

Burton Green Parish Council

MINUTES

of the Ordinary meeting held in Burton Green Village Hall on
Monday 20th September 2021 at 7:30pm

Present: **Parish Councillors:** Councillors Grant (Chair), Marshall (Vice Chair), Deeley, Gibbs, Heyes and Taylor
County and District Cllrs: Cllr Illingworth
Clerk: Helen du Bois
Public Attendees: Three

Min No.	
1.	Apologies The Clerk had received apologies from Cllrs Paine, Hatton and Watkin which were accepted. Cllr Cooke (WCC) and Cllr Hales (WDC) also sent their apologies.
2.	Declaration of Interests None
3.	Minutes of the previous meeting: to approve the minutes of the meeting held on 19th July 2021 These were approved and signed without amendment.
4.	Matters arising None.
5	Community Reports: To receive report, and agree any actions from:
5.1	County Councillor – Lapworth & West Kenilworth: Cllr Cooke Councillor Cooke's report was circulated prior to the meeting, see Appendix A.
5.2	District Councillors – Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales Cllr Illingworth and Cllr Hales' reports were circulated prior to the meeting, see Appendix A. Cllr Illingworth confirmed that W/20/1978/HS2 had been approved by Solihull Borough Council, a decision has not yet been issued by Warwick District Council.
5.3	Burton Green C of E Primary School: Cllr Hatton There was no update.
5.4	Burton Green Village Hall Committee: Cllr Deeley Cllr Deeley gave an update. The committee are in negotiations with HS2 re: their contribution towards future maintenance costs for the onsite drainage solution. There will be a family day at the village hall on 26 th September to promote the various groups/events that are regularly held at the village hall.
5.5	Burton Green Residents' Association Mrs R. Taylor gave an update. <ul style="list-style-type: none">• 27th September 2021: AGM and Village Hall Showcase• 1st October 2021: Residents Lunch• 10th October 2021: Litter Pick

