

## Burton Green Parish Council

### Minutes of the remote meeting held on Monday 15<sup>th</sup> March 2021 at 7:30pm

**Present:**     **Parish Councillors:** Councillors Grant (Chair), Deeley, Gibbs, Hatton, Heyes, Marshall, Paine, Taylor, Watkin  
**District Cllrs:** Councillors Cooke, Hales and Illingworth  
**Clerk:** Helen du Bois  
**Others:** None  
**Public Attendees:** 7 members of public were in attendance.

<b>Min No.</b>	
<b>127.</b>	<b>Apologies</b>
	None
<b>128.</b>	<b>Declarations of Interest</b>
	None declared.
<b>129.</b>	<b>Minutes of the Meeting of the Parish Council held on 15<sup>th</sup> February 2021</b>
	The minutes of the meeting on 15 <sup>th</sup> February 2021 had not been received from the locum Clerk. They will be considered at the next meeting. <b>ACTION: The Clerk</b> to contact the locum Clerk.
<b>130.</b>	<b>Community Reports</b>
<b>130.1</b>	<p><b>County Council:</b> Councillor Cooke's report was circulated prior to the meeting. He reported as follows:</p> <ul style="list-style-type: none"> <li>- The Council meeting on 16/3/21 will be the last meeting of the current council before the local elections.</li> <li>- The Council's gritting program and the competition to name new gritting vehicles.</li> <li>- The Council's purchase of over 3000 laptops to schools for vulnerable children and young people</li> <li>- A scheme to offer low-cost energy to Warwickshire residents</li> <li>- Recognition for the Warwickshire Fire and Rescue Service for its response to the Covid-19 pandemic from Her Majesty's Inspectorate of Constabulary and Fire &amp; Rescue Services.</li> <li>- Cllr Paine mentioned a recent Channel 4 Dispatches program which stated that Warwickshire County Council incinerates approximately 38% of the recycling it collects. Cllr Grant provided an update from WCC that stated that the 38% figure provided for the program was actually for all household waste and that only 5-10% of recyclable waste had been incinerated.</li> <li>- Cllr Paine raised the issue that some Burton Green residents did not receive their first choice of local secondary school for Year 7 entry in September 2021. Cllr Hales explained Kenilworth School's allocation procedure for Year 7 places and highlighted that when Kenilworth School relocates to the new site in 2023 it will increase pupil numbers by 450. Cllr Cooke advised that parents of pupils who did not receive their first choice should lodge a formal appeal following the guidance provided on the WCC website: (<a href="http://www.warwickshire.gov.uk/schoolappeals">www.warwickshire.gov.uk/schoolappeals</a>).</li> </ul> <p>Cllrs Paine and Marshall expressed concern that the lack of school places will be an ongoing concern as more housing is to be built in the Parish over the next few years.</p>
<b>130.2</b>	<p><b>District Council:</b> Councillor Illingworth's written report was circulated prior to the meeting. He reported as follows:</p> <ul style="list-style-type: none"> <li>- There have been high Covid19 vaccination rates in the county, with 95% of over 65s having been offered vaccinations.</li> </ul>

