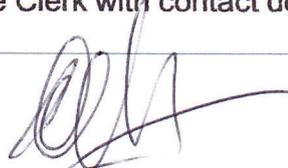


## Burton Green Parish Council

### Minutes of the Meeting held on Monday 17th February 2020 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

**Present:** **Parish Councillors:** Councillors Deeley, Hatton, Heyes, Marshall, Grant (Chair), Paine and Watkin  
**District and County Cllrs:** Councillors John Cooke and George Illingworth  
**Clerk:** Paul Knight  
**Public Attendees:** 4 members of public were in attendance

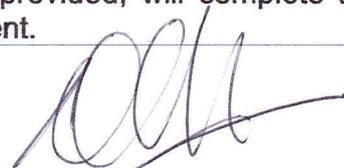
Min No.	Item
125	<b>Apologies</b> Apologies were received from Councillors Gibbs and Taylor which were accepted. -District Councillor Hales also offered his apologies
126	<b>Declarations of Interest</b> None declared.
127	<b>Minutes of the Meeting of the Parish Council held on 20<sup>th</sup> January 2020</b> <b>RESOLVED:</b> The minutes of 20 <sup>th</sup> January 2020 having been circulated and read were signed and approved as an accurate record.
128	<b>Community Reports</b>
128.1	County Council – Cllr Cooke reported on the following: -Minor road works -WCC Budget including £5million to address climate change issues. -Fire risk arising from discarded cigarette butts. -A recent mental health conference on 5 <sup>th</sup> February with a focus on communications issues between maternity services and families.
128.2	District Council - Councillor Illingworth reported on the following: -He urged the Parish Council or the Residents' Association to apply for funding of £1100 per community for "VE 75" celebrations – this funding is ring-fenced to support Victory in Europe events. -He attended a HS2 briefing with WDC's Chief Executive and Leader – HS2 are planning a briefing for all Councillors in March to address the need to bring all local politicians up to date on HS2 plans. - He reported that the Council were united in supporting the forthcoming referendum regarding the raising of additional revenue to support climate change issues.
128.3	Burton Green C of E Primary School – Councillor Hatton reported as follows: -The School is looking into ways to provide extra classroom capacity to accommodate the increasing pupil numbers. -The sewerage problem is ongoing with significant cost implications. Parts of the school including toilet facilities are having to be closed because the smell is so bad and toilets have become blocked. If pupil numbers rise the lack of sanitary provision may become a health and safety issue. Severn Trent are involved but the sewers are privately owned and unadopted by the water undertaker. <b>RESOLVED:</b> The Clerk will write a letter to Severn Trent asking for clarification on how the sewers are to be dealt with going forward and the prospect of the School being linked to the mains sewers. Councillor Hatton will provide the Clerk with contact details for the Trust to be copied in on this communication.



128.4	Burton Green Village Hall Committee – Councillor Deeley reported that work to agree design and construction details for the new village hall were ongoing. Concern was expressed that finalising these matters and obtaining the necessary approval for construction from HS2 meant that completion of the hall was unlikely to meet the HS2 current timescale of the hall being completed and occupied before the end of the year. Assurances have previously been provided from HS2 that the existing village hall will not be demolished until the new hall is ready.
128.5	Burton Green Residents' Association – with Standing Orders suspended Mary Webb reported as follows: -Lunches for the retired were proving popular with numbers attending increasing. More events are planned for the year including ones on June 26 <sup>th</sup> and Oct 23 <sup>rd</sup> . -Agreement had been reached to have Santa's Sleigh available on 12 <sup>th</sup> December. -A small group of residents have been busy planning for the VE day celebrations. A trip to the National Memorial Arboretum has been planned for the 12 <sup>th</sup> May and events including planting, costume dressing and an afternoon tea are being arranged. -Mary welcomed ideas for additional events from all quarters
128.6	Greenway Trust / HS2 Greenway Group -No reports received
128.7	Warwick University – the Chair reported that the University is busy planning how to deal with a Coronavirus outbreak and the implications for hundreds of east Asian students who have been instructed to stay in England during their holidays.
<b>129</b>	<b>Public Participation</b>
	At 20.04 Standing Orders were suspended for questions from the public -Two broken lights were reported on Cromwell Lane. This matter was raised with Councillor John Cooke in order to establish how the Parish Council ensures this matter is reported to the correct authority. -Councillor Skinner updated the Council on proposals for an expansion of the parking at Tile Hill Station – details still awaited but he will let the Parish Council know of any developments.
<b>130</b>	<b>HS2</b>
	With Standing Orders reinstated at 20.11 hours Councillor Deeley reported that plans were being developed for the Greenway diversion crossings on Red Lane and Hobb Lane. The Parish Council await the opportunity to comment on these proposals. -Councillor Marshall reported on ongoing HS2 work to preserve and enhance wildlife locations near the Greenway. -Councillor Paine has been in communication with HS2 asking for the findings of traffic surveys carried out for the purpose of informing HS2 construction work. It was reported that Balfour Beatty Vinci/ HS2 representatives may present at the March meeting of Parish Council on the potential use of the land associated with the HS2 cut and cover following their community consultation. <b>RESOLVED:</b> Councillor Deeley to invite Balfour Beatty Vinci/ HS2 to attend the March meeting.
<b>131</b>	<b>Red Lane Playground</b>
	<b>RESOLVED:</b> Councillors agreed to continue the maintenance contract with Leicestershire Gardens for a further year because ongoing maintenance was considered satisfactory and to enable the company to complete other works they had been asked to carry out associated with the upkeep of the playground and compliance with health and safety requirements.
<b>132</b>	<b>Burton Green Village and Neighbourhood Design Statement</b>
	-Councillor Watkin reported on extensive ongoing work by the Steering Group including significant rewriting and formulation of documents associated with ensuring that feedback from the consultation process fed into the creation of the Neighbourhood Development Plan.