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	<p>The poor state of the verge outside 192 Cromwell Road was raised. The Council have contacted the WDC Planning Enforcement Officer about this property on several occasions and have previously been informed that it is subject to an enforcement investigation. WDC has informed the Clerk that the developer has submitted a planning application to regularise the works, but their application is missing key information and WDC are trying to contact the developer. Mrs Taylor suggested that the verge may be land owned by Warwickshire Highways.</p> <p>Action: The Clerk to contact WCC about the verge.</p> <p>A query was raised about the University's e-scooters and Cllr Grant provided information. Further information about the e-scooters can be found here: https://warwick.ac.uk/services/estates/transport/escooters/</p> <p>Action: Cllr Grant to provide the Residents Association with information about the University's Transport Policy.</p>																																			
5.6	<p>Kenilworth Greenway Mr R. Mclean gave an update. Warwickshire County Parks will be felling some trees along the Greenway over the next few months. BBV are planning to relocate the Portrait Bench to the Kenilworth end of the Greenway. Action: Cllr Grant to inform the University of the move.</p>																																			
5.7	<p>Warwick University: Cllr Grant 5,500 students will be returning to campus over the weekend of 25th/26th September for Welcome Week. There will be flexible working this academic year with 75% of teaching being carried out face to face. Congratulations were given to the University for being named University of the Year for Teaching Quality and runner up for University of the Year.</p>																																			
6	<p>Public Participation A member of the public made comments on item 16a. Mr Mclean asked whether the Council would fund a bench to be installed on The Greenway in memory of Cllr John Whitehouse, at an approximate cost of £950. It was agreed to consider this at the next meeting. Action: Mr Mclean to provide the Clerk with a quote for the bench and installation Action: The Clerk to add it to the agenda for the meeting on 18th October 2021</p>																																			
7.	<p>Finance</p>																																			
7.1	<p>To receive the Finance Report and approve the invoices for payment The Clerk presented the Financial Report (see Appendix B). It was resolved to pay the following invoices:</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>AMOUNT</th> <th>STATUTORY PROVISION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Fairways Ltd</td> <td>Play area swing pit maintenance</td> <td>£1380.00</td> <td>Local Spaces Act 1906, s14</td> </tr> <tr> <td>2</td> <td>Fairways Ltd</td> <td>Play area hedge repairs</td> <td>£144.00</td> <td>Local Spaces Act 1906, s14</td> </tr> <tr> <td>3</td> <td>Leicestershire Gardens</td> <td>Grass Cutting (5th & 19th July)</td> <td>£100.00</td> <td>Local Spaces Act 1906, s14</td> </tr> <tr> <td>4</td> <td>H DU BOIS</td> <td>Income Tax refund for HdB Aug 2021</td> <td>£73.40</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>5</td> <td>H DU BOIS</td> <td>Aug 2021 salary</td> <td>£383.73</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>6</td> <td>WCC Pension Fund</td> <td>Employers contribution for HdB Aug 2021</td> <td>£102.07</td> <td>Local Government Act 1972, s112 (2)</td> </tr> </tbody> </table>	NO.	PAYEE	DESCRIPTION	AMOUNT	STATUTORY PROVISION	1	Fairways Ltd	Play area swing pit maintenance	£1380.00	Local Spaces Act 1906, s14	2	Fairways Ltd	Play area hedge repairs	£144.00	Local Spaces Act 1906, s14	3	Leicestershire Gardens	Grass Cutting (5 th & 19 th July)	£100.00	Local Spaces Act 1906, s14	4	H DU BOIS	Income Tax refund for HdB Aug 2021	£73.40	Local Government Act 1972, s112 (2)	5	H DU BOIS	Aug 2021 salary	£383.73	Local Government Act 1972, s112 (2)	6	WCC Pension Fund	Employers contribution for HdB Aug 2021	£102.07	Local Government Act 1972, s112 (2)
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7	WCC Pension Fund	Employees contribution for HdB Aug 2021	£26.61	Local Government Act 1972, s112 (2)
8	H DU BOIS	Office costs and expenses Aug 2021	£126.41	Local Government Act (Financial Provisions) 1963, s5
9	WCC Pension Fund	Additional Employers contribution for HdB July 2021	£18.80	Local Government Act 1972, s112 (2)
10	WCC Pension Fund	Additional Employees contribution for HdB July 2021	£4.90	Local Government Act 1972, s112 (2)
11	H DU BOIS	Additional Income Tax refund for HdB July 2021	£16.80	Local Government Act 1972, s112 (2)
12	H DU BOIS	Additional July 2021 salary	£67.41	Local Government Act 1972, s112 (2)
13	PKF Littlejohn LLP	2021 AGAR fees	£360.00	Local Audit (Smaller Authorities) Regulations 2015 s23
		Total	£2804.13	

Action: The clerk to set up the payments.

7.2 To note the External Auditor Report and Certificate for the Annual Governance and Accountability Return for y/e/ 31st March 2021

The External Auditor Report and Certificate for 2020/21 has been received and published to the website.

7.3 To receive a report from the Internal Controls Councillor

This will be received in the meeting on 18th October 2021.

7.4 To consider purchasing a subscription to Parish Online (www.parish-online.co.uk)

It was resolved to approve the cost of £72+vat for an annual subscription to Parish Online.

Action: The Clerk to purchase the subscription.

7.5 To approve a 50% contribution towards the Clerk's annual membership for the Society of Local Council Clerks (SLCC)

It was resolved to approve the cost of £92.50 as a contribution to the membership.

Action: The Clerk to include the payment within expenses at the next meeting.

7.6 To consider the Clerk's recommendation to not renew the Scribe Accounts annual subscription

This was approved.

Action: The Clerk to inform Scribe Accounts.

8. Documentation: to review and approve the following:

- Standing Orders (revised 2020)
- New model Councillor Code of Conduct 2020

These were both approved and signed by Cllr Grant.

Action: The Clerk to publish the documents to the website.

9. To receive an update on the recent meetings with BBV/LM

Cllrs Deeley and Gibbs gave an update of the meeting held via MS Teams on 14th September 2021.

