

Burton Green Parish Council

MINUTES

of the Ordinary meeting held in Burton Green Village Hall on
Monday 25th April 2022 at 7:30pm

Present: **Parish Councillors:** Councillors Grant, Marshall, Taylor, Paine, Deeley, Hatton, Gibbs
County and District Cllrs: Cllr Illingworth (WDC)
Clerk: Helen du Bois
Public Attendees: Four

| Min No. | |
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| 1. | Apologies |
| | The Clerk had received apologies from Cllr Watkin which were accepted. Cllr Cook (WCC) and Cllr Hales (WDC) sent apologies. |
| 2. | Declaration of Interests |
| | Cllr Deeley declared an interest in items 13.1 and 15 Cllr Hatton declared an interest in item 13.1 |
| 3. | Minutes of previous meeting: to approve the minutes of the meeting held on 21st March 2022 |
| | The minutes were approved and signed without amendment. |
| 4. | Matters arising |
| | Item 8: There have been no applications for the Councillor vacancy. The Clerk explained that the Councillors are assigned to the Burton Green Ward and the University Ward in a ratio of 7:4 and the three vacancies are all from the University Ward. It was agreed to consider formally requesting the Returning Officer to carry out a Community Governance Review at the next meeting. ACTION: The Clerk to provide details of the Ward boundaries and the reason as to why the Parish is allocated eleven councillors. |
| 5. | Community reports |
| 5.1 | County Councillor – Lapworth and West Kenilworth: Cllr Cooke Cllr Cooke's report was circulated prior to the meeting, see Appendix A. |
| 5.2 | District Councillors – Kenilworth Abbey and Arden: Cllr Illingworth and Cllr Hales Cllr Illingworth's report was circulated prior to the meeting, see Appendix A. Cllr Illingworth mentioned that Cllr Hales had been re-elected as WDC Deputy Leader. |
| 5.3 | Community Summary Report Updates from the Burton Green Village Hall Committee and the Residents Association were circulated prior to the meeting, see Appendix B. ACTION: The Clerk to confirm if the Cala Homes S106 Outdoor Sports contribution could be put towards the cost of a petanque pitch in the grounds of the village hall. Cllr Grant gave an update on the University. ACTION: Cllr Grant to enquire about transport arrangements for visitors during the period when Graduation and the Commonwealth Games coincide. |

