



BURTON GREEN PARISH COUNCIL



MINUTES

of the **Ordinary meeting** held in Burton Green Village Hall, Red Lane at 7:30pm on
19th February 2024.

Present: Councillors McColl (Chairman), Marshall (Vice Chair), Aizlewood, Deeley, Gibbs, Larsen, Paine, Taylor, Webster and the Clerk (Helen du Bois).

Others present: None

Public: Two

No.	
1.	Apologies for absence The Council had received apologies from Cllr Hatton which were accepted. Cllr Cooke (WCC) and Cllr Hales (WDC) sent apologies.
2.	Declaration of Interests None.
3.	To approve the minutes of the Ordinary meeting held on 15th January 2024 The minutes were approved and signed without amendment.
4.	To consider any matters arising from the minutes of the previous meeting that are not included on the agenda Topsource Worldwide Ltd has apologised for sending an incorrect bill last month (£20.72 instead of £12.94) and have issued a credit note. They have also waived a scheduled 6.8% price increase that was due to be implemented in March 2024. The Clerk confirmed that their termination notice period was 3 months; it was agreed to continue using their services at present. WDC has confirmed that eleven of the street names put forward by the Council/Westwood Heath Historical Group will be used in Phase 2 of the Westwood Park development. Cllr Deeley and the Clerk met with Oliver Lloyd (Secure-a-Field) at Burrow Hill car park to finalise plans for the height restriction barrier. The barrier and bollards are to be installed w/c 18 th March 2024. Outstanding actions: The Clerk to investigate costs for blue P signs to direct visitors to the Burrow Hill car park The Clerk to contact BBV to request a SLOW JUNCTION AHEAD sign to be placed at the traffic lights on the Red Lane side of Cromwell bridge. The Clerk and Cllr Webster to draw up a role description for the Council's Biodiversity Champion.
5.	Community reports
5.1	County Councillor, Lapworth and West Kenilworth: Cllr Cooke Cllr Cooke's report had been circulated prior to the meeting, see Appendix A.
5.2	District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong Cllr Aizlewood's report had been circulated prior to the meeting, see Appendix A.
5.3	Community Summary Reports <ul style="list-style-type: none">• Burton Green Primary School:<ul style="list-style-type: none">○ No update.• Village Hall Committee:



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	<ul style="list-style-type: none">○ The Committee met with Deeleys recently to continue reviewing the snagging list. Deeleys plan to improve the ground drainage to resolve the issue of flooding.● Residents' Association (RA):<ul style="list-style-type: none">○ Councillors were reminded that some members of the public find it difficult to hear discussion during the meeting and asked that Councillors speak clearly. It was noted that the village hall microphones are not designed to work in the Tacon Room.○ Councillors were reminded of the RA's request for additional hardstanding at the bus stop on Red Lane, and the request for HS2 to be asked to erect signage on the new bridge warning drivers of the Hodgetts Lane junction.○ The RA are waiting to hear from WCC as to whether the IndieGo Plus service can be extended to include Red Lane.○ The defibrillator provided by HS2 at the site of the old village hall has been re-located outside 18 Hodgetts Lane.● Warwick University: no update● Kenilworth Greenway: no update
6.	Public participation <p>A resident spoke to Councillors about the need for a bus shelter at the Red Lane bus stop, which is used by the school bus. There is no shelter from the elements and the existing hardstanding is not large enough, so some pupils have to stand in the verge. It is felt that the current layout does not protect passengers from Red Lane traffic as it is not set back far enough from the main road.</p> <p>A resident raised concern over the poor condition of the surface of Hob Lane and comments were also made about the potholes in Hodgetts Lane and the deterioration of parts of Westwood Heath Road near the Westwood Park development. It was noted that the majority of Hob Lane and Hodgetts Lane are under the jurisdiction of Solihull Borough Council and Berkswell Parish Council. Cllr Gibbs reminded residents to report potholes to SBC whenever possible.</p> <p>ACTION: The Clerk to contact Solihull Borough Council to highlight the poor condition of Hob Lane and Hodgetts Lane.</p> <p>A resident raised concerns about the condition of the play equipment at the Red Lane play area. It was described as dirty, rusty and not suitable for small children. It was said that the swings are set too high for children to use and the ground underneath the swings is too wet.</p> <p>The Clerk confirmed that there were no safety issues raised in the most recent RoSPA safety inspection. The Council's plans to replace all the equipment at the play area were discussed and it was noted that more progress will be made on this project once the Clerk's working hours are increased in April 2024.</p> <p>ACTION: The Clerk to make enquiries into getting the existing equipment cleaned.</p> <p>A resident highlighted that it is still possible for members of the public to submit comments on the two BESS applications off Hodgetts Lane. They also informed Councillors that they had complained to HS2 regarding the lack of pedestrian lighting on the new Cromwell Bridge.</p>
7.	To review the information provided re: costs and procedures to install a bus shelter on Red Lane <p>It was agreed that there is a need to provide shelter at the Red Lane bus stop and it was resolved to add the installation of a bus shelter and improved hardstanding to the Council's project list for 2024.</p> <p>The Clerk had provided information from Nigel Whyte (WCC Highways Principal Transport Planner) about the two approaches available to the Council for installing a bus shelter on Red Lane:</p> <p>Option 1:</p> <ul style="list-style-type: none">● WCC Highways provide the Council with a list of approved shelter suppliers● The Council instructs a supplier, manages the project and pays the installation costs