	<ul style="list-style-type: none"> <li>- 2021/22 budget is complete, a District Council tax increase of £5 for band D properties</li> <li>- There are plans to investigate a closer working relationship with Stratford District Council and the possible creation of a Super District.</li> <li>-The results of the Peoples Climate Change inquiry are available on the WDC website. Cllr Hales commented that WDC has agreed to put £500,000 into the Council's Climate Action Fund for the next 4 years.</li> <li>- People are encouraged to submit feedback on the HS2 Schedule 17 application. Cllr Paine confirmed that the Council has already submitted an objection to Solihull Metropolitan Borough Council and will be considering a response to Warwick District Council shortly. Concerns were expressed about the new ground level at the new village hall site which is significantly higher than expected and the type of fencing that has been installed, which is not what was on the original designs.</li> <li>- Cllr Illingworth has raised the issue of out-of-date maps/plans for HS2, as the current plans were last published in 2015. This has been raised with Andy de Bell (BBV) who has agreed to look into what can be done to provide up to date design information.</li> </ul>
<b>130.3</b>	<p><b>Burton Green C of E Primary School:</b> Cllr Hatton reported as follows:</p> <ul style="list-style-type: none"> <li>- Pupils are now back in school, and the school continues to follow their Covid safety measures.</li> <li>- The Head has not yet been approached by HS2 about a mural but has said that the school will participate if the community are in support.</li> <li>- The SEN co-ordinator is investigating what the school would like to do with the Carla S106 funds that are ringfenced for Special Educational Needs.</li> </ul>
<b>130.4</b>	<p><b>Burton Green Village Hall Committee:</b> Cheryl Wall reported as follows:</p> <ul style="list-style-type: none"> <li>- Construction had not yet started due to further work required on the builders contracts, cost agreements and the land transfer.</li> <li>- The main delay is being caused by the drainage plans. HS2 have made changes to their design plan for waste drainage at the site but their new proposal for an onsite solution (using a klargester or septic tank) is not recommended by the committee's architect. The trustees are concerned that a solution is found which will not cause problems/expense to the community in the long-term future. HS2 has agreed to hire a drainage consultant to look at both solutions within the next three weeks.</li> <li>- The original landscaping plans assumed that the village hall would be level with the temporary greenway - as this is not the case the plans may need to be reviewed.</li> </ul>
<b>130.5</b>	<p><b>Burton Green Residents' Association:</b> Cllr Deeley reported as follows:</p> <ul style="list-style-type: none"> <li>- Thanks were given to the Council for their recent donation.</li> <li>- There will be a litter pick on Sunday 21<sup>st</sup>, starting at 11am at the village hall.</li> <li>- A query was raised as to whether the Council could adopt a phone box for £1 from BT.</li> </ul> <p><b>ACTION: The Clerk</b> to find out more about the BT adoption scheme and also the costs involved in purchasing a red phone box.</p>
<b>130.6</b>	<p><b>Kenilworth Greenway:</b> Ross McClean reported as follows:</p> <ul style="list-style-type: none"> <li>- Melanie Ryan (LM) has confirmed that all existing heritage items on the old Greenway have been removed and stored at LM's compound.</li> <li>- LM Community Engagement have stated that the crossing of the haul road by PROW 164/cycle route 52 will not be tarmacked. Concerns were raised whether this would be a suitable surface for cyclists, as it will be a popular route. Cllr Grant has approached George Saxon (the University Transport Manager) about this, who had already approached LM/HS2 with concerns about it.</li> </ul> <p><b>ACTION: Cllr Grant</b> to find out what the response was to University Transport Manager's enquiries.</p> <ul style="list-style-type: none"> <li>- Cllr Deeley asked about the sign on the Cromwell Lane bridge. Ross confirmed that he will shortly be meeting with Warwickshire Country Parks to discuss new signage for the Temporary Greenway as the majority of existing signage is now incorrect.</li> </ul>

	<ul style="list-style-type: none"> <li>- Cllr Paine raised a request from a resident for the insulators under the bridges to be preserved, Ross has agreed this with Andy de Bell (BBV).</li> <li>- Cllr Illingworth raised a concern about the lack of suitable warning signage on the route 52 crossing of the haul road. Cllr Grant has also raised this issue with the University Transport Manager.</li> </ul>
<b>130.7</b>	<p><b>Warwick University:</b> Councillor Grant reported as follows:</p> <ul style="list-style-type: none"> <li>- Not all students have returned to campus yet, some are still working online.</li> <li>- The University is running a campaign to encourage students to complete the Census 2021 on 21<sup>st</sup> March 2021.</li> <li>- There will be limited face to face teaching from 26<sup>th</sup> April 2021.</li> <li>- Students have been supporting an initiative to get unused laptops into schools.</li> </ul>
<b>131.</b>	<p><b>Public Participation</b></p> <p>With Standing Orders suspended an invitation was extended to members of the public to ask questions of the Parish Council:</p> <ul style="list-style-type: none"> <li>- Chris Langton informed the Council that: <ul style="list-style-type: none"> <li>• he has written to HS2 to suggest that the current village hall car park should be made into a public car park. Cllr Deeley stated that this had already been raised with HS2 and that the response had been that it may be considered later in the year.</li> <li>• he has written to HS2 and WCC about the condition of the road from Cromwell Lane bridge to Red Lane as road sweepers have eroded the tarmac and some pavements have been damaged. He has requested details of their resurfacing and pavement repair plans.</li> <li>• LM have responded that they have no responsibility for the damage done to Hobb Lane verges during a diversion set up for their works.</li> <li>• Western Power Distribution have contacted some residents on Cromwell Lane regarding a proposal to run their cabling underground. This will be funded by HS2 and only applies to those overhead power cables in areas close to HS2 works.</li> <li>• He has noticed a marked improvement in the issue of parking on pavements.</li> </ul> </li> </ul> <p><b>ACTION:</b> Cllr Taylor to contact Cllr Lloyd at Berkswell PC regarding the damaged verges.</p>
<b>132.</b>	<p><b>School Drainage</b></p> <p>Inspection works will be undertaken over the Easter holidays and a report will be provided to the Council.</p>
<b>133.</b>	<p><b>HS2</b></p> <p>Item 7.1 was included on the agenda in error. Melanie Ryan's (LM) written report was circulated prior to the meeting.</p> <ul style="list-style-type: none"> <li>- Cllr Deeley has asked WDC and LM to move the bin from the Cromwell Lane bridge to a new location, the same side of the road as the school. In the meantime, another bin has been installed on the other side of the road.</li> <li>- Cllr Paine has set up meetings for members of the Council with Balfour Beatty Vinci (BBV) in April, May and June 2021 – the group will report back to the Council after each meeting.</li> <li>- Cllrs Marshall, Paine, Deeley and Heyes will be meeting with 3 representatives from BBV to carry out a village walkabout on 1<sup>st</sup> April 2021.</li> <li>- LM have asked to be invited by BBV to any meetings that BBV have with the Council.</li> <li>- BBV will be holding a webinar on the Canley Brook design on 25/3/21</li> </ul> <p><b>ACTION: Cllr Paine</b> to forward the request from LM to BBV.</p>
<b>134.</b>	<p><b>Road Transport Matters</b></p>
<b>134.1</b>	<p><b>Speeding in the village:</b> Cllr Heyes provided an update:</p>