Burton Green Parish Council

| 6. | Public participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>A member of the public asked the Council to re-consider the comments it had submitted for the W/21/2125 (Retrospective Application). It was agreed that, due to the length of time that the building work had taken so far, the disruption the works had caused to neighbours and the negative impact of the site on the view from the street, the Council would submit support for the application, on the understanding that the works would be completed satisfactorily and the site cleared, as soon as possible.</p> <p>ACTION: The Clerk to submit the response.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.1 | To receive the Finance Report and approve the invoices for payment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>The Clerk presented the Financial Report (see Appendix C), and it was resolved to pay the invoices shown, including the insurance renewal with BHIB for a further year.</p> <table border="1"> <thead> <tr> <th></th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>AMOUNT</th> <th>STATUTORY PROVISION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>WALC</td> <td>22/23 subscription</td> <td>£441.00</td> <td>Local Government Act 1972, s143</td> </tr> <tr> <td>2</td> <td>BHIB Ltd</td> <td>Insurance 2022-23</td> <td>£308.37</td> <td>Local Government Act 1972, s111</td> </tr> <tr> <td>3</td> <td>Leicestershire Gardens</td> <td>Red Lane maintenance April 22</td> <td>£60.00</td> <td>Open Spaces Act 1906, s14</td> </tr> <tr> <td>4</td> <td>CPRE</td> <td>22/23 subscription</td> <td>£50.00</td> <td>Local Government Act 1972, s111 (1)</td> </tr> <tr> <td>5</td> <td>Select Payroll Solutions</td> <td>Payroll (March 22)</td> <td>£12.00</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>6</td> <td>Emmerson Press</td> <td>NDP A5 leaflets</td> <td>£92.00</td> <td>Local Government Act 1972, s142</td> </tr> <tr> <td>7</td> <td>H DU BOIS</td> <td>Office costs and expenses Mar/Apr 2022</td> <td>£135.68</td> <td>Local Government Act (Financial Provisions) 1963, s5</td> </tr> <tr> <td>8</td> <td>H DU BOIS</td> <td>March 2022 salary</td> <td>£552.22</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>9</td> <td>WCC Pension Fund</td> <td>Employers contribution for HdB Mar 2022</td> <td>£149.12</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>10</td> <td>WCC Pension Fund</td> <td>Employees contribution for HdB Mar 2022</td> <td>£38.87</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>11</td> <td>H DU BOIS</td> <td>Income Tax refund for HdB Mar 2022</td> <td>£115.60</td> <td>Local Government Act 1972, s112 (2)</td> </tr> <tr> <td>12</td> <td>Warwick District Council</td> <td>NDP hardcopies</td> <td>£19.99</td> <td>Local Government Act 1972, s142</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td>£1974.85</td> <td></td> </tr> </tbody> </table> <p>It was also agreed to approve payment of an invoice for £1500, received on 22/3/22 from WCC for a bench on the Greenway, the purchase of which previously approved on 18/10/21 min ref: 8</p> <p>ACTION: The Clerk to set up payments.</p> | | PAYEE | DESCRIPTION | AMOUNT | STATUTORY PROVISION | 1 | WALC | 22/23 subscription | £441.00 | Local Government Act 1972, s143 | 2 | BHIB Ltd | Insurance 2022-23 | £308.37 | Local Government Act 1972, s111 | 3 | Leicestershire Gardens | Red Lane maintenance April 22 | £60.00 | Open Spaces Act 1906, s14 | 4 | CPRE | 22/23 subscription | £50.00 | Local Government Act 1972, s111 (1) | 5 | Select Payroll Solutions | Payroll (March 22) | £12.00 | Local Government Act 1972, s112 (2) | 6 | Emmerson Press | NDP A5 leaflets | £92.00 | Local Government Act 1972, s142 | 7 | H DU BOIS | Office costs and expenses Mar/Apr 2022 | £135.68 | Local Government Act (Financial Provisions) 1963, s5 | 8 | H DU BOIS | March 2022 salary | £552.22 | Local Government Act 1972, s112 (2) | 9 | WCC Pension Fund | Employers contribution for HdB Mar 2022 | £149.12 | Local Government Act 1972, s112 (2) | 10 | WCC Pension Fund | Employees contribution for HdB Mar 2022 | £38.87 | Local Government Act 1972, s112 (2) | 11 | H DU BOIS | Income Tax refund for HdB Mar 2022 | £115.60 | Local Government Act 1972, s112 (2) | 12 | Warwick District Council | NDP hardcopies | £19.99 | Local Government Act 1972, s142 | | | Total | £1974.85 | |
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| | | Total | £1974.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.2 | To note the bank reconciliation for y/e 31st March 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | This was noted (see Appendix D) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Burrow Hill Park: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.1 | To receive an update on the progress of the land transfer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Gowling LLP are waiting on Cala Homes' solicitor to provide a "costs undertaking" and the Certificate of Adoption for the estate roads. WCC agreed to adopt the estates roads in September 2020, but the certificate has not yet been provided.</p> <p>It was agreed to write to Cala Homes regarding the poor condition of the grass on the playing field and the unsatisfactory positioning of the gated access onto the field; if these two issues can be addressed then the Council will be in a position to accept the Notice of Completion from Cala Homes.</p> <p>ACTION: The Clerk to write to Cala Homes regarding Notice of Completion requirements.</p> |
| 8.2 | To review the results from the Burrow Hill Playing Field survey and consider the next steps |
| | <p>It was found that there had been a further 29 entries to the survey in the past 24 hours. It was agreed to close the survey at the end of April and review the results in the meeting on 16th May 2022.</p> <p>ACTION: The Clerk to provide Councillors with an updated set of results.</p> |
| 9. | Road Transport matters: |
| 9.1 | To consider correspondence received from Warwickshire Police regarding the Burton Green Speed Watch group |
| | <p>It was agreed to ask one of the co-ordinators of the previous Burton Green Speed Watch group if they would be willing to manage a new group.</p> <p>ACTION: Cllr Taylor to contact the previous group co-ordinator, the Clerk to enquire when the next round of volunteer training is scheduled.</p> |
| 9.2 | To receive an update on the radar traffic surveys |
| | <p>The Clerk gave an update from Graham Stanley (WCC). It was agreed to ask for the radar traffic surveys to be carried out as soon as possible.</p> <p>ACTION: The Clerk to inform Graham Stanley.</p> |
| 10. | To consider taking part in the Queen's Green Canopy project |
| | <p>It was agreed that the Council would take part in the project ; Cheryl Wall (Chair of the Village Hall Committee) kindly offered the Council one of the trees that will be planted at the new hall later in the year. The Council will provide a plaque to commemorate the Platinum Jubilee.</p> |
| 11. | HS2: to discuss HS2 related matters including: |
| 11.1 | To consider providing feedback to BBV following the tunnel design events |
| | <p>It was agreed to ask residents for their feedback on the tunnel design at the Annual Parish Meeting and submit details of the responses to BBV.</p> <p>ACTION: The Clerk to inform BBV.</p> |
| 11.2 | To discuss concerns raised by residents about noise/disruption caused by construction works at the south portal and consider appropriate action. |
| | <p>It was agreed that the noise from the generator appears to have lessened as it is being routinely switched off after hours and at weekends. It was agreed to discuss the reported noise/disruption issues at the next meeting with BBV.</p> |
| 12. | To plan the Annual Parish Meeting, 6th June 2022 |
| | <p>It was agreed that the agenda would include the following:</p> <ul style="list-style-type: none"> • Workshop ideas on how to spend the Council's CIL/S106 contributions |