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	<ul style="list-style-type: none">The shelter becomes a Council asset, and the Council is responsible for cleaning and maintenance. <p>Option 2:</p> <ul style="list-style-type: none">WCC Highways assume responsibility for the installation of the shelter.WCC Highways decide the style and specification of the shelter and invoice the Parish Council for the full cost of the shelter and installation before the work begins.The shelter becomes a WCC Highways asset.The Council pay an additional £5000 towards the cleaning and maintenance costs over the first 5 years. <p>Nigel Whyte had stated that due to current WCC Highways workload, if Option 2 was chosen it was unlikely that the work would be carried out by WCC within the next two years.</p> <p>The Clerk confirmed that the Council's CIL funds could be used for this project. The Clerk has also made enquiries as to whether funds from the W/17/2086 S106 Highways contribution and/or Sustainability Pack contribution could be used for this project.</p> <p>It was agreed that a 2-year delay was not acceptable. It was resolved to choose Option 1 and for the Council to manage the project. Cllr Webster kindly agreed to support the Clerk with this project.</p> <p>ACTIONS: The Clerk to inform Nigel Whyte and request the list of approved suppliers The Clerk to confirm if S106 funds can be utilised for this project.</p>
8.	Planning:
8.1	To receive a report on the Planning Committee meeting of 5/2/24 Cllr Gibbs gave a summary of the decisions made during the meeting.
8.2	To consider the following planning applications:
	8.2.1 W/24/0093 Erection of a single storey extension to the north west elevation of the existing dwellinghouse. The Barn, Red Lane, Burton Green, Kenilworth, CV8 1PB BGPC comment: NEUTRAL
	8.2.2 W/23/1838 Installation of domestic electric vehicle charger. University of Warwick, Scarman Road, Coventry, CV4 7AL BGPC comment: NEUTRAL
	8.2.3 W/23/1839/LB Installation of domestic electric vehicle charger. University of Warwick, Scarman Road, Coventry, CV4 7AL BGPC comment: NEUTRAL
8.3	To consider a proposal from the SWLP working group to carry out a review of the Burton Green Neighbourhood Development Plan. Cllr Aizlewood summarised the SWLP Working Group's proposal for the Council to carry out a review of the made Burton Green Neighbourhood Development Plan. The proposal was supported, and it was resolved that the SWLP Working Group would carry out a review. The Clerk had contacted WDC Policy & Development prior to the meeting to ask for advice on the review process. It was agreed that the Clerk would also contact Neil Pearce (Avon Planning Services) to arrange a meeting for his advice on how best to carry out a review. ACTIONS:



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	<p>Cllr Deeley to provide details of policies that were removed from the NDP before it was submitted to the Inspector.</p> <p>The Clerk to arrange a meeting with Neil Pearce.</p> <p>The Clerk to forward any response from WDC.</p>																																																							
9.	Finance																																																							
9.1	To receive the Finance Report and approve the invoices for payment																																																							
	<p>The Clerk presented the Finance Report, see Appendix B.</p> <p>The Finance Report showed a general reserves balance of £24,580.79 on 13th February 2024 and an expected balance of £23,199.63 once all invoices and internal transfers have been paid.</p> <p>It was resolved to pay the following invoices:</p> <table border="1"> <thead> <tr> <th></th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>TYPE</th> <th>AMOUNT*</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Leicestershire Gardens</td> <td>Red Lane grass cutting Dec 2023</td> <td>BACS</td> <td>£60.00</td> </tr> <tr> <td>2</td> <td>H DU BOIS</td> <td>Salary Jan 24</td> <td>BACS</td> <td>£700.24</td> </tr> <tr> <td>3</td> <td>HMRC</td> <td>Tax & NIC due Jan 2024</td> <td>BACS</td> <td>£113.86</td> </tr> <tr> <td>4</td> <td>WCC Pension Fund</td> <td>Employer's contribution for HdB Jan 2024</td> <td>BACS</td> <td>£178.15</td> </tr> <tr> <td>5</td> <td>WCC Pension Fund</td> <td>Employees contribution for HdB Jan 2024</td> <td>BACS</td> <td>£46.66</td> </tr> <tr> <td>6</td> <td>H DU BOIS</td> <td>Office costs and expenses Jan/Feb 2024</td> <td>BACS</td> <td>£90.39</td> </tr> <tr> <td>7</td> <td>Coley Gardening Services</td> <td>Play area weeding (swings)</td> <td>BACS</td> <td>£60.00</td> </tr> <tr> <td>8</td> <td>G MCCOLL</td> <td>Meeting refreshments</td> <td>BACS</td> <td>£118.92</td> </tr> <tr> <td>9</td> <td>Topsorce Worldwide Ltd</td> <td>Monthly Payroll Jan 2024</td> <td>BACS</td> <td>£12.94</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td></td> <td>£1381.16</td> </tr> </tbody> </table> <p>*Statutory Power used for all payments: General Power of Competence, Localism Act 2011</p> <p>ACTION: The Clerk to set up the payments for authorisation by Cllr Marshall and Cllr Larsen.</p>		PAYEE	DESCRIPTION	TYPE	AMOUNT*	1	Leicestershire Gardens	Red Lane grass cutting Dec 2023	BACS	£60.00	2	H DU BOIS	Salary Jan 24	BACS	£700.24	3	HMRC	Tax & NIC due Jan 2024	BACS	£113.86	4	WCC Pension Fund	Employer's contribution for HdB Jan 2024	BACS	£178.15	5	WCC Pension Fund	Employees contribution for HdB Jan 2024	BACS	£46.66	6	H DU BOIS	Office costs and expenses Jan/Feb 2024	BACS	£90.39	7	Coley Gardening Services	Play area weeding (swings)	BACS	£60.00	8	G MCCOLL	Meeting refreshments	BACS	£118.92	9	Topsorce Worldwide Ltd	Monthly Payroll Jan 2024	BACS	£12.94			Total		£1381.16
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9.2	To consider the S137 grant application from the Residents Association for £3300																																																							
	<p>Cllrs Gibbs and Deeley declared an interest in this item.</p> <p>It was resolved to grant £3300 to the Residents Association.</p> <p>ACTION: The Clerk to set up the BACS payment and inform the Residents Association.</p>																																																							
9.3	To consider renewing membership of CPRE for 24/25 at a cost of £60.00																																																							
	<p>This was agreed.</p> <p>ACTION: The Clerk to set up the BACS payment and confirm the renewal to CPRE.</p>																																																							
10	To consider submitting a response to the following consultations:																																																							
	<ul style="list-style-type: none"> • Warwickshire Fire and Rescue Service "Resourcing to Risk" <p>It was agreed that Councillors would submit their own responses to this consultation if needed.</p> <ul style="list-style-type: none"> • Warwickshire County Rights of Way improvement plan <p>It was agreed to defer this until the next meeting.</p> <ul style="list-style-type: none"> • Cubbington Neighbourhood Plan <p>It was agreed that Councillors had no comments to make on this consultation.</p> <p>ACTION: The Clerk to inform Cubbington Parish Council.</p>																																																							
11	Burrow Hill Park: To consider forming a working group to select suitable benches for the playing field, and to delegate authority to the Clerk (in conjunction with the Chairman) to approve spending for the purchase and installation within a budget.																																																							
	The Clerk confirmed that the Council's CIL funds could be used to purchase new benches.																																																							