Concerns were raised to BBV about the organisation of scheduled road closures by both LM and BBV and a request was made for the highways signage during road closures to be more closely monitored and updated regularly, particularly if the bridge is re-opened at the end of a day.

There is still no date scheduled for BBV to give feedback from the Community Consultation held in 2019. It was agreed to write to HS2 to invite them to run a community meeting in Burton Green to provide

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	<p>residents with an update on how the project is progressing and future plans, as well as providing an opportunity for the Council and residents to raise questions. Action: The Clerk to contact HS2.</p> <p>Cllr Illingworth informed the Council that BBV are holding regular meetings with Kenilworth TC which cover issues that will be of interest to the Parish Council. Action: Cllr Grant to ask Mark Fox (BBV) to ensure that she is invited to the meetings held between BBV and Kenilworth TC.</p>
10.	<p>Road Transport Matters: to determine suitable locations for traffic data monitoring devices and approve the cost of the speed surveys.</p>
	<p>The locations of 8 speed surveys within the parish were agreed and a maximum spend of £1800 was approved. It was agreed that the Council must be allowed to determine when the speed surveys are carried out so that we can ensure they are not run when road closures are in place.</p> <p>Cllr Heyes informed that Council that the Burton Green Speedwatch group had disbanded due to lack of available members. Some Burton Green residents have been working with the Kenilworth Speedwatch group and an operation was carried out by this group in the Red Lane area recently.</p>
11.	<p>Burton Green Neighbourhood Design Statement: to discuss and consider matters relating to the work of the Burton Green Neighbourhood Design Statement Steering Group.</p>
	<p>Cllr Watkin had provided a status update with recommendations prior to the meeting. It was agreed to accept Michael Brown's (WDC) suggestion to re-engage Mr Cousins to examine the modified policies. working from the examination version of the Vision Statement and the Strategic Objectives. Action: Cllr Watkin to inform Michael Brown of this decision.</p>
12.	<p>Burrow Hill Park:</p>
12.1	<p>To approve the Heads of Terms for the transfer of the land The proposed Heads of Terms were approved. Action: The clerk to send the Heads of Terms to Cala for confirmation.</p>
12.2	<p>To consider the results of the Highways Authority search, Official Local Authority search and Utilities report. It was agreed that the contents of the 3 searches appeared acceptable. The solicitor has recently sent some further searches that had not been request. Action: The Clerk to enquire about the additional searches.</p>
12.3	<p>To review the landscaping plan and consider any outstanding issues Cllr Deeley raised a concern about who would be responsible for watering the new trees and hedges between now and the handover. Action: The Clerk to ask Cala for details of their watering plan.</p>
13.	<p>Community Infrastructure Levy: to consider arrangements for a consultation with Burton Green residents re: proposals for spending the CIL funds There was no update.</p>
14.	<p>Housing and Development:</p>
14.1	<p>Land to the south of Westwood Heath Road The WDC Planning Officer had contacted the Council re: W/21/0427 to advise that the application will be determined under delegated powers and the recommendation will be one of approval. Cllr Deeley has contacted the site manager to request that the Westwood Heath Road is kept clean.</p>
14.2	<p>Land to the west of Cromwell Lane There was no update.</p>

