

Burton Green Parish Council

Minutes of the Annual meeting held remotely on Thursday 6th May 2021 at 7:30pm

Present: **Parish Councillors:** Councillors Grant (Chair), Deeley, Gibbs, Heyes, Marshall, Taylor, Watkin
District Cllrs: Councillor Illingworth
Clerk: Helen du Bois
Others: None
Public Attendees: 2 members of public were in attendance.

Min No.	
1.	Election of Chairman for 2021/22 It was proposed that Cllr Grant remain as Chairman for 2021/22. All were in favour and Cllr Grant was duly elected as Chairman.
2.	Signing of the Chairman's Declaration of Acceptance of Office This will be signed in the presence of the Clerk within five working days.
3.	Apologies for absence The Clerk had received apologies from Cllr Paine which were accepted. Cllrs Cooke and Hales also sent their apologies.
4.	Declarations of Interest None.
5.	Election of Vice Chairman for 2021/22 It was proposed that Cllr Marshall remain as Vice Chairman for 2021/22. All were in favour and Cllr Marshall was duly elected as Vice Chairman.
6.	Signing of the Vice Chairman's Declaration of Acceptance of Office This will be signed in the presence of the Clerk within five working days.
7.	To consider a motion to provide for delegation to the Clerk any decision that must be made if the Council is incapacitated and unable to hold a meeting It was approved that the clerk may do anything pursuant to the delegated power or duty which it would be lawful for the Council to do including anything reasonably implied or incidental to that power or duty. The Clerk will exercise these powers within the approved budget, the Council's Financial Regulations, Standing Order and other adopted policies of the Council and all statutory common law and contractual requirements. This delegation applies until the Council's next meeting.
8.	Date of Next Meeting The next meeting will be Monday 21 st June 2021.
9.	Close The meeting concluded at 7.51pm.

Signed: _____ Date: _____

Cllr Tracey Grant, Chair