

Burton Green Parish Council

Minutes of the Meeting held on Monday 15th July 2019 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

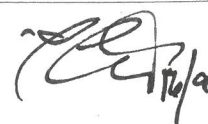
Present: **Parish Councillors:** Councillor Grant (Chair), Deeley, Gibbs, Heyes and Marshall
District and County Cllrs: George Illingworth
Clerk: Paul Knight
Public Attendees: 6 members of public were in attendance

Min No.	Item
32	Apologies Apologies were received from Councillors Paine and Watkin Apologies were also acknowledged from Councillor Cooke
33	Declarations of Interest None declared
34	Minutes of the Meeting of the Parish Council held on 17th June 2019 RESOLVED: The minutes of 17 th June 2019 having been circulated and read were signed and approved as an accurate record.
35	Community Reports
35.1	County Council - Councillor Illingworth, in the absence of Councillor Cooke, confirmed that his County Council ward is now called Arden and West Kenilworth. The Clerk will update records to reflect this change.
35.2	District Council - Councillor Illingworth reported on the following matters: He is now Chair of Warwick District Council RESOLVED: The Parish Council will formally invite the Chair to a forthcoming meeting of the Parish Council -The District Council have approved a way forward which focuses policy on meeting its obligations to tackle the declared climate emergency. - He advised that the development of the A46 roundabout was justified as a standalone project (for HS2, Kings Hill, University) and is no longer 'phase 1'. What was 'phase 2' (University bypass/link road) is still under investigation. The 'phase 3' link across to Solihull Borough appears dead due to lack of support".
35.3	Burton Green C of E Primary School – Councillor Watkin had previously advised that there was nothing to report but that Leslie Tacon may give an update on recent developments within the school if she attended, but in the event, she did not attend the meeting.
35.4	Burton Green Village Hall – with Standing Orders suspended Deirdre reported no movement on the planning front and that payment to secure a resolution to the drainage issue was still awaited from HS2 (during the meeting it was confirmed that HS2 had made payment).
35.5	Burton Green Residents' Association - Rona reported the following to the Parish Council: <ul style="list-style-type: none"> - A lunch is planned for Friday 26th July - The AGM is to be held on 30th September – all are welcome to attend - 16th August is the Bugle submission deadline - Anti-litter posters have been put up around the village - The village hall has been booked for next year's VE day celebrations -Rona also expressed gratitude to residents who have contributed to the upkeep of the community spaces including tending the flower tubs, watering and mowing. She also thanked Ross for installing two owl boxes -Cala homes appeared to be keen to deal with the Warden's shelter, but a response is awaited.



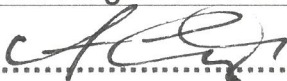
	-HS2's William Slater was thanked for offering to schedule a future meeting in order to demonstrate computer aided designs of HS2 works.
35.6	<p>Kenilworth Greenway Trust - Mary reported on a productive meeting of the Trust including HS2 showing computer images. Councillors voiced their dismay that HS2 representatives present at the meeting had been unable to display the same CGIs to this council meeting.</p> <p>-Ross advised the Parish Council about ongoing works including the intended felling of the walkway to clear vegetation, and that he is pursuing a grant of £10,000 from HS2's Community Fund for works to enhance the Greenway. He also advised that he is pursuing an issue associated with hedge removal on the Greenway with the County Council.</p>
35.7	<p>Warwick University – The Chair reported on the following matters:</p> <p>-In response to the recent high-profile accusations of student on-line sexual abuse, work was underway to implement recommendations to deal with future issues of this nature and to provide support to affected students.</p> <p>-Graduation Week starts next week so the campus will be particularly busy</p> <p>-The Chair will represent the Parish Council at the forthcoming graduation ceremony.</p> <p>-The University has announced a draft hybrid plan – comments from all parties are encouraged</p>
36	Public Participation
	<p>HS2's Chief Executive had now written to the council confirming action had now been taken to ensure all vacant properties had been put on the market, with the exception of 36 Hodgetts Lane. Deidre requested that the Parish Council continue to pressurise HS2 on the need to rent out or find alternative ways to utilise 36 Hodgetts Lane. Susan Bridges, HS2 Engagement Manager advised that this house was still being assessed, that investment was still possible but that this would be a long process.</p> <p>RESOLVED: Councillors are to consider alternative uses for the property if only to make the case that rental is the only viable way to ensure that the property does not fall into disrepair. Once this evidence is collated consideration will be given to drafting a letter to HS2 urging them to bring the house into some form of use.</p> <p>It was pointed out that the website needed updating to reflect the contact details of the newly formed Parish Council.</p> <p>RESOLVED: The Clerk will update the website to ensure that the correct photos and contact details are provided.</p> <p>-Archie thanked the Parish Council for their success in saving the Oak tree on Red Lane. The tree, which faced removal to secure the approval of highway requirements, was saved by a combination of publicity, including that provided in the Kenilworth Weekly news, and by the coordinated efforts of residents and councillors raising this issue with HS2 and the County and District councils.</p>
37	HS2
	<p>This item was moved to the start of the meeting to accommodate the presence of HS2 officers who had previously presented to residents on related HS2 matters.</p> <p>-The Parish Council were shown plans to take out hedgerows on Red Lane to accommodate highway requirements relating to the provision of a temporary road crossing on the proposed diverted Greenway. Councillors were not convinced of the need for the destruction of the hedgerow and after a long discussion agreed to write to HS2 Ltd and the County Council protesting the need for such works.</p> <p>RESOLVED: The Parish Council write to the Chief Executives of HS2 Limited and of the County Council protesting the need for removal of the existing hedge line and ensure that all interested parties are copied in to ensure maximum publicity. These include Mark Ryder, Strategic Director, Communities and Councillor John Cooke at Warwickshire County Council; Councillors Illingworth and Hales, and Debbie Princ, Planning officer, at</p>

