

## Burton Green Parish Council

**Minutes of the Meeting held on Monday 19<sup>th</sup> November 2018 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green**

**Present:** Parish Councillors: Councillors Grant (Acting Chair), Heyes, Watkin and Marshall  
 District and County Cllrs: Councillors Illingworth, Hill, Coker and Cooke  
 Clerk: Paul Knight  
 Public Attendees: 3 members of public were in attendance

Min No.	Item
99	<b>Apologies</b> <b>RESOLVED:</b> Councillors Clay, Gibbs, Leeson and the Chair had offered their apologies for not attending the meeting and these apologies were accepted.
100	<b>Declarations of Interest</b> There were no declarations of interest.
101	<b>Minutes of the Meeting of the Parish Council held on 15<sup>th</sup> October 2018</b> <b>RESOLVED:</b> The minutes of 15 <sup>th</sup> October 2018 having been circulated and read were signed and approved as an accurate record.
102	<b>Community Reports</b>
102.1	County Councillor – Cllr Cooke reported the following matters to the Council -the appointment of a new Chief Executive -upgrades to the pedestrian crossing on Castle Road -Europa Way Corridor improvements -the Council's energy switch and save scheme
102.2	District Councillors – Councillor Coker reported on the ongoing consultation process regarding the refurbishment of the leisure centres in Kenilworth and that a consultation would commence shortly on the traffic implications associated with development to the east of Kenilworth.  Councillor Illingworth reported on the recently approved Neighbourhood Plan for Kenilworth which is available to download and advised that the Plan received 94% support from a high turnout of 29%. He also advised that Birmingham Airport is consulting on a new Master Plan setting out how the airport intends to grow in a sustainable way and advised Councillors of a HS2 drop in in Kenilworth planned for the 20 <sup>th</sup> November between 11 am and to 3 pm.
102.3	Burton Green C of E Primary School – Councillor Watkin advised the Council that the School Fair would be held on the coming Saturday between 1 to 3 pm with money raised to be used to fund school resources. He described ongoing issues associated with odours from the sewers serving the school and that the school have been advised by Severn Trent to commission a drain survey in order to determine the source of the odours. He advised the Council to wait for the outcome of this survey before deciding if the Parish Council needed to get further involved this matter.
102.4	Burton Green Village Hall – with standing orders suspended Deirdre advised Councillors of the following: -AGM on 30 <sup>th</sup> November -Quiz night planned for Saturday 7 <sup>th</sup> December -Xmas lunch -Choir concert on 21 <sup>st</sup> December at 7:30

102.5	Burton Green Residents' Association: Mary Webb reported that the Armistice has been taken down and placed into storage and that the Xmas tree to be donated by Councillor Gibbs is to be put up on the 8 <sup>th</sup> or 9 <sup>th</sup> December. She advised that final arrangements for the Santa Sleigh evening is ongoing and that Canley Community Centre would be the beneficiary of any money raised. Councillors agreed that the state and future use of the Warden Shelter would be discussed at the next meeting.																																				
102.6	Warwick University - Councillor Grant advised all to be careful to avoid the area on Friday 7 <sup>th</sup> December as this was the final day of term and a busy weekend was anticipated.																																				
103	<b>Public Participation</b> With Standing Orders suspended members of the public raised the issue of speeding and the apparent inability of signage to reduce speeds through the village. Councillor Heyes reported on his experience on speed reduction including the need for a robust enforcement approach.																																				
104	<b>Red Lane Playground</b> Reinstate standing orders – circulated report - - maintenance to landscape the playground																																				
105	<b>HS2</b> Revised dates for groundworks now to start in January																																				
106	<b>Severn Trent sewerage provision</b> Await outcome from school on sewerage survey – no interest from ST whatsoever – not into addressing community issues.																																				
107	<b>Housing</b> Nothing to report																																				
108	<b>Neighbourhood Plan</b> Cllr Watkin provided councillors with an update on the latest work of the Steering Group. The next stage is to utilise the survey findings to draft a Neighbourhood Plan. The Group will draw on good practice from villages that have completed their plans, and consider whether other surveys or data sets are needed to add to the existing evidence base which will inform the plan. The website has been updated to include a dedicated Neighbourhood Planning page and both surveys can be downloaded at the site.  The next update to the Bugel will include a photo of the resident receiving the £50 voucher which was offered as a prize draw for residents completing the surveys and Councillor Watkin also announced the need for more volunteers for the Steering Group.																																				
109	<b>Village Bus Shelter</b> Councillors noted that the bus shelter had been refurbished including the fitting of new perspex panelling and approved payment to the contractor The Job Squad Ltd.																																				
110	<b>Finance</b>																																				
110.1	<b>RESOLVED:</b> The following payments were approved by councillors.																																				
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110.2	To consider the process of agreeing the precept for 2018/19. <b>RESOLVED:</b> Councillors agreed to meet in mid-January 2019 at Councillor Grant's house to discuss setting a Precept.			
110.3	To consider purchasing the latest edition of Arnold Baker taking advantage of a reduced price negotiated by WALC <b>RESOLVED:</b> Councillors approved purchase of the latest new edition of Arnold Baker			
110.4	To discuss and agree matters relating to a request for £500 of funding for Voluntary Action <b>RESOLVED:</b> Councillors agreed that the parish council will not provide funding for the Stratford-on-Avon Voluntary Action (VASA) request.			
111	<b>Review of Risk Assessment and Asset Register</b> <b>RESOLVED:</b> Having had the opportunity to review the risk assessment and asset register Councillors approved the contents.			
112	<b>Communications</b> Councillors reviewed the correspondence list and agreed that no further action was required.			
113	<b>Councillors reports and items for future Agenda</b> None			
114	<b>Planning</b> <b>RESOLVED:</b> Councillors agreed the following responses to applications received.			
	Ref	Address	Details of Application	Resolved
	W/18/0130	Hillcroft, Red Lane, Burton Green, Kenilworth, CV8 1PD	Description of development: Proposed erection of a new dwelling house, greenhouse and associated external works.	Response made to Planning Inspectorate to Appeal on 08/11/18 - Despite being a development in the Green Belt, Burton Green Parish Council believes that an exception should be made (DS4g(ii) in the local plan) in the special circumstances of enabling a family to return to Burton Green and develop a home next to the applicant's original family home where her parents still live. This supersedes the council's previous response given as part of the original application.
	W/18/1938	62 Red Lane, Burton Green, Kenilworth, CV8 1PA	Erection of a single storey front/side extension.	No objection logged
	W/18/1927	26 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ Applicant: Mr & Mrs Clutterbuck	Erection of a two storey front and single storey rear extension.	No objection logged

	W/18/2022	Meadowbank, Hollis Lane, Kenilworth, CV8 2JY	Erection of a single storey rear extension following the removal of an existing conservatory. Construction of a rear dormer.	No objection to be logged
	W/18/2063	Burrow Hill House, Hob Lane, Burton Green, Kenilworth, CV8 1QB	Erection of new dwelling and associated works with access from Hob Lane.	The Clerk will request an extension of time to make comment from the planning officer as they have concerns about the scale of this development and that it appears to be on the Greenbelt
<b>115</b>	<b>Date of Next Meeting</b> The next meeting of Burton Green Parish Council is at 7:30pm on Monday 21st January 2018 at Burton Green Village Hall  The meeting finished at 9:00 pm			

Signed..... *J Taylor*

Dated..... *21st Jan*