

## **BURTON GREEN PARISH COUNCIL**

Minutes of the meeting held at 7.30pm on Monday 21<sup>st</sup> September 2015, at Burton Green Village Hall Green Room, Hodgetts Lane, Burton Green.

**PRESENT:-** Cllr Archie Taylor (Chair)  
Cllr Wendy Exton  
Cllr Tracey Grant  
Cllr Caryll Green  
Cllr Andrew Gibbs  
Cllr John Vine  
Cllr Jethwa

In attendance: Paul Knight - Clerk to Parish Council  
George Illingworth, WDC Cllr (arrived 8:45)  
Michael Coker WDC Cllr (arrived 8:45)  
Apologies received from WCC Cllr John Whitehouse  
17 members of the public

**Minute 70/15 Apologies:** to receive apologies and approve reasons for absence  
**RESOLVED:** Apologies were received and approved from Cllr Watkin who is on holiday.

**Minute 71/15 Declarations of Interest**  
There were no declarations of interest

**Minute 72/15 To approve the minutes of the previous meeting**  
**RESOLVED:** that the minutes of the meeting held on 15<sup>th</sup> June 2015 be approved as a correct record with the following minor amendments: in 57/15 the reference should be to speed and not speed limit: in 65/15 the planning application address is 396 and not 316 Cromwell Lane

**Minute 73/15 Community Reports: To receive reports, and agree any action from:**

**73.1 Warwickshire Police:** No report received,

**73.2 County Councillor – Kenilworth Abbey:** In the absence of Cllr Whitehouse the Chair reported that he and Cllr Jethwa and an officer will look at the proposed signage which is up for consideration for use in the village to counter speeding.

**73.3 District Councillor/s Councillors Coker and Illingworth arrived 8:45 pm:** Cllrs Illingworth and Coker reported on HS2 matters including apparent anomalies on petitions submitted in respect of HS2s.

**73.4 Burton Green C of E Primary School:** No report received

**73.5 Burton Green Village Hall Committee:** Cheryl, Chair of the Committee, reported on further developments related to the construction of the new village hall including; surveys, conceptual plans, timescales, ongoing liaison with HS2, architectural input, etc. It was reported that the new hall and internal facilities including the kitchen would be 30% bigger than existing and that the open space around the new hall would be planned for minimal maintenance costs. To match this increase in size a further 20 parking places are also intended. It is not anticipated that planning matters will hold up the rebuild as WDC will be actively involved throughout.

**73.6 Burton Green Neighbourhood Watch:** Cllr Exton reported that she had contacted numerous local groups with an interest in crime prevention and had spoken at length with local residents and had formed the opinion that there is no current appetite for a Neighbourhood Watch service. In view of this Cllr Exton will revisit the issue in a year's time.

**73.7 Burton Green Residents Association:** Rona reported that the Residents Association are celebrating their 60th year at the AGM on 5<sup>th</sup> October and invited all to attend. The RA were also seeking to consult young people on the future of the village and had arranged a quiz for young people on 9<sup>th</sup> October which will be used for this purpose. Rona reported at length on intentions of WCC to improve local highways including dealing with narrow and overgrown pathways and verges on Red Lane.

**73.8 Kenilworth Greenway Trust:** No report received

**73.9 Burton Green HS2 Action Group** – The Chair expressed his admiration for the work done by the Action Group over the years. Report covered later under HS2 agenda item

**73.10 Chancellor's Commission on the Universities connection with the local area** – Cllr Green reported that the commission, which was made up of local Cllrs and University representatives, had discussed how the University interacted with the wider community including the matters relating to rented housing. Cllr Grant reported that 6500 students were due to start on 5<sup>th</sup> October, that the University was ranked 6<sup>th</sup> in the UK and that it was due to host a forthcoming FA youth tournament.

#### **Minute 74/15 Public Participation**

The Chair voiced concerns about the status of the Local Plan and implications for the Village.

#### **Minute 75/15 Parking**

Cllr Green advised that 400 leaflets had been delivered throughout the village.

#### **Minute 76/15 Progress reports for information**

**76.1 Update on Red Lane Play area:** The Clerk reported that he still awaited financial information on the cost implications should the Parish Council take over the running of the play area.

**76.2 Update on Levan site:** Nothing to report

**76.3 Update on the notice board:** The Clerk advised that the installation of the notice board was progressing and that the new board was now on order.