	The next target was to have the Plan ready for perusal at a joint meeting of the Steering Group and the Parish Council.
<b>133</b>	<b>Road Transport</b>
	-Councillor Paine has yet to obtain a response from the police and HS2 regarding traffic monitoring undertaken at two locations on Cromwell Lane. He will continue to chase for a response.
<b>134</b>	<b>Housing</b>
	-Councillor Paine confirmed that the land associated with the Westwood Heath Road housing development is owned by Coopers but that no progress had yet been made in negotiations with Crest Nicholson, the developers, to purchase the land. Although time is now limited it was reported that Crest Nicholson are anticipating that works will still commence in August. In the interim they have advised that the litter problem reported to them by Councillor Paine will be investigated. The meeting noted receipt of his summary of Crest Nicholson's obligations under the Section 106 agreement for the approved development. -Concerns were also expressed about the proposed changes to the Westwood Heath Road and Cromwell Lane junction which do not appear to address road safety issues associated with this junction which will be exacerbated by the increased traffic arising from the new developments. -Councillor Deeley reported that 20 residents were living on the new Cala Homes estate. -A discussion was held on where children associated with all the new housing were to attend school including options in Burton Green, in Kenilworth, the new Kings Hill estate and Coventry. <b>RESOLVED:</b> The Clerk to write to Jeremy Wright MP asking for clarification on what the Parish Council can do to assure itself that enough school capacity is provided to accommodate the growth in population arising from multiple significant housing developments. -Councillors agreed with the Council for the Protection of Rural England's (CPRE) request to the Secretary of State to "call in" the planning applications for the Kings Hill development. <b>RESOLVED:</b> The Clerk will write to the Secretary of State confirming its support for the CPRE letter. -Councillor Skinner reported on the proposal for 240 houses in Cromwell Lane advising that the detail on this was awaited – he will keep the Parish Council advised of any updates. -Concerns were raised by Councillor Deeley about the flooding issues and lack of drainage on Red Lane with the potential for run off from the new housing site to cause flooding issues on the site of the new village hall. <b>RESOLVED:</b> The Clerk in liaison with Councillor Deeley will write to Severn Trent and HS2 to raise concerns about the ongoing drainage issues from the new housing estate and consequent flooding implications for the new village hall site.
<b>135</b>	<b>Air Warden Shelter</b>
	Further to ongoing correspondence between Councillor Heyes and Gerald Brooks from County Highways, the County are now proposing to remove the bus/air warden shelter, regardless of its state, and make the site safe for children using the site to wait for school bus services. <b>RESOLVED:</b> Councillors unanimously agreed for Councillor Heyes to communicate the Parish Council's agreement to the County Highway's proposal to demolish the structure, level the verge and level up the first 2 rows of slabs. The MP is to be advised of the outcome.
<b>136</b>	<b>VE Day 2020 celebrations</b>
	-See minute 128.5.
<b>137</b>	<b>Emergency Plan.</b>
	A discussion was held on how to progress the completion of an emergency plan. <b>RESOLVED:</b> The Chair, using a template plan provided, will complete a draft plan and circulate to relevant community groups for comment.