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	<p>It was resolved to form a working group of Cllr Deeley, Cllr Larsen and the Clerk to select and arrange the installation of a number of benches at the playing field.</p> <p>It was agreed to delegate authority to the Clerk (in conjunction with the Chairman) to approve spending for the purchase/installation of the benches up to a maximum of £5000.</p> <p>ACTIONS: The Burrow Hill Park Working Group to meet to determine the design, number and location of benches.</p>
12	<p>To agree a date for the 2024 Annual Parish Meeting</p> <p>It was agreed to hold the 2024 Annual Parish Meeting at 7:30pm on Monday 22nd April. It was suggested that the main discussion topic for the meeting could be Road Safety in Burton Green.</p> <p>ACTION: The Clerk to book the main room at the village hall for the meeting.</p>
13.	<p>HS2: to consider any HS2/BBV matters</p> <p>Cllr Marshall mentioned that the next briefing meeting with Jeremy Wright MP is scheduled for 8th March 2024. Cllrs Marshall and Deeley will attend.</p> <p>At the previous briefing meeting it had been agreed that a meeting would be organised between HS2/BBV and BGPC to review plans for the landscaping around the tunnel, but the Council has received no further information since then. It was agreed that Cllr Marshall would contact Elisabeth Beloten for an update on this action point.</p> <p>It was also agreed that Cllrs will request a landscaping plan for the entire HS2 line within the Parish at the next BBV briefing meeting.</p> <p>The Clerk explained that BBV were being slow to confirm briefing meeting dates for 2024.</p> <p>ACTIONS: Cllr Marshall to write to Elisabeth Beloten regarding the proposed landscaping meeting with HS32/BBV. The Clerk to chase BBV to confirm dates for briefing meetings in 2024</p>
14.	<p>Road Transport Matters: to consider the costs of employing a Road Safety/Highways consultant</p> <p>It was agreed to defer this until the next meeting.</p>
15.	<p>To renew the following existing policies:</p> <ul style="list-style-type: none">• Complaints Procedure• Expenses Policy• Sickness & Absence Policy• Disciplinary Policy• Grievance Policy <p>These were all renewed without amendment.</p> <p>ACTION: The Clerk to load the renewed policies to the website.</p>
16.	<p>Housing and development: to consider matters relating to any of the following</p> <ul style="list-style-type: none">• Land to the west of Cromwell Lane• The Kings Hill development• Warwick University's Eco Park• Solihull Local Plan Examination• A46 Link Road <p>There was no update.</p>



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17.	Biodiversity/Climate Change matters
17.1	To consider a proposal to submit Tree Preservation Order applications for four mature oak trees at a site adjacent to Broadwell Woods Residential Park, Red Lane
	<p>Cllr Webster gave details of the proposal, highlighting how the Parish Council can be proactive about protecting the green belt and the preservation of the existing biodiversity in the Parish. It was resolved that the Council would submit TPO applications for the four trees as recommended.</p> <p>Cllr Webster explained that there had been no response yet to the three TPO applications that he had already submitted as a resident.</p> <p>Cllr Deeley suggested that the Village Hall Committee might consider submitting a TPO application for the tree at the entrance to the village hall.</p> <p>ACTIONS: Cllr Website to send completed TPO application forms to the Clerk. The Clerk to submit the TPO applications to WDC. Cllr Deeley to speak to the Village Hall Committee about submitting a TPO application on the tree at the village hall entrance.</p>
17.2	To consider a request from Councillor Aizlewood (WDC) to support the ‘Connecting Ancient Woodland’ proposal and to nominate two Councillors to join the project group
	<p>Cllr Aizlewood gave a summary of the proposed project, which aims to connect existing pockets of ancient woodland with new woodland in Burton Green Parish. It was agreed that the Council would support the initiative.</p>
18.	To consider items for the next edition of The Bugle, submission deadline 1st March
	<p>This was organised. ACTION: Councillors and the Clerk to submit articles to the Editor by 1st March 2024.</p>
19.	Communications
	<p>None.</p>
20.	Councillors’ reports and items for future agenda:
	<p>Cllr Deeley requested the issue of car park signage be on the next agenda. Cllr Aizlewood requested that Road Safety to be included on the next agenda.</p>
21.	Date of next meeting
	<p>The next meeting will be on Monday 18th March 2024, 7:30pm at Burton Green Village Hall, Red Lane.</p>
22..	Close
	<p>The meeting closed at 9:38pm.</p>