	<ul style="list-style-type: none"> <li>- Graham Stanley has agreed to the Council's request to continue producing a Traffic Calming Scheme for the village but no timelines have been given yet.</li> <li>- Warwickshire Police are due to resume their Speedwatch program in 4-6 weeks.</li> </ul>
<b>134.2</b>	<b>The A46 Link Road:</b> this was included on the agenda in error.
<b>134.3</b>	<p><b>To consider writing to the University regarding the Football Stadium proposal:</b> Cllr Taylor has written a draft letter. <b>ACTION: Cllr Marshall</b> to finalise the letter and circulate for feedback before sending to the University Vice Chancellor.</p>
<b>134.4</b>	<p><b>Participation in a pilot to promote SAFER in the community:</b> Cllr Heyes has written to Alison Williams to request a detailed breakdown of the average speed figures she provided recently and for details of exactly where and when the data was collected.</p>
<b>135.</b>	<b>Burton Green Village and Neighbourhood Design Statement</b>
	<p>Cllr Watkin provided an update:</p> <ul style="list-style-type: none"> <li>- Lorna Hale (WDC Planning) has agreed to appoint Mr Cussons as the examiner.</li> <li>- Mr Cussons has also requested a Habitat Regulations Assessment screening report from WDC, who will instruct a consultant.</li> <li>- The Council will be given a chance to amend the plan before it goes to referendum.</li> <li>- It is hoped that the referendum will still start on 6<sup>th</sup> May 2021.</li> </ul>
<b>136.</b>	<b>Housing</b>
<b>136.1</b>	<p><b>Cala Homes:</b></p> <ul style="list-style-type: none"> <li>- Cllr Deeley has received a request from the developers to confirm the style of fencing that is to be used around the new piece of land.</li> <li>- Cllr Deeley has received a query as to whether there would be security at the car park.</li> <li>- Cllr Paine suggested that the remaining details of the land transfer should be discussed by Councillors in a separate meeting and then the Council should present options to the residents for feedback.</li> </ul> <p><b>ACTION: Cllr Deeley</b> to ask Cala Homes for a deadline for the fencing decision.</p> <ul style="list-style-type: none"> <li>- Cllr Paine asked if the Council had received any suggestions from residents for spending the Section 106 money, following his request in recent edition of The Bugle.</li> </ul> <p><b>ACTION: The Clerk</b> to check if any suggestions had been received.</p>
<b>136.2</b>	<p><b>Land to the south of Westwood Heath Road:</b></p> <ul style="list-style-type: none"> <li>- Cllr Paine stated that Crest Nicholson had put forward Section 73 applications to WDC (for changes to the house designs) and CCC (for amendments to the road layouts). These applications are for minor material changes to the originally approved planning application and may not be put out to public consultation. Cllr Paine has emailed WDC to enquire whether the Section 73 applications will be put out to public consultation.</li> <li>- Crest Nicholson are expecting the land transfer to be completed by end of March, and development to start by late summer.</li> <li>- Cllr Taylor questioned if there is a clear provision for schooling for children on the development.</li> </ul> <p><b>RESOLVED:</b> The Council to write to WDC to raise a query regarding school provisions for the development.</p> <p><b>ACTION: Cllr Paine</b> to write to WDC.</p>
<b>136.3</b>	<p><b>Land to the west of Cromwell Lane:</b></p> <p><b>RESOLVED:</b> The Council to write to CCC to request that they defer any decisions on RMM/2019/3059 pending the outcome of the UK Statistics Authority's review of the Office of National Statistics (ONS) projections of Coventry's population.</p> <p><b>ACTION: Cllr Marshall</b> to write to CCC.</p>
<b>136.4</b>	<p><b>The Kings Hill development:</b></p> <ul style="list-style-type: none"> <li>- The Section 106 agreement has not yet been signed.</li> </ul>