#### **Minute 77/15 HS2: To discuss and agree any matters relating to HS2**

The Chair and Cllr Gibbs reported at length on the various responses from HS2 to petitions made in response to AP2. Given the complexities associated with the entire case and the big ask in respect of maximising cut and cover, the Council discussed the option of obtaining legal advice when it came to presenting a case at the forthcoming hearings.

**RESOLVED:** The Council to appoint a barrister to assist with presenting the case on HS2 and that Cllr Gibbs and the Chair would seek the assistance of Ian Cox (Senior Partner).

#### **Minute 78/15 Housing: to discuss and consider matters relating to the parish council's approach to housing**

Cllrs Coker and Illingworth reported on the possible rejection of the Local Plan and its implications for Warwickshire and for the village. WDC hope for a delay in the decision until March in order for the Warwickshire authorities to respond to the need to accommodate Coventry's housing allocation

which cannot be met within their own boundaries. Cllrs unable to define numbers but it is expected that substantial additional housing will be needed particularly where Warwickshire borders the City.

**Minute 79/15 To consider completion of a “Village Design Statement”**

The Chair reported that the previous Parish Council had started but not completed progress towards the production of a Village Design Statement. The Chair proposed inviting Fiona Henderson a Rural Housing Enabler to a meeting to discuss the process. To this end the Chair will invite Fiona to the Residents Association AGM and perhaps to the Green Room for interested parties.

**Minute 80.15**

**80.1** To receive budget analysis to 30th June 2015 - the budget analysis April to June 2015 (Appendix A) was received and noted

**80.2** To consider and approve accounts for payment – cheques signed for the following payments

Cheque No	Creditor	Purpose	Amount
260	Paul Knight	Expenses, stationery, mileage, office costs	£234.09
257	Paul Knight	Salary	£250.54
258	Paul Knight	Salary	£250.54
Telephone	HMRC	Tax and NI Deductions - August	£62.60
Telephone	HMRC	Tax and NI Deductions - September	£62.60
261	Louise Baudet	Clerk Support	£256.82
The following additional hours worked by the clerk were agreed for payment. These approved hours to be submitted to the salary provider service SPS for inclusion in the Clerk’s October salary.			
	Paul Knight*	Additional hours worked – April	£156.57
	Paul Knight	Additional hours worked - May	£147.36
	Paul Knight	Additional hours worked - June	£156.57
	Paul Knight	Additional hours worked - July	£156.57
	Paul Knight	Additional hours worked - August	£138.15

**80.3** Approval for purchase of wreath for Remembrance Day wreath – payment of £19.50

**80.4** To consider and approve response to points raised by Grant Thornton regarding the Annual Return – response from Clerk approved

**Minute 81/15 Communications: To receive and discuss communications received (and comment/action if appropriate)**

**81.1** To consider request from Burton Green Residents Association for £750 towards the cost of producing the Bugle.

**RESOLVED:** To await signed submission before considering approval for payment

**Minute 82/15. Councillor’s reports and items for future Agenda:**

None

**Minute 83/15 Training: to discuss and agree training matters**

To consider paying for Clerk to attend Society of Local Council Clerks annual training and development seminar – 25th November - £79 plus VAT plus travel costs

**RESOLVED:** Payment approved.

**Minute 84/15 Planning: to receive and consider details of planning applications**

**84.1** W/15/1187 - 320 Cromwell Lane - erection of two storey rear extension and rear dormer.

**RESOLVED:** No objection

**84.2** W/15/1281 - The Squirrels, 247 Cromwell Lane – single storey side extension

**RESOLVED:** No objection

**84.3** W/15/1337 Peeping Tom, 216 Cromwell Lane – part demolition and erection of single storey side/rear extension including veranda

**RESOLVED:** No objection

Cllr Green reported that planning application W1501037 – 65A Red Lane – extension and raised rear patio had been refused by the district council.

**Minute 85/15 Confidential Matters: to consider the exclusion of the public and press under the Local Government Act**

**85.1** Curdworth Parish Council

**RESOLVED:** It was resolved to discuss the issue in confidential session with Vaughan Owen allowed to address the Council on his thoughts on the matter.

**Minute 86/15 Date of next meeting**

Monday 19th October 2015, 7.30pm at Burton Green Village Hall.

The meeting ended at 9.30pm