	<p>Warwick District Council, Cala Homes, Jeremy Wright's office, and Nick Hillard of the Greenway Trust. The communication will include requests to consider innovative solutions to remove/reduce the need to clear the hedge line to accommodate visual clearance requirements, to improve signage and reduce speed limits and include a request for the Red Lane/Hob Lane junction to be changed from an advisory Give Way to a mandatory Stop requirement. The communication is also to include a request for a pre-app meeting with County and the identification of an officer which all parties can deal with on this specific issue.</p> <p>-Councillor Deeley reported on a meeting of the Kenilworth Forum which is chaired by Jeremy Wright, MP and representatives from other local councils. The use of HS2 community funds was covered. County Highways advised attendees about the https://roadworks.org/ website where road closures and works are listed. It is hoped that this will be updated to further identify works as being part of HS2.</p> <p>-Contrary to previous advice to await the outcome of HS2 construction works before making application for community funding Susan Bridges, HS2 Engagement Manager, advised that funding approvals would be considered even if the opportunity to commence works had to wait until HS2 completion in 2027. The point was also made that community funding for HS2 related issues on non HS2 land would also be considered and held over if necessary.</p> <p>-Councillors Deeley advised that as works on HS2 progressed there would be a need for up to 2000 apprentices and work for 100s of engineers and that from September large scale clearance of vegetation would proceed.</p> <p>-The saved oak tree was on the agenda and poor communications between HS2 and the County appeared to be an issue. The next Forum will be held in November.</p> <p>-Councillor Marshall referred to the letter of response from HS2 on the use of empty properties including the point that bringing 36 Hodgetts Lane up to rental standard was too challenging and that other viable alternative uses would be considered (see earlier action point on this under public participation).</p>
38	Housing
	Councillor Deeley reported that Cala homes have sold eight houses – they hope to finish the first tranche of houses by end of September. Works to tidy up entrance delayed by water connection issues.
39	Neighbourhood Plan
	<p>The Parish Council received a progress report from Councillor Watkin on the Neighbourhood Development Plan:</p> <p>-The Steering Group have drafted the latest version of the Neighbourhood Development Plan (NDP) and circulated it to Steering Group members and Parish Councillors.</p> <p>-The draft NDP was forwarded to Lorna Hale, Senior Planning Officer, at WDC Planning Policy for her comments.</p> <p>-The Clerk has applied to the District Council to change the Neighbourhood Development Plan area to reflect the current boundary of the Burton Green Parish Ward (excludes the Warwick University Ward which also comes under Burton Green Parish Council).</p> <p>-The Steering Group will proceed with developing NDP maps for the NDP submission draft and they have also completed the reports which will underpin the evidence base for the NDP, specifically reports on the NDP Launch meeting on 6-02-2017; the Produce Show Consultation on 10-09-2017; the Community Drop-In Event 29-09-2017 and the Community Meeting on 24-03-2019.</p> <p>When Steering Group meet in August and the reports have been scrutinised, the final versions will be posted on the Parish Council website.</p>
40	VE Day celebrations
	Nothing to report but this will be kept on the agenda.