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| | <ul style="list-style-type: none"> • Workshop ideas for what residents would like to see on the green tunnel • Provide feedback on the Burrow Hill playing fields and car park survey <p>It was agreed to provide refreshments. ACTION: The Clerk to ask village groups if they'd like to give a presentation at the meeting.</p> |
| 13. | CIL/S106: to discuss matters relating to CIL and S106 spending including: |
| 13.1 | To consider a request from the Village Hall Committee to contribute towards the cost of stained glass in the entrance of the new village hall |
| | <p>The WDC CIL Officer has confirmed that a project of this type would be considered a "Project to improve the public realm – public artwork" and could be funded by CIL</p> <p>A vote was held, and it was resolved to contribute £12,000 of the Council's CIL funds towards the cost of the stained-glass windows. ACTION: The Clerk to liaise with the Village Hall Committee regarding the transfer of funds.</p> |
| 13.2 | To receive an update on the Cala Homes S106 funding allocated to strategic highway infrastructure and measures to improve walking and cycling on routes into Kenilworth |
| | There was no update. |
| 14 | Housing and Development: |
| 14.1 | Land to the south of Westwood Heath Road Cllr Paine gave an update on the status of the development's planning applications being considered by WDC. The recent email from Jeremy Wright MP regarding schooling provisions for residents of Westwood Park was discussed. |
| 14.2 | Land to the west of Cromwell Lane There was no update. |
| 14.3 | The Kings Hill development There was no update. |
| 14.4 | South Warwickshire Local Plan There was no update. |
| 14.5 | Warwick University's Eco Park ACTION: Cllr Grant and the Clerk to provide the University with dates for a meeting with the Council. |
| 14.6 | Solihull Local Plan Examination There was no update. |
| 14.7 | A46 Link Road The statement recently issued by WCC regarding the A46 Strategic Link Road was discussed: www.warwickshire.gov.uk/major-transport-construction-projects/a46-link-road-scheme/4 |
| 15. | To consider an invitation from the Westwood Heath Allotments Association to hold a future Council meeting in the pavilion on Westwood Heath Road |
| | It was agreed to accept the invitation and hold a Council meeting in the pavilion at the Westwood Heath Allotments on Monday 18 th July 2022. |

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| 16. Communications | There were no communications requiring discussion. |
| 17. Councillors' reports and items for future agenda | <ul style="list-style-type: none">• To consider formally requesting the Returning Officer to carry out a Community Governance Review at the next meeting.• To approve the future purchase of a Queen's Green Canopy plaque from the Royal British Legion• To consider a request from the Village Hall committee to use S106 funds to contribute towards the cost of a petanque pitch.• To review the results from the Burrow Hill Playing Field survey and consider the next steps |
| 18. Date of next meeting | The next meeting will be held on Monday 16 th May 2022, 7:30pm in the Burton Green village hall |
| 19. Close | The meeting closed at 9:45pm. |

Signed: _____ Date: _____

Cllr Grant, Chairman

Burton Green Parish Council

APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council: CLLR COOKE

Kenilworth's Talisman Theatre Company receive boost from HS2 funding

It is great news for the arts in Kenilworth as the popular Talisman Theatre Company receive a considerable cash boost from the HS2 Community & Environment Fund (CEF). The theatre company, based at Barrow Road in the town, has been successful in their bid for £75,000 of funding from the CEF, which they plan to use to provide a new fringe stage, bar and reception area at the popular local theatre.