Signed: _____ Date: _____
Cllr McColl, Chairman



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APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council: CLLR COOKE February 2024

Fire services urges people to be alert to dangers in the kitchen

Warwickshire residents are being reminded to have safety at the forefront of their minds following a rise in kitchen-related fires in the County.

The kitchen might be the 'heart of the home' to many, but it is also the room in which fires are most likely to start, so it's vital that all members of the family know of the dangers and how to keep themselves safe.

That's the message coming from Warwickshire Fire and Rescue Service (WFRS), who saw a rise in the number of accidental fires related to cooking, as well as white goods that can often be found in kitchens, such as tumble dryers.

Here are the top kitchen safety tips from WFRS to reduce the risk of fire:

- Never leave cooking unattended.
- Don't get distracted when you are cooking – turn off or turn down the heat if you have to leave the cooking unattended, for example, to take a phone call or answer the door.
- Don't cook if you're under the influence of alcohol. Your concentration levels are lower and the risk of accidents is increased if you have been drinking.
- Take care if you're wearing loose clothing when cooking as this can easily catch light.
- Keep tea towels, clothes and electrical leads away from the cooker and hob.
- Make sure saucepan handles are not sticking out from the hob or over a naked flame.
- Be careful when deep-fat frying or cooking with oil, as hot oil can catch fire easily. Use a thermostat controlled deep-fat fryer which will make sure the fat doesn't get too hot.

Local organisations presented with Kings Award for Voluntary Service by County's Lord Lieutenant

Three voluntary and charitable organisations in Warwickshire have been recognised this month in formal award presentations by the Lord Lieutenant of Warwickshire, Tim Cox.

The groups have each received the King's Award for Voluntary Service, which is the highest award a local voluntary group can achieve in the UK and is equivalent to an MBE.

On Friday 26 January the Lord Lieutenant of Warwickshire, Tim Cox, met with the CEO of **Helping Hands** Community Project, Lianne Kirkman, at the charity's office in Leamington Spa to formally present the charity with its KAVS. The charity, based in Leamington Spa, extends a compassionate hand to those affected by the causes and effects of homelessness including vulnerability in housing, domestic abuse, addiction, isolation, mental health challenges, and poverty.

Julie de Bastion, who set-up **Own Books** ten years ago to help children of all ages and backgrounds have access to free books at home, was formally presented with her charity's KAVS by Tim Cox on Wednesday 17 January. She was accompanied by family and friends at a formal presentation which took place at The Judges' House in Warwick.

Earlier this month on Saturday 6 January, the Lord Lieutenant of Warwickshire also met with the **Warwickshire Search and Rescue Team** to formally present their organisation with a KAVS. The presentation happened at the team's new Headquarters building at Stoneleigh near Kenilworth. The charity is one of 36 operational Lowland Rescue teams across the UK, and their mission is to search for vulnerable and high-risk missing persons across the county.



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Updates to the way customers log highways issues and report feedback

Warwickshire County Council has launched a new platform to support the way customers can report a problem or log customer feedback through its website. Through the Council's website customers can report a range of highway problems from potholes to streetlights; traffic signals to rights of way.

Links to all the reporting options can be found at - www.warwickshire.gov.uk/reporhighwayproblem
The system updates mean an improved experience for customers. This includes the option to be updated on the progress on some of the issues logged e.g., when a pothole has been fixed.