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14.3	<p>The Kings Hill development Cllr Marshall gave an update on the work being done by CPRE and KOGG. The S106 agreement has not yet been signed.</p>
14.4	<p>South Warwickshire Local Plan There was no update.</p>
14.5	<p>Warwick University's Eco Park Action: Cllr Grant to speak with the University about arranging a community event regarding their plans for an Eco Park.</p>
14.6	<p>Response to the Solihull Local Plan Examination It was agreed that if permitted, the Council should participate in the forthcoming hearing sessions to make representations regarding Hobb Lane. Action: Cllr Taylor to make enquiries to see if the Council can participate in the hearing sessions. Action: Cllr Taylor to contact Balsall Common PC and Berkswell PC re: Hobb Lane</p>
14.7	<p>A46 Link Road. There was no update.</p>
15.	<p>To consider the Councils' response to the SDC-WDC Merger consultation There will be an online briefing session by the Chief Executives of Stratford-on-Avon District Council and Warwick District Council to Town and Parish Councils on the possible creation of a South Warwickshire Council. Organised through WALC, it will be on Thursday 30 September 2021 at 6.00pm via Zoom. There will also be a virtual discussion forum for Parish and Town Councils on Thursday 7 October, 7pm to 9pm run by Opinion Research Services (ORS). It was agreed to consider the Council's response for the consultation at the next meeting following the two sessions.</p>
16.	<p>Planning: to consider and ratify responses to the following planning applications/appeals:</p>
a.	<p>W/21/1339: Bahia House, Red Lane, Burton Green, Kenilworth, CV8 1PB Erection of detached garage/home office It was resolved to OBJECT to this application for the following reasons: 1. The proposed development is situated within the green belt and lies outside the village envelope. 2. Over-development of the site: the proposed building appears to be almost larger than the main part of the dwelling house. 3. The site plan indicates that the proposed building will be built very close to the property boundary line - this may create a terracing effect from the main road. 4. Building so close to the property boundary may also be detrimental to the existing established hedge</p>
b.	<p>W/21/1295 30 Red Lane, Burton Green, Kenilworth, CV8 1NZ Proposed single storey side extension and loft conversion It was resolved to have NO OBJECTIONS to this application.</p>
c.	<p>APP/T3725/W/21/3728602 (W/20/2161) Land fronting Red Lane, Burton Green, Kenilworth, CV8 1PB Erection of single dwelling and associated garage It was agreed that the Council had no further comments to make for this appeal.</p>
17.	<p>Noticeboards:</p>

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17.1	<p>To consider a request from the Residents Association to provide additional noticeboards within the Parish Due to lack of time, it was agreed to consider this item in the meeting on 18th October 2021.</p>
17.2	<p>To consider a request from a resident to re-position the noticeboard on Cromwell Lane Due to lack of time, it was agreed to consider this item in the meeting on 18th October 2021.</p>
18.	<p>Communications: to receive and discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.</p>
	<p>The Council had received the following communications:</p> <ul style="list-style-type: none"> • WCC: WRSP Public Consultation • SBC: Solihull Local Plan Examination • WDC: <ul style="list-style-type: none"> ○ Weekly updates ○ Draft Net Zero Carbon Development Plan document – Regulation 18 consultation ○ WDC HS2 Project Officer • BBV <ul style="list-style-type: none"> ○ works/closure notifications ○ Burton Green and Kenilworth 1-2-1s • WALC <ul style="list-style-type: none"> ○ Members newsletters ○ WALC Annual Conference 2021 • Highways England: A46 northbound Warwick Bypass resurfacing letter to stakeholders
19.	<p>Councillors' reports and items for future Agenda Cllr Illingworth confirmed that he had ordered a Remembrance wreath on behalf of the Parish Council.</p>
20.	<p>Date of Next Meeting The next meeting will be Monday 18th October 2021 at the Burton Green Village Hall.</p>
21.	<p>Close The meeting concluded at 9.35pm.</p>

Signed: _____ Date: _____

Cllr Grant, Chairman

Burton Green Parish Council

APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

CLLR COOKE Warwickshire County Council

The Kenilworth Repair Café: Green Shoots Community Climate Change Fund

'Reuse it, don't lose it!' is the message from the Kenilworth Repair Café which will grow thanks to Warwickshire County Council's Green Shoots Community Climate Change Fund.

The full list of 69 projects set to receive funding from the Green Shoots Fund was announced on 30 July 2021 and the Kenilworth Repair Café was one of a number of projects funded for under £5k with a total approved amount of £800.

