sources of grant aid be explored.
- A letter was received from Rhona Taylor alleging irresponsible parking by Greenway users. In response to this Cllr Hills informed the assembly that this complaint has arisen before and as a result large signs were put up at the entrance to the Greenway reminding users not to block the pavements with their vehicles. Cllr Hills asked the BGPC to reply to Mrs Taylor informing her that as a result of the signs being in place there are very few Greenway users who now park on pavements, but there are plenty of other people who do for example, HS2 vans, residents visitors and residents tradespeople. It was noted by the chair that a response to Mrs Taylor would be prepared.
- The final consultation on the WCC Boundary Review was circulated, councilors were surprised to see it now included Lapworth.
- The subject of the Village Design Statement distributed by Alison Hodge, was deferred to next month's meeting. It is to be relisted then as an agenda item.

### **Minute 32/15– HS2**

There is an Open Meeting on 20<sup>th</sup> March in Burton Green Village Hall hosted by HS2 to which Cllr Stewart, Cllr Hills and Cllr Cox will attend.

Cllr Hills recently attend a WCC chaired by Bob Stevens regarding HS2 and gained the following information:-

- The select committee will make an interim announcement relating to petitioners who have already petitioned. Whilst a set date has not been announced the best guess for the interim statement is likely to be 24<sup>th</sup>, 25<sup>th</sup> or 26<sup>h</sup> March 2015. It would be advisable to keep an eye out for this announcement.
- An interesting discussion took place with a retired National Grid Executive, who had written to and asked for the impact of HS2 on the National Grid. Previously they had been given a +2/-2 and it had now decreased to -1/-1. In simple terms National Grid have said they cannot support HS2 as it cannot supply the amount of electricity HS2 will need. Cllr Stewart commented that this is not likely to be completely accurate as he is an executive at National Grid currently and knowledgeable on the supply of electricity.
- AP2 is now in draft form but HS2 is not under any obligation to inform BGPC when AP2 is officially released. BGPC must look at the websites regularly and circulate as soon as something happens.

- In September 2015 until June 2016, HS2 will undertake a survey of roads to determine their strength.

**Minute 33/15 – Planning**

BGPC considered and discussed the planning application made by Mr & Mrs Stanworth to convert a Water Tower into a holiday let on Long Meadow Farm. There were concerns that it is a Grade 2 listed building, it is in the identified heritage area and it is on greenbelt. Cllr Cox has taken responsibility to investigate further, forward his findings to the other BGPC members and then make a decision on email in advance of the deadline (28<sup>th</sup> March).

**Minute 34/15 – Highways**

Cllr Hills raised three areas of concern on the local highways:-

- On Red Lane (near Le Van site) the road edge is disintegrating.
- On Crackley Lane (near Vicky Shanks’ property) there is a deep hole
- On Bockendale Lane (corner of Bockendale Farm) road edge is crumbling.

**Minute 35/15 - Noticeboard**

It was agreed by the Parish Council that the purchase of the new noticeboard (as previously discussed and agreed) should go ahead and the money for the second noticeboard should be ring-fenced until a suitable location on Red Lane can be found for it or until the new village hall has been sited.

**Minute 36/15 – Councillor’s reports and items for future agenda**

A reminder to look out for and respond to AP2 when it comes through  
To be in touch with Crackley Residents Association after the boundary change.

**Minute 37/15 – Date of Next Meeting**

The next monthly meeting will be held on 20<sup>th</sup> April at 7.30pm in the Village Hall  
The Annual Parish Meeting has been set for 17<sup>th</sup> April 2015.

The Chairman closed the Meeting at 9.15 pm.

**Minute 38/15 - Confidential Item – Training for New Clerk**

Confidentially, after the general meeting was closed, BGPC discussed and accepted the draft contract for Paul Knight and made arrangements for his training. It was agreed that Louise Baudet would be contacted and asked if she was willing to be paid at her current qualified rate.

Signed ..... (Chairman)

Date .....