<b>138</b>	<b>Finance</b>																											
138.1	<p><b>RESOLVED:</b> The following payments were approved unanimously by Councillors.</p> <table border="1"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td>Paul Knight</td> <td>February Salary</td> <td>340.79</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Pension Feb - employers contribution</td> <td>108.24</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Pension Feb - employees contribution</td> <td>24.81</td> </tr> <tr> <td>Paul Knight</td> <td>Refund of HMRC contribution for February 2020</td> <td>85.40</td> </tr> <tr> <td>Lara Cartwright</td> <td>19th Jan to 2nd Feb - salary/expenses to cover Clerk role</td> <td>318.60</td> </tr> <tr> <td>Paul Knight</td> <td>McAfee, laptop security</td> <td>89.99</td> </tr> <tr> <td>Paul Knight</td> <td>Expenses - January 2020 to February 2020</td> <td>63.09</td> </tr> <tr> <td>Leicestershire Gardens</td> <td>Maintenance - Red Lane Playground November 2019</td> <td>50.00</td> </tr> </tbody> </table> <p>An application was received during the meeting for grant funding to support the cost of financing VE day celebrations. This application for £285.49 pence will be considered at the next parish council meeting.</p>	Creditor	Purpose	Total (£)	Paul Knight	February Salary	340.79	WCC Pension Fund	Pension Feb - employers contribution	108.24	WCC Pension Fund	Pension Feb - employees contribution	24.81	Paul Knight	Refund of HMRC contribution for February 2020	85.40	Lara Cartwright	19th Jan to 2nd Feb - salary/expenses to cover Clerk role	318.60	Paul Knight	McAfee, laptop security	89.99	Paul Knight	Expenses - January 2020 to February 2020	63.09	Leicestershire Gardens	Maintenance - Red Lane Playground November 2019	50.00
Creditor	Purpose	Total (£)																										
Paul Knight	February Salary	340.79																										
WCC Pension Fund	Pension Feb - employers contribution	108.24																										
WCC Pension Fund	Pension Feb - employees contribution	24.81																										
Paul Knight	Refund of HMRC contribution for February 2020	85.40																										
Lara Cartwright	19th Jan to 2nd Feb - salary/expenses to cover Clerk role	318.60																										
Paul Knight	McAfee, laptop security	89.99																										
Paul Knight	Expenses - January 2020 to February 2020	63.09																										
Leicestershire Gardens	Maintenance - Red Lane Playground November 2019	50.00																										
<b>139</b>	<b>Reinstatement of Burton Green Scout Group (Liz Curran, Development Officer, The Scouts Coventry)</b>																											
	-In the absence of a sponsor for this proposal the matter was carried forward																											
<b>140</b>	<b>Litter and verges around Cala Homes entrance on Red Lane:</b>																											
141.1	To discuss and agree matters relating to the maintenance of verges – see resolution on drainage concerns in minute 134.																											
141.2	To discuss and agree matters relating to littering – Councillor Deeley raised concerns about windblown litter from the Cala Homes site. <b>RESOLUTION:</b> Cllr Deeley will ensure the developers take appropriate measures to address the litter problem including that which has blown off the housing site.																											
141.3	To provide an update on monitoring on the flooding of ditches – see resolution on drainage concerns in minute 134.																											
<b>141</b>	<b>Communications</b>																											
	-All items in circulated list dealt with or noted.																											
<b>142</b>	<b>Councillors reports and items for future Agenda</b>																											
	CPRE membership gift to be approved at the March meeting -A CIL Meeting will be held at Tracy's house on 2 <sup>nd</sup> March starting at 18.30 hours.																											
<b>143</b>	<b>Planning</b>																											
	The following planning applications were discussed and resolved as follows:																											
	<table border="1"> <thead> <tr> <th>Ref</th> <th>Address</th> <th>Details of Application</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>W/19/2169</td> <td>Gardeners Store, University of Warwick, Leighfield Road, Coventry</td> <td>Erection of two extensions to existing gardeners' compound buildings</td> <td>No observations</td> </tr> <tr> <td>W/19/1872</td> <td>Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB</td> <td>Reserved matters submission for one new dwelling house. (Appearance, Landscaping, Layout, Scale)</td> <td>No observations</td> </tr> </tbody> </table>	Ref	Address	Details of Application	Response	W/19/2169	Gardeners Store, University of Warwick, Leighfield Road, Coventry	Erection of two extensions to existing gardeners' compound buildings	No observations	W/19/1872	Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB	Reserved matters submission for one new dwelling house. (Appearance, Landscaping, Layout, Scale)	No observations															
Ref	Address	Details of Application	Response																									
W/19/2169	Gardeners Store, University of Warwick, Leighfield Road, Coventry	Erection of two extensions to existing gardeners' compound buildings	No observations																									
W/19/1872	Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB	Reserved matters submission for one new dwelling house. (Appearance, Landscaping, Layout, Scale)	No observations																									

	W/20/0044	Robins Nest, 175 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN	Proposed two storey front extension and render finish throughout existing and proposed.	No observations
144	<b>Date of Next Meeting</b> The next meeting of Burton Green Parish Council is at 7:30pm on Monday 16 <sup>th</sup> March 2020 at Burton Green Village Hall.  The meeting concluded at 9.30pm			

  
16/3/20