The Green Shoots funding will enable a Repair Café for the Kenilworth area to grow, providing a focal point for items to be repaired and reused. The café will meet on the third Saturday afternoon of every month at the United Reformed Church in Kenilworth. Here, personal and portable items can be brought for repair, to extend their useful life and avoid them entering the waste system and potentially landfill. All sorts of items can be brought in ranging from clothes and accessories needing a stitch or simple repair to furniture and homewares to toys and electrical/electronic items that perhaps need a more technical approach.

Warm hearted Warwickshire residents show support for Afghan families

As news emerges of the people arriving from Afghanistan seeking refuge in the UK, Warwickshire residents have been quick to step forward and offer their support.

Warwickshire is expected to welcome around 100 people into the county as part of the national Home Office plan. For some it will be a short stay as they make plans to move to be close to friends and family elsewhere in the UK. Others will be with us for longer. For all it has been a terrifying experience, fleeing their homeland, leaving behind loved ones and arriving in a new country.

Warwickshire County Council is working with partners in health and the districts and boroughs to ensure the new arrivals are safe and well. And residents of Warwickshire have been quick to show their compassion and offer support. We are currently assessing what things would be most helpful and working with local charities to coordinate donations.

Updated NHS information about COVID-19 vaccines for 16 and 17 year olds

Invitations to get a COVID vaccine are landing on the doormats of all 16 and 17 year olds, in a further effort to boost take-up in this age group, as the biggest and most successful vaccination programme in NHS history expands further.

Over 360,000 people aged 16 and 17 have already had their jab – which includes those who were eligible previously due to an underlying health condition, with more than 125,000 getting their jab in the two weeks since the NHS was given the green light to offer all 16 and 17 years olds the life-saving jab.

The JCVI updated guidance on 4 August so that all 16 and 17-year-olds could be offered one dose of the vaccine, and anyone in this age group can now find their nearest centre through the 'grab a jab' [NHS online walk-in finder](#), with more sites becoming available every day.

Trading Standards sets out its plans for the future

Warwickshire County Council's Trading Standards Service has defined how it intends to protect consumers and support the growth of Warwickshire businesses with the launch of its new business plan.

Warwickshire County Councillor Andy Crump, Portfolio Holder for Community Safety, said:

"This is an ambitious new plan that sets out our priorities for the coming years, to protect the most vulnerable from financial harm, prevent the sale of dangerous and harmful products, support Warwickshire businesses to grow, diversify and adapt to new circumstances and establish strong partnerships to keep our communities safe."

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Key actions include:

- Invest in and promote trueCall devices that help block bogus phone calls and prevent financial fraud and scams, reinvigorate our No Cold Caller zones and close down websites connected to fraudulent activity
- Via a dedicated Business Advice Service, provide practical information for businesses and business sectors, including on EU exit and COVID-19 regulations
- Remove dangerous products from sale including unroadworthy cars and unsafe toys, cosmetics, and electrical products
- Target food businesses with poor hygiene ratings and a history of failing to abide by the law
- Tackling and disrupting the supply of counterfeit products, including the sale of illegal cigarettes
- Pursuing prosecution action against businesses consistently selling age-restricted goods (including alcohol, cigarettes, and knives) to children
<https://www.warwickshire.gov.uk/tradingstandards>

Warwickshire Road Safety Partnership asks public for views on new road safety Strategy to 2030

Warwickshire Road Safety Partnership (WRSP) is asking the public for their views on how the county's roads can be made safer by taking part in a public consultation on a new Warwickshire road safety 'Strategy to 2030'. The public consultation starts today 18 August and can be viewed at www.warwickroadsafety.org

Key partners, including Warwickshire Police, Warwickshire County Council, Warwickshire Fire and Rescue Service, Office of the Police and Crime Commissioner for Warwickshire and Highways England are developing the strategy together with external consultant Agilysis and now need the public's input.

WRSP Chair and Police and Crime Commissioner for Warwickshire Philip Secombe said: "This is an important document as it sets out the long term vision for Warwickshire Road Safety Partnership, detailing the activities, structure and objectives up to 2030 and also includes how road safety activities will be evaluated.