The new flexible performing space will support a diverse range of artistic activities and all areas have been designed to enhance accessibility. The significantly improved facility will enable the theatre to continue and expand its community arts activities, meeting the cultural and artistic needs of the communities of Kenilworth and surrounding settlements.

Since the two HS2 funds opened five years ago - and with the support of Warwickshire County Council – 28 projects in the county have now secured funding from the HS2 CEF and the HS2 Business and Local Economy Fund (BLEF) worth £1,400,093.

Warwickshire receives visit from Home Office as work progresses with Safer Streets campaign

The Warwickshire Safer Streets project received Ameerah Patel, a Home Office representative, at its community engagement event at the Brunswick Hub.

The Leamington community event, held at the Brunswick Hub, was one of four events taking place. The event, which was well received by the local community, was a chance to showcase the wider Safer Streets plan of action for specific locations throughout the county, including areas of south Leamington.

Partners including Warwickshire Police, Warwickshire Fire and Rescue Service, Refuge, the Equality and Inclusion Partnership (EQUIP), Victim Support, RoSA (support for those affected by rape and sexual abuse) and the Family Information Service were in attendance. They promoted both the Safer Streets project, which aims to reduce violence against women and girls and increase women and girls' feelings of safety in public spaces, and support services available in the county.

Warwickshire County Council announces micro funding to tackle loneliness and social isolation

Warwickshire County Council is empowering local people to help others in their neighbourhood, by offering them the chance to apply for a £17.5k micro funding project – with the aim to help reduce loneliness and social isolation throughout the county.

The funding, which is part of the Improving Mental Wellbeing in Warwickshire, Responding to the Covid-19 Pandemic Project, invites residents to apply for small amounts of money to help set up local projects that will help vulnerable people, including those who are lonely and socially isolated.

The small grants are open to both individuals and groups. For example, the money may go to a café owner who has decided to host a 'chat and natter' session for older people every Wednesday for a couple of hours or a community football team who want to encourage young carers into the team, so that they can meet up with friends and have time away from their responsibilities.

To find out more go to www.warwickshire.gov.uk/loneliness

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Warwickshire's SEND Local Offer sees accessibility improved

Children and young people with special educational needs and disability (SEND) in Warwickshire have more accessibility tools to use with WCC's SEND Local Offer website due to a recent upgrade.

The SEND Local Offer brings together information, advice, resources and support on SEND topics in Warwickshire. The information covers health, education, social care and many more topics of relevance to children and young people with SEND. The new accessibility features are provided by additional software called the ReachDeck tool bar. The ReachDeck Toolbar offers site-visitors assistive features giving them a choice in how they access the online information. The tool can translate selected text into over 100 languages, simplify web pages, read text aloud and at slower or faster speeds. The tool is accessible by clicking the headphones symbol in the top right-hand corner of any of the Local Offer pages which will generate the toolbar that can be moved across the screen as needed.

To find out more about the Local Offer

visit <https://www.warwickshire.gov.uk/send> or <https://www.facebook.com/WarksLocalOffer>

Warm Warwickshire welcome for those fleeing conflict

Warwickshire residents have pulled together in recent weeks to support the Ukrainian people affected by the ongoing invasion of Ukraine by Russia. Individuals and local organisations from across the county have donated money, essential items and their time, to help those who have fled Ukraine as well as those who remain in the conflict zone.

This week, more than 150 representatives from town and parish councils; the County Council, voluntary, community and faith groups met online to share ideas about how we can all ensure a warm welcome to Ukrainian people fleeing their country. The meeting followed the launch of a Government scheme whereby UK citizens are invited to open up their homes to host Ukrainians. Most people coming to the county under the Ukrainian Family Sponsorship Scheme are expected to be women, children and the elderly.

Warwickshire County Council has collated a list of resources that residents can use to support humanitarian efforts connected to Ukraine, for more please

visit <https://www.warwickshire.gov.uk/news/article/2778/information-for-residents-concerned-about-the-situation-in-ukraine->

Rogue Trader Prosecuted for £100,000 Fraud

Darren Mitchell who traded as Stately Paving Ltd offered driveway block paving, building and landscaping work. Mr Mitchell first door knocked the elderly resident's bungalow in July 2014 and agreed to block pave his driveway and remove an old greenhouse. He returned to the property again and again together with others unknown, pressurising the resident in to paying for more work including fencing, repairs to windows, building a brick shed and laying new turf. Some of this work was never done or wasn't needed and the pensioner was charged grossly excessive amounts. A Trading Standards expert witness estimated that the true value of the work carried out by Mr Mitchell and his workmen was less than £20,000, with remedial works being required costing approximately £3,835. The victim had been charged £120,000.