Highways issues logged before 16 January 2024

Customers that have reported highways issues before 16 January 2024 will still be able to view the details of their previous reports using existing log in details but will need to set up a new account to log any new issues. [View previous reports](#)

Warwickshire County Council want to know what residents think about the reuse and recycling services at the nine reuse facilities and recycling centres across the county.

The online survey, which closes on 4 February 2024, is asking visitors of the reuse shops about their experience of donating to or buying from the shops. It also seeks views on the running of the recycling facilities and the appointment booking system.

The reuse shops are a treasure trove of preloved goods for the home and garden. The range of preloved items available at bargain prices includes: homewares, furniture, toys and games, books, films and music, garden and DIY tools, musical instruments, exercise equipment and bikes.

Complete the survey today: https://ask.warwickshire.gov.uk/insights-service/recycling-centre_2023/

Cabinet endorses Safer Warwickshire Serious Violence Prevention Strategy

The Serious Violence Prevention Strategy 2024-30, presented by the Safer Warwickshire Partnership Board demonstrates a long-term commitment from partner agencies across the county to address both the occurrences and underlying causes of violence.

Whilst Warwickshire is a safe place to live, the strategy acknowledges the devastating impact that violence can have on families and sets out a shared commitment by partner agencies to work together to prevent violence in the county.

Key agencies including the Police, Probation Service, Warwickshire Youth Justice, Fire and Rescue, the local Integrated Care Board, District, Borough and the County Council have fully supported a three pillar, Public Health approach of:

- Preventing violence before it happens
- Responding to the immediate risk of violence
- Developing long term support for local communities.

A copy of the cabinet report can be found here [Safer Warwickshire Partnership Serious Violence Prevention Strategy 2024-30.pdf](#)

Can you suggest a location for electric vehicle charging points in Warwickshire?

Warwickshire residents are being encouraged to suggest possible locations for future electric vehicle charging points in the county.

Anyone can make a location suggestion by visiting [Request a new electric charging point – Warwickshire County Council](#) or calling 01926 410 410.

The Council is particularly interested in hearing about those areas where there is a high demand for electric vehicle charging, such as:

- Residential streets with no off-street parking
- Public car parks
- Rural locations.



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Warwick District Council: CLLR AIZLEWOOD February 2024

1. South Warwickshire Local Plan

Warwick and Stratford District Councils are continuing work to develop a Preferred Option to take forward the Councils' growth strategy for future years. A clear view is expected to emerge later this month as to whether to recommend that Councils should make land available to support either 1240 or 1680 new houses per year across South Warwickshire. A review of the Green Belt is due to report in the early summer. Warwick District Council (WDC) has given a public commitment to consult with Parish Councils and other stakeholders on the options for accommodating this sizeable level of development, before a Preferred Option is finalised, likely in the early autumn.

2. Council Budgets

WDC, along with other Councils, is in the process of setting a 5 year medium term financial plan ("budget"). The government has set a maximum Council Tax increase of 3%, less than the rate of inflation and all Councils will have to manage services within that cap. The largest element of local government cost is attributed to Warwickshire County Council (approximately 75% of the Council Tax revenue), about 8% to WDC.

3. Honiley Solar Farm Inquiry

Last year, developers received planning permission from Warwick District Council to build a solar farm and battery storage facility on land acquired near Honiley. The local Parish Council has challenged this decision and with the support of MP Sir Jeremy Wright KC the decision has been "called in" by the National Inspectorate. A four-day inquiry is open to the public and will be held at Warwickshire Park Hotel, Meer End Road, Honiley, Kenilworth, CV8 1NP on 20 February 2024, starting at 10:00am.

A proposal for a further solar farm has been made close to the above site, just over the border with Solihull, this proposal still to go to planning committee.

