

Burton Green Parish Council

Minutes of the Meeting held on Monday 16th September 2019 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

Present: **Parish Councillors:** Councillors Grant (Chair), Deeley, Heyes, Marshall and Watkin
District and County Cllrs: George Illingworth and John Cooke
Clerk: Paul Knight
Public Attendees: 6 members of public were in attendance

Min No.	Item
46	Apologies Apologies were received and accepted from Councillors Paine and Gibbs
47	Declarations of Interest None declared
48	Minutes of the Meeting of the Parish Council held on 15th July 2019 RESOLVED: The minutes of 15 th July 2019 having been circulated and read were signed and approved as an accurate record.
49	Community Reports
49.1	County Council – Cllr Cooke read out his report which included the following matters: -Warwick Road, Lapworth – speeding near The Boot public house -School layby, Station Lane, Lapworth -Leamington Spa trader sentenced to suspended prison sentence for selling unsafe products -Sweep for chimney fires – fire safety week
49.2	District Council - Councillor Illingworth reported on the following matters: -New intake of Councillors beginning to get things done with overwhelmingly unanimous votes so far on two key issues. -He now covers the area of seven parish councils so may not make all PC meetings. -The sports/leisure development in Kenilworth is due to go ahead, despite noisy minority. -Works to complete the Newbold Comyn continue in Leamington Spa -The former Leper hospital is to be restored at the cost of the owner -The new secondary school for Kenilworth has received planning approval -He attended Birmingham airport meeting where noise issues were covered -He advised the parish council to have a representative on the joint forum between Coventry City and Warwick District which is discussing the Kings Hill housing development -As the Chair of the district council he has attended several events including national championship bowls and has also attended several PC meetings in his official role as Chair of the Council. RESOLVED: The Clerk will formally invite the Chair to either the October or November meetings
49.3	Burton Green C of E Primary School – Councillor Watkin – nothing to report
49.4	Burton Green Village Hall – with Standing Orders suspended Cheryl reported on progress on the village hall. The advice from HS2 is to vacate the hall by next September to allow demolition. They have been reassured that they will not have to leave the hall if the new one is not ready. -Still tendering on who is to construct the new village hall -a meeting is due to be held with the Greenway Trust to discuss fencing and parking. -It has been established that the sewers to the new hall cannot connect to Cala Homes main drainage – the costings for a separate system for the village hall are being looked at. -A quiz night is to be held on the 26 th October
49.5	Burton Green Residents' Association - Rona reported the following to the Parish Council: 30 th Sept AGM – all invited, it will be a forum with people able to raise issues from the floor

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	<p>and Balfour Beatty will do a digital presentation on HS2 followed by a presentation.</p> <p>-4th Oct residents' lunch</p> <p>13th December - Santa's sleigh evening supporting Warwickshire Air Ambulance</p> <p>-6th December - Xmas dinner</p> <p>RESOLVED:</p> <p>The Clerk will clarify with the Residents' Association on what matters beyond those related the Bugle the parish council funding of £1275 can be spent on.</p> <p>-In the absence of robust information and in response to a suggestion from Councillor Watkin, Councillor Heyes has volunteered to lead a working party with the aim of exploring options for the future of the warden shelter on Red Lane which can then be discussed by the Parish Council.</p>
49.6	<p>Kenilworth Greenway Trust -</p> <p>-A meeting between the Trust and HS2 is due to take place on the 26th September. Ross McClean reported on works to the Greenway including replacement and realignment of horse gates and plans for felling and flailing to clear the route before the 10k run.</p>
49.7	<p>Warwick University – The Chair reported on the following matters:</p> <p>-arrival this coming weekend of up to 7000 new students</p> <p>-the end to very successful Science Festival and the presence of the BBC to film the installation of a David Nash sculpture.</p> <p>-Driverless cars are being tested around the university</p>
50	Public Participation
	<p>Deirdre expressed ongoing concerns about the deterioration to 36 Hodgetts Lane and asked the Parish Council to write to HS2 asking them to invest in the property and bring it back into use.</p> <p>RESOLVED: The Clerk to write to HS2 asking them to address the ongoing deterioration of 36 Hodgetts Lane and to request that it be brought back into use.</p>
51	HS2
	<p>-Councillor Marshall reported that the Secretary of State for Transport has required HS2 to stop all unnecessary felling of trees pending the outcome of the review. It was reported that work is due to commence next month on the Greenway diversion and that presentations are planned in the village hall by Balfour Beatty to show the green tunnel on which work is expected to start next July with completion due in the summer of 2022.</p> <p>-The Council had received responses from WCC and HS2 on the Greenway diversion indicating that both agree to minimise hedge removal, but no specifics have been provided. It had also come to the attention of the parish council that road closures on Bockendon and Cryfield Roads were due to commence in September with closure between daily off-peak hours for 9 months and 6 months respectively.</p> <p>RESOLVED: The Clerk to write to WCC Highways querying the lack of pre-notification on the Bockendon and Cryfield Road closures and to express concern about the lack</p>
52	Speed Limits
	<p>Councillors discussed at length concerns about speed limits on Red Lane and other roads within the village. Councillor Cooke advised that WCC will review speed limits on completion of the works to Cala Homes Borough Hill development and use the results of the review to make a traffic order. He proposed writing to Peter Hallam, WCC Highways, to ask how best the Parish Council can contribute to this process ensuring its concerns are heard. It was also agreed that the Parish Council request that Cala Homes contribute in order to further influence the findings of the traffic order.</p> <p>RESOLVED: The Clerk to write to Peter Hallam requesting details of how Parish Council can make its concerns on speed limits heard and to contact Cala Homes to request that they contribute to this process.</p> <p>RESOLVED: The Clerk to write to Mark Ryder at WCC and Mark Thurston, CEO, HS2 expressing concern about the lack of action on the protection of the hedgerows.</p>
53	Housing – The Clerk reported that Gowling WLG have been engaged to deal with the transfer of common land from Cala Homes to the Parish Council.