Recognise Warwickshire's exceptional volunteers by submitting a nomination for The Queen's Award for Voluntary Service

Warwickshire County Council and the Warwickshire Lieutenancy are encouraging residents to submit nominations for volunteering groups, charities, and social enterprises across the County whose exceptional efforts deserve to be recognised by The Queen's Award for Voluntary Service (QAVS).

The QAVS is an annual award acknowledging the outstanding work delivered by volunteers who benefit their local communities and is the highest award a voluntary group can receive in the UK.

The Award is presented each year on the 2nd June to coincide with the anniversary of the Queen's coronation. All Awardees receive a certificate signed by the Queen, a domed glass crystal, and may also be invited to attend a royal garden party.



Cllr John Cooke September 2021

Burton Green Parish Council

CLLR ILLINGWORTH Warwickshire District Council

There is a current consultation on the possibility of a full merger between Warwick and Stratford Districts to form a South Warwickshire District. This started on 6 Sep 21 and lasts until 24 Oct 21. Everyone is invited to offer their opinions but there will be specific arrangements with parish councils and other key stakeholders. Several Senior managers have already taken on responsibilities in both areas of WDC and SDC to reduce costs and improve services. This is seen as a positive move whatever the decisions on future merger.

Warwick District has agreed to take and house 25 Afghanistan refugees. Birmingham Airport received 8,100 or about 60% of the civilians who came to the UK. About 15 of the flights broke the normal night flying rules but clearly the situation demanded such actions. You may have been affected by the aircraft.

You are probably aware of the serious fire in a plastic factory in Leamington at the end of August. The District Council was heavily involved dealing with those who had to stay safely out of the area, checking air pollution to cleaning the streets of pollution afterwards.

Sadly the arrangements to employ a new HS2 planning officer have failed. I am pushing for urgent action.

CLLR HALES Warwickshire District Council

As per Cllr Illingworth's report we have started a consultation on the potential merger of Stratford & Warwick Councils to form a South Warwickshire District. We would welcome comments from councillors and residents to understand their views further before a potential vote of 13th December 2021.

We are working on submitting our accounts for the year ending March 2021, where we will get a better understanding of the costs of the pandemic to the council and then reprofiling how we afford services over the next 5 years.

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APPENDIX B

This report was presented by the Clerk to the Council on **20th September 2021**.

Balance of Unity Trust Current Account T1 as of 14/09/21: £20,115.52
 Expected balance of Unity Trust account after invoices settled 20/9/21: £17,311.39

Invoices to be paid by BACS on 20/9/21:

NO.	PAYEE	DESCRIPTION	AMOUNT	STATUTORY PROVISION
1	Fairways Ltd	Play area swing pit maintenance	£1380.00	Local Spaces Act 1906, s14
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		Total	£2804.13	