4. Birmingham Airport expansion

The Birmingham Airports Authority published a plan back in 2018 to expand airport numbers by 40% by 2033. The numbers of people flying reduced substantially in the years of the Covid pandemic and have now recovered to 2019 levels. The Authority is investing in its own solar farm and will be installing new security lanes over the coming months, so expect some further disruption! As numbers continue to rise, the authority will at some point review its plan to expand Terminal capacity and its Night Flying policy. Further information is available on the Airport's newsletter:

[Copy of Copy of Community Newsletter Template.pdf \(birminghamairport.co.uk\)](#)

If you would like to get in touch, the 3 District councillors for Abbey and Arden Ward are:

- Kyn Aizlewood – Kyn.aizlewood@warwickdc.gov.uk
- David Armstrong – David.armstrong@warwickdc.gov.uk
- Richard Hales – Richard.hales@warwickdc.gov.uk



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APPENDIX B

This report was presented to the Council on 19th February 2024.

Balance of Unity Trust Current Account T1 as of 13/2/24: £24,580.79
Expected balance of Unity Trust Current Account T1 account after all payments: £23,199.63

Other accounts:

Unity Trust Instant Access Account	EARMARKED	£47,131.36
Lloyds Treasurers Account	GENERAL RESERVES	£55.70
Lloyds Business Bank Instant Account	CIL	£153,038.81

Interest received across all accounts between 1/4/23 – 31/1/24: £2,451.67

Credits received since 15/1/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	25.1.24	Residents Assoc	Contribution to G Illingworth retirement gift	BACS	£33.00
				Total	£33.00

Payments from Current Account to be approved on 19/2/24:

	PAYEE	DESCRIPTION	TYP	AMOUNT*
1	Leicestershire Gardens	Red Lane grass cutting Dec 2023	BAC	£60.00
2	H DU BOIS	Salary Jan 24	BAC	£700.24
3	HMRC	Tax & NIC due Jan 2024	BAC	£113.86
4	WCC Pension Fund	Employer's contribution for HdB Jan 2024	BAC	£178.15
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6	H DU BOIS	Office costs and expenses Jan/Feb 2024	BAC	£90.39
7	Coley Gardening Services	Play area weeding (swings)	BAC	£60.00
8	G MCCOLL	Meeting refreshments	BAC	£118.92
9	Topsource Worldwide Ltd	Monthly Payroll Jan 2024	BAC	£12.94
			Total	£1381.16

*Statutory Power used for all payments: General Power of Competence, Localism Act 2011



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2023/24 Expenditure vs Budget

	2023-24	
	Budget	To date
£ PAYMENTS		
HW allowance/broadband	£372.00	£343.00
HMRC	£915.00	£1,359.54
Wages (Net)	£7,150.00	£7,855.80
Pension costs (employer & employee)	£2,270.00	£2,533.99
Payroll costs	£132.00	£125.06
Travel expenses (Clerk)	£150.00	£211.97
Travel expenses (Cllrs)	£0.00	£0.00
Advertising	£200.00	£0.00
Audit	£420.00	£455.00
Banking charges	£72.00	£54.00
Burrow Hill	£0.00	£175.17
Capital (equipment purchase)	£0.00	£0.00
Chairman's Allowance	£200.00	£194.91
CIL expenditure	£0.00	£1,797.15
Community grants (s137)	£3,800.00	£580.00
Defibrillator	£2,000.00	£0.00
Election fees	£10,000.00	£600.00
Grounds Maintenance	£4,990.00	£1,300.00
HS2	£0.00	£0.00
Insurance	£430.00	£304.04
Legal/professional fees	£0.00	£0.00
Neighbourhood Plan	£0.00	£0.00
Office costs	£300.00	£340.26
Playground inspection/repairs	£1,500.00	£400.42
Publications	£0.00	£0.00
Room hire	£234.00	£102.00
Speed Reduction Measures	£100.00	£36.00
Subscriptions	£700.00	£921.50
Training	£200.00	£180.00
Unforeseen exp/misc.	£200.00	£1,353.89
Website	£100.00	£0.00
VAT	£1,300.00	£693.26
TOTAL EXPENDITURE	£37,735.00	£21,916.96
£ RECEIPTS		
Bank interest	£0.00	£2,451.67
Precept	£20,505.00	£20,505.00
VAT refund	£1,000.00	£733.56
Community Infrastructure Levy	£0.00	£0.00
Grants	£0.00	£1,250.00
CALA transfer	£10,000.00	£10,000.00
Miscellaneous	£33.00	£33.00
TOTAL INCOME	£31,538.00	£34,973.23