Over time the resident was systematically defrauded of over £100,000, sometimes withdrawing large amounts of cash from his bank account on a daily basis to pay Mr Mitchell. On one occasion the victim wrote a cheque for £20,000 which was meant to pay for a new shed. Instead Mr Mitchell used the money to buy three vehicles.

Burton Green Parish Council

CLLR ILLINGWORTH Warwick District Council

The main event this month is the proposed Merger with Stratford DC. Subject to Council consent, the plans to merge Stratford-on-Avon and Warwick District Councils will not go ahead. The Leaders of the two Councils have jointly concluded that, in the interests of residents and staff, the proposed merger cannot go ahead as anticipated.

I attended a very useful and informative visit to the HS2 site with some members of Kenilworth Town Council ten days ago. We travelled from the existing railway at Crackley up the route to Burton Green and then saw a little of Solihull. Most of this area is of course in Burton Green. The scale of earth removal along much of the section is very impressive.

Burton Green Parish Council

APPENDIX B

COMMUNITY REPORTS

BURTON GREEN VILLAGE HALL

- Building work is progressing on the new hall but there is a delay from the original programme due to additional work preparing the ground and waiting for contractors, e.g., tarmac for the car park/drive. The hall probably won't be completed now until early next year.
- The architect is producing plans for a petanque pitch which will then be costed, we would like to apply for CIL funds for this project, if possible
- Trustees are liaising with the building team regarding final design specifications e.g., colour of walls and windows, lighting for foyer, taps, kitchen and disabled toilet (to ensure it's accessible for electric wheelchairs)
- We are waiting for an adjusted landscape design to take into account the amended drainage arrangements but essentially planting should remain the same. A neighbour from Broadwell Woods was concerned about the appearance of the acoustic fencing but this should be softened with landscaping/planting.
- We are erecting a notice board in the foyer to show the plans and provide updates on the new build.
- Events are being planned in the new hall for the remainder of this year, next is the Pop-Up Plant Sale on the 15th of May 11 - 2

RESIDENTS ASSOCIATION

- We had a report from a resident about smoke from bonfires intruding into neighbours gardens. It might be something we need to keep an eye on when payment for green bin collections start. Hopefully residents won't start having garden bonfires!
- Fly tipping was reported.
- The mowing of the Jubilee Verge has been undertaken by 3 residents who will sort out between themselves.
- Platinum celebrations are all booked. We have a few things left to do before the event and then just on beacon night and circus afternoon.
- There was a discussion re an HS2 viewing platform, but it was felt it wasn't really necessary as there are lots of good vantage points. Also, cynically by the time a go ahead or not was reached work in BG would be completed.

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APPENDIX C

FINANCE REPORT

This report was presented by the Clerk to the Council on 25th April 2022.

Balance of Unity Trust Current Account T1 as of 18/04/22: **£17,061.82**

Expected balance of Unity Trust account after invoices settled: **£15,086.97**

Credits received since 11/3/22

| DATE | PAYEE | | DESCRIPTION | AMOUNT |
|---------|-------|------|-----------------------------|-----------|
| 17/3/22 | HMRC | BACS | VAT repayment for 2018-2022 | £2,031.98 |

Payments made since 11/3/22

| DATE | PAYEE | | DESCRIPTION | AMOUNT |
|---------|------------------|----|--------------------------|--------|
| 31/3/22 | Unity Trust Bank | DD | Quarterly service charge | £18.00 |

Invoices to be paid by BACS on 25/04/22:

| | PAYEE | DESCRIPTION | AMOUNT | STATUTORY PROVISION |
|----|--------------------------|--|-----------------|--|
| 1 | WALC | 22/23 subscription | £441.00 | Local Government Act 1972, s143 |
| 2 | BHIB Ltd | Insurance 2022-23 | £308.37 | Local Government Act 1972, s111 |
| 3 | Leicestershire Gardens | Red Lane maintenance April 22 | £60.00 | Open Spaces Act 1906, s14 |
| 4 | CPRE | 22/23 subscription | £50.00 | Local Government Act 1972, s111 (1) |
| 5 | Select Payroll Solutions | Payroll (March 22) | £12.00 | Local Government Act 1972, s112 (2) |
| 6 | Emmerson Press | NDP A5 leaflets | £92.00 | Local Government Act 1972, s142 |
| 7 | H DU BOIS | Office costs and expenses Mar/Apr 2022 | £135.68 | Local Government Act (Financial Provisions) 1963, s5 |
| 8 | H DU BOIS | March 2022 salary | £552.22 | Local Government Act 1972, s112 (2) |
| 9 | WCC Pension Fund | Employers contribution for HdB Mar 2022 | £149.12 | Local Government Act 1972, s112 (2) |
| 10 | WCC Pension Fund | Employees contribution for HdB Mar 2022 | £38.87 | Local Government Act 1972, s112 (2) |
| 11 | H DU BOIS | Income Tax refund for HdB Mar 2022 | £115.60 | Local Government Act 1972, s112 (2) |
| 12 | Warwick District Council | NDP hardcopies | £19.99 | Local Government Act 1972, s142 |
| | | Total | £1974.85 | |

Burton Green Parish Council

2022/23 Reserves

| | | |
|--|------------------|--------------------|
| LLOYDS TREASURERS ACCOUNT BALANCE | | £55.70 |
| LLOYDS BUSINESS BANK INSTANT ACCOUNT BALANCE | <i>CIL FUNDS</i> | £84,706.01 |
| UNITY TRUST CURRENT ACCOUNT | <i>GENERAL</i> | £17,061.82 |
| UNITY TRUST SAVINGS ACCOUNT | <i>EARMARKED</i> | £39,997.15 |
| TOTAL RESERVES | | £141,820.68 |

2022/23 Expenditure vs Budget

| | 2022-23 | |
|---------------------------------------|-------------------|------------------|
| | Budget | Actuals to date |
| £ PAYMENTS | | |
| Advertising | £0.00 | £0.00 |
| Audit expenses | £420.00 | £0.00 |
| Banking charge | £72.00 | £0.00 |
| Capital (equipment purchase) | £0.00 | £0.00 |
| Clerk - office allow and internet | £372.00 | £35.00 |
| Clerk tax deductions to HMRC | £1,152.00 | £115.60 |
| Clerks salary | £6,804.00 | £552.22 |
| Office costs | £147.32 | £87.18 |
| Payroll costs | £110.00 | £10.00 |
| Pension costs (employer & employee) | £1,980.00 | £187.99 |
| Postage/Telephone | £30.00 | £0.00 |
| Election fees | £0.00 | £0.00 |
| Grants (s137) | £3,800.00 | £0.00 |
| Grounds Maintenance | £3,000.00 | £60.00 |
| Hire of rooms for meetings | £280.00 | £0.00 |
| HS2 | £0.00 | £0.00 |
| Insurance | £430.00 | £308.37 |
| Legal/professional fees | £0.00 | £0.00 |
| Neighbourhood Plan | £0.00 | £108.66 |
| Publications | £115.00 | £0.00 |
| Red Lane play area inspection/repairs | £1,500.00 | £0.00 |
| Speed Reduction Measures | £0.00 | £0.00 |
| Subscriptions | £694.90 | £429.00 |
| Training | £200.00 | £0.00 |
| Travel expenses (Clerk) | £150.00 | £13.50 |
| Travel expenses (Cllrs) | £0.00 | £0.00 |
| Unforeseen exp/misc | £200.00 | £0.00 |
| VAT | £1,000.00 | £67.33 |
| Website | £200.00 | £0.00 |
| TOTAL EXPENDITURE | £22,657.22 | £1,974.85 |

APPENDIX D

Burton Green Parish Council

BURTON GREEN PARISH COUNCIL RECONCILIATION

Receipts and payments reconciliation as at 31.3.22

| | |
|-------------------------------------|-------------------|
| Balance brought forward at 31.12.21 | 148,398.64 |
| plus receipts | 2,055.76 |
| minus payments | <u>8,633.72</u> |
| Total | 141,820.68 |

Bank reconciliation as at 31.3.22

| | |
|---|-------------------|
| Lloyds Business Bank Account - 43619360 | 84,706.01 |
| Lloyds Treasurer Account – 43618960 | 55.70 |
| Unity Trust Current Account T1 - 20443715 | 17,061.82 |
| Unity Trust Instant Access Account - 20443728 | 39,997.15 |
| Cash | <u>-</u> |
| Total | 141,820.68 |

less unpresented cheques

0

Total 141,820.68