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2021/22 Day Book Current

BURTON GREEN PARISH COUNCIL - 2021/22									
Date	Invoice No	Cheque No	Minute No	Transaction date	Payee	Details	Income £9,297.50	Expenditure £8,338.15	Balance £959.35
						Balance B/Fwd 31st March 2021	110492.98		110492.98
26/04/2021		780	13.3	06/09/2021	Paul Knight	Office costs and expenses March 2021		44.30	110448.68
26/04/2021		781	13.3	04/05/2021	Helen du Bois	Salary March 2021		365.73	110082.95
26/04/2021		782	13.3	04/05/2021	Helen du Bois	Office costs and expenses March/April 2021		115.99	109966.96
26/04/2021		783	13.3	06/05/2021	WCC Pension Fund	Employers contribution for HdB March 2021		102.07	109864.89
26/04/2021		784	13.3	06/05/2021	WCC Pension Fund	Employees contribution for HdB March 2021		26.21	109838.68
26/04/2021		785	13.3	04/05/2021	Helen du Bois	Income Tax refund for HdB March 2021		91.40	109747.28
26/04/2021		786	13.3	25/05/2021	WALC	WALC Annual Charge 2021/22		390.00	109357.28
26/04/2021		787	13.3	12/05/2021	CPRE	Subscription 21/22		50.00	109307.28
26/04/2021		788	13.3	05/05/2021	BHIB	Insurance 21/22		308.37	108998.91
30/04/2021		-	-	-	WDC	Precept	9297.5		118296.41
17/05/2021		789	8.0	10/06/2021	Burton Green PC	Unity Bank deposit		500.00	117796.41
17/05/2021		790	8.0	21/05/2021	Helen du Bois	Office costs and expenses April/May 2021		102.91	117693.50
17/05/2021		791	8.0	28/05/2021	WCC Pension Fund	Employers contribution for HdB April 2021		102.07	117591.43
17/05/2021		792	8.0	28/05/2021	WCC Pension Fund	Employees contribution for HdB April 2021		26.21	117565.22
17/05/2021		793	8.0	21/05/2021	Helen du Bois	Income Tax refund for HdB April 2021		91.40	117473.82
17/05/2021		794	8.0	21/05/2021	Helen du Bois	Salary April 2021		365.73	117108.09
21/06/2021	21/062	795	5.4	30/06/2021	Leicestershire Gardens	Grass cutting (May 2021)		100.00	117008.09
21/06/2021		801	5.4	24/06/2021	Helen du Bois	Office costs and expenses May/June 2021		97.48	116910.61
21/06/2021		802	5.4	02/07/2021	WCC Pension Fund	Employers contribution for HdB May 2021		166.54	116744.07
21/06/2021		803	5.4	02/07/2021	WCC Pension Fund	Employees contribution for HdB May 2021		43.41	116700.66
21/06/2021		804	5.4	24/06/2021	Helen du Bois	Income Tax refund for HdB May 2021		131.00	116569.66
21/06/2021		805	5.4	24/06/2021	Helen du Bois	Employer's NI contributions		7.21	116562.45
21/06/2021		806	5.4	24/06/2021	Helen du Bois	Salary May 2021		614.85	115947.60
21/06/2021	14/06/21	BACS	5.4		Louise Best	Internal Audit 2020-21 fee		120.00	115827.60
Transfer of funds to Unity Trust accounts and Lloyds Savings account								3462.88	
02/07/2021		BACS			Burton Green (Unity)	Current Account (20443715)		1.00	381.00
02/07/2021		BACS			Burton Green (Unity)	Savings Account (20443728 earmarked)		1.00	1.00
02/07/2021		BACS			Burton Green (Lloyds)	Savings Account (CIL)		54612.24	84700.00
05/07/2021		BACS			Burton Green (Unity)	Savings Account (20443728 earmarked)		39972.00	39973.00
05/07/2021		BACS			Burton Green (Unity)	Current Account (20443715)		21305.66	21686.66
All payments to be made from Unity Trust Current T1 account from this point onwards									
19/07/2021	21/037	BACS	7.2		Leicestershire Gardens	Grass cutting (5th & 19th April 2021)		100.00	21586.66
19/07/2021		BACS	7.2		Helen du Bois	Office costs and expenses June/July 2021		83.68	21502.98
19/07/2021		BACS	7.2		WCC Pension Fund	Employers contribution for HdB June 2021		120.88	21382.10
19/07/2021		BACS	7.2		WCC Pension Fund	Employees contribution for HdB June 2021		31.51	21350.59
19/07/2021		BACS	7.2		Helen du Bois	Income Tax refund for HdB June 2021		90.20	21260.39
19/07/2021		BACS	7.2		Helen du Bois	Salary June 2021		451.14	20809.25
16/08/2021		BACS	7.2		WCC Pension Fund	Employees contribution for HdB July 2021		31.51	20777.74
16/08/2021		BACS	7.2		WCC Pension Fund	Employers contribution for HdB July 2021		120.88	20656.86
16/08/2021		BACS	7.2		Helen du Bois	Income Tax refund for HdB July 2021		90.20	20566.66
16/08/2021		BACS	7.2		Helen du Bois	Salary July 2021		451.14	20115.52
20/09/2021	2-12199z17f	BACS			Fairways Ltd	Play area swing pit maintenance		1380.00	18735.52
20/09/2021	2-12199z18	BACS			Fairways Ltd	Play area hedge repairs		144.00	18591.52
20/09/2021	21/112	BACS			Leicestershire Gardens	Grass cutting (5th & 19th July 2021)		100.00	18491.52
20/09/2021		BACS			Helen du Bois	Income Tax refund for HdB Aug 2021		73.40	18418.12
20/09/2021		BACS			Helen du Bois	Salary Aug 2021		383.73	18034.39
20/09/2021		BACS			Helen du Bois	Office costs and expenses Aug/Sep 2021		126.41	17907.98
20/09/2021		BACS			WCC Pension Fund	Employers contribution for HdB Aug 2021		102.07	17805.91
20/09/2021		BACS			WCC Pension Fund	Employees contribution for HdB Aug 2021		26.61	17779.30
20/09/2021		BACS			WCC Pension Fund	Additional Employees contribution for HdB July 2021		4.90	17774.40
20/09/2021		BACS			WCC Pension Fund	Additional Employers contribution for HdB July 2021		18.80	17755.60
20/09/2021		BACS			Helen du Bois	Additional Income Tax refund for HdB July 2021		16.80	17738.80
20/09/2021		BACS			Helen du Bois	Additional Salary July 2021		67.41	17671.39
20/09/2021	SB20211635	BACS			PKF Littlejohn LLP	2021 AGAR fees		360.00	17311.39