41	Finance																		
41.1	To receive and note a report on the quarterly reconciliation and analysis of accounts. RESOLVED: The quarterly accounts were noted.																		
41.2	RESOLVED: The following payments were approved by councillors. <table><tr><td>Paul Knight</td><td>July Salary</td><td>383.67</td></tr><tr><td>Paul Knight</td><td>Refund of HMRC contribution for July</td><td>95.80</td></tr><tr><td>WCC Pension Fund</td><td>Pension July - employers contribution</td><td>121.53</td></tr><tr><td>WCC Pension Fund</td><td>Pension July- employees contribution</td><td>27.85</td></tr><tr><td>WALC</td><td>Councillor Guides</td><td>10.00</td></tr><tr><td>Paul Knight</td><td>June/July - office costs and expenses</td><td>94.89</td></tr></table>	Paul Knight	July Salary	383.67	Paul Knight	Refund of HMRC contribution for July	95.80	WCC Pension Fund	Pension July - employers contribution	121.53	WCC Pension Fund	Pension July- employees contribution	27.85	WALC	Councillor Guides	10.00	Paul Knight	June/July - office costs and expenses	94.89
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	RESOLVED: The Clerk confirmed that a new application was required from the Residents' Association detailing their proposed spending. These to include: -all costs associated with running and administering the Bugle -the production of publicity material relating to community matters -the purchase of equipment and materials used to further community ventures including the provision of litter picking kit and anti-litter signage Councillors agreed that the £1275 grant could be spent on these and other related matters subject to the Residents' Association providing evidence of their spending to the Parish Council annually.																		
42	Communications																		
	The letter relating to Hedgerows nursery referred to the development of a new site for the nursery and not the creation of a new hedgerow. RESOLVED: The Clerk to obtain costings for the agreed new litter bin required on Cromwell Lane near to Hickorys and refer the matter to Councillor Illingworth who may be able to obtain a timescale for installation.																		
43	Councillors reports and items for future Agenda																		
	-A solicitor needed to be found to deal with the land transfer from Cala homes to the Parish Council – potential service providers were discussed. RESOLVED: The Clerk was tasked with engaging a solicitor for the purpose of transferring common land from Cala Homes to the Parish Council.																		
44	Planning: to consider and ratify responses to planning matters including those subject to the use of delegated powers																		
	<table><tr><td>Ref</td><td>Address</td><td>Details of Application</td><td>Response</td></tr><tr><td>W/19/1073</td><td>39 Red Lane, Burton Green, CV8 1NZ</td><td>Demolition of existing conservatory to accommodate a single storey extension</td><td>No observations to be logged</td></tr><tr><td>No application as yet</td><td>251 Cromwell Lane</td><td>Conversion to allow transfer of nursery from current location at 179 Cromwell Lane – COU will be required</td><td>This matter to be discussed by the Residents' Association – any potential planning application for a change of use will be considered by the Parish Council</td></tr></table> <p>The Chair advised that a planning application was expected regarding the construction of a house for her on University land. She will declare an interest when this application is considered by the Parish Council.</p>	Ref	Address	Details of Application	Response	W/19/1073	39 Red Lane, Burton Green, CV8 1NZ	Demolition of existing conservatory to accommodate a single storey extension	No observations to be logged	No application as yet	251 Cromwell Lane	Conversion to allow transfer of nursery from current location at 179 Cromwell Lane – COU will be required	This matter to be discussed by the Residents' Association – any potential planning application for a change of use will be considered by the Parish Council						
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45	<p>Date of Next Meeting The next meeting of Burton Green Parish Council is at 7:30pm on Monday 16th September 2019 at Burton Green Village Hall.</p> <p>The meeting finished at 9.35pm</p>
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Signed.....

Dated.....16th September 2019.....