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54	Neighbourhood Plan		
	A NP development plan – Councillor Watkin reported that no objections had been made to changing the proposed boundaries of the Neighbourhood Development Plan which now mirrored current parish boundary –of Burton Green ward excluding the university ward The Steering Group are now working hard on a draft submission with a target date of the next Parish Council meeting.		
55	VE Day celebrations		
	Nothing to report but this will be kept on the agenda. Potential to use shelter as part of this – carried forward		
56	Finance		
56.1	RESOLVED: The following payments were approved unanimously by councillors.		
	Leicestershire Gardens	Playground Maintenance July 2019 replacement bin	220.00
	Paul Knight	August Salary	400.78
	Paul Knight	Refund of HMRC contribution for August	100.00
	WCC Pension Fund	Pension August - employers contribution	127.19
	WCC Pension Fund	Pension August - employees contribution	29.15
	Paul Knight	September Salary	289.86
	The Poppy Appeal	Remembrance Day wreath	19.50
	Paul Knight	Refund of HMRC contribution for September	72.40
	WCC Pension Fund	Pension September - employers contribution	92.01
	WCC Pension Fund	Pension September - employees contribution	21.09
	Paul Knight	July/August/September - office costs and expenses	64.00
	PKF Littlejohn LLP	Limited Assurance review of 2017/18 accounts	600.00
	Leicestershire Gardens	Playground maintenance including weeding	270.00
	Village Hall Hire	April, May and June – PC Meetings	54.00
	Village Hall Hire	March, May and June – NP Steering Group	27.00
56.2	Audit report into the declarations of interest and the Keep our Greenbelt Green payments. The findings of the audit investigation were noted. Councillors were advised of the outcome of the internal audit into the 2017/18 accounts and were advised to ensure that all necessary declarations of interest are logged at the opening of meetings.		
56.3	Payment for Remembrance Day wreath RESOLVED: Councillors approved the spending of £19.50 to the Poppy Appeal charity for a wreath to be presented at the November Remembrance Day service.		
57	Communications		
	Resolved: The Clerk will invite County to present on the Joint Strategic Needs Analysis to see if it has any relevance to the Parish Council		
58	Councillors reports and items for future Agenda		
	The next agenda will include the following additional items: Finance Regulations – Temporary assistance for the Clerk Review of Standing Orders CIL Spending Review of Financial Regulations Review of the Asset Register		
59	Planning: to consider and ratify responses to planning matters including those subject to the use of delegated powers		
	Ref	Address	Details of Application
	W/19/1148	173 Cromwell Lane, Kenilworth, CV4 8AN	No observations – unable to make comments as the application had already been



				granted.
		Solihull MBC	Consultation on draft statement of community involvement and draft validation criteria	Comments already made
	W/19/1300	University of Warwick, Scarman Road	School and erection of an electrical substation with associated hard and soft landscaping	No observations
60	Date of Next Meeting The next meeting of Burton Green Parish Council is at 7:30pm on Monday 21st October 2019 at Burton Green Village Hall. The meeting finished at 9:30pm			

Signed.....

Dated.....21st October 2019.....