2021/22 Reserves

LLOYDS TREASURERS ACCOUNT BALANCE		£55.70
LLOYDS BUSINESS BANK INSTANT ACCOUNT BALANCE	CIL FUNDS	£84,701.81
UNITY TRUST CURRENT ACCOUNT	GENERAL	£20,115.52
UNITY TRUST SAVINGS ACCOUNT	EARMARKED	£39,973.00
TOTAL RESERVES		£144,846.03

Burton Green Parish Council

2021/22 Expenditure vs Budget

BURTON GREEN PARISH COUNCIL BUDGET ANALYSIS 2021/22		
	Agreed budget 2021/22	FY21/22 Actuals to date
£ PAYMENTS		
Advertising	£0.00	£0.00
Audit expenses	£430.00	£420.00
Capital (equipment purchase)	£0.00	£0.00
Clerks salary	£5,500.00	£2,699.73
Clerk tax deds to HMRC	£2,200.00	£591.61
Clerks superannuation (emp conts)	£1,600.00	£923.67
Clerk - office allow and internet	£310.00	£489.78
Election fees	£0.00	£0.00
Grants (s137)	£3,600.00	£0.00
Hire of rooms for meetings	£250.00	£0.00
HS2	£0.00	£0.00
Insurance	£350.00	£308.37
Legal/professional fees	£1,000.00	£0.00
Neighbourhood Plan	£0.00	£0.00
Speed Reduction Measures	£5,603.35	£0.00
Office costs	£320.00	£59.99
Payroll costs	£100.00	£0.00
Play Area - Red Lane	£1,740.00	£1,570.00
Postage/Telephone	£30.00	£1.29
Publications	£80.00	£0.00
Subscriptions	£350.00	£385.00
Training	£200.00	£0.00
Travel expenses (Cllrs)	£0.00	£0.00
Travel expenses (Clerk)	£150.00	£19.71
Unforeseen exp/misc	£200.00	£500.00
VAT	£1,500.00	£369.00
Website	£200.00	£0.00
TOTAL EXPENDITURE	£25,713.35	£8,338.15
£ RECEIPTS		
Bank interest	£15.00	£0.00
Precept	£18,595.00	£9,297.50
VAT refund	£1,500.00	£0.00
CommunityInfrastructure Levy	£0.00	£0.00
Grants	£0.00	£0.00
Interest	£15.00	£0.00
Miscellaneous	£0.00	£0.00
TOTAL INCOME	£20,110.00	£9,297.50