	- Cllr Paine questioned why the South of Coventry Liaison meetings had ceased. <b>ACTION: Cllr Illingworth</b> to make enquiries about the meetings.																	
<b>137.</b>	<b>Future Parish Council Spending Plans (including CIL)</b>																	
	No further update.																	
<b>138.</b>	<b>Finance</b>																	
<b>138.1</b>	<b>To consider and approve accounts for payment.</b>																	
	<table border="1"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td>Paul Knight</td> <td>March Salary</td> <td>385.18</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Employer contribution - March 2021</td> <td>87.53</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Employees contribution - March 2021</td> <td>22.82</td> </tr> <tr> <td>Paul Knight</td> <td>Refund for March tax</td> <td>6.80</td> </tr> </tbody> </table> <p><b>RESOLVED:</b> The payments were approved by Councillors.</p> <p>- Cllr Grant proposed that the Council delegate powers to the Clerk if the Council is unable to meet again in advance of a possible return to face to face meetings after 7<sup>th</sup> May 2021. The Clerk advised that consideration of this should be added to the agenda for the meeting on 19<sup>th</sup> April 2021.</p> <p>- Cllr Grant mentioned that the Council may also wish to call an extraordinary meeting for the statutory business of the Annual Meeting ahead of 7<sup>th</sup> May 2021 in order for it to be held online.</p>			Creditor	Purpose	Total (£)	Paul Knight	March Salary	385.18	WCC Pension Fund	Employer contribution - March 2021	87.53	WCC Pension Fund	Employees contribution - March 2021	22.82	Paul Knight	Refund for March tax	6.80
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<b>139.</b>	<b>Communications</b>																	
	- All items detailed in the communications list had been dealt with or noted.																	
<b>140.</b>	<b>Councillors reports and items for future Agenda</b>																	
	<p><b>RESOLVED:</b> Councillors agreed to the following matters to be included on the agenda for future meetings.</p> <p>- Consider the delegation of powers to the Clerk in advance of 7<sup>th</sup> May 2021.</p> <p>- Consider calling an extraordinary meeting for the business of the Annual Meeting to before 7<sup>th</sup> May 2021.</p> <p>- The Carla Homes land transfer</p>																	
<b>108.</b>	<p>Planning</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Address</th> <th>Details of application</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>W/20/1978 HS2</td> <td>Green Way/ Red Lane/ Hob Lane/Cromwell Lane Burton Green Kenilworth Applicant: High Speed Two (HS2) Limited</td> <td>A temporary cycle track commencing at a point 312 meters south-east of its junction with Footpath W169 and terminating at a point 317 meters southeast of the bridge carrying Waste Lane over Kenilworth Greenway under Schedule 17 Paragraph 9 of the Hight Speed Rail (London – West Midlands) Act 2017</td> <td>OBJECT</td> </tr> </tbody> </table> <p><b>RESOLVED:</b> The Council object to the application. <b>ACTION: Cllrs Grant and Deeley</b> to collate a response to this application for submission by <b>the Clerk</b> by 22<sup>nd</sup> March 2021.</p> <p>- Cllr Paine asked if there was an update on either of the two houses on Cromwell Lane that are in a state of disrepair. Cllr Deeley confirmed that photographs had been sent to the previous Clerk. <b>ACTION: The Clerk</b> to check for an update.</p>			Ref	Address	Details of application	Decision	W/20/1978 HS2	Green Way/ Red Lane/ Hob Lane/Cromwell Lane Burton Green Kenilworth Applicant: High Speed Two (HS2) Limited	A temporary cycle track commencing at a point 312 meters south-east of its junction with Footpath W169 and terminating at a point 317 meters southeast of the bridge carrying Waste Lane over Kenilworth Greenway under Schedule 17 Paragraph 9 of the Hight Speed Rail (London – West Midlands) Act 2017	OBJECT							
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<b>109.</b>	<b>Date of Next Meeting</b> – 19 <sup>th</sup> April 2021. Cllr Paine submitted apologies in advance. The meeting concluded at 9.56pm.																	