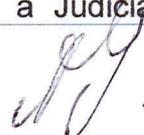


Burton Green Parish Council

Minutes of Meeting held on Monday 18th September 2017 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

Present: **Parish Councillors:** Councillors Taylor (Chair), Grant (Acting Chair for the meeting) Vine, Marshall, Gibbs (left at 20:40), Leeson, Watkin and Green
District and County Cllrs: Councillors Illingworth (arrived 21:40) and Hill (arrived 21:10)
Clerk: P Knight
Public Attendees: 16 members of public were in attendance

Min No.	Item
128	<p>Apologies and Acceptance of Apologies Cllr Cooke offered his apologies but provided a report to be read out to the meeting.</p>
129	<p>Declarations of Interest None were declared</p>
130	<p>Minutes of the Parish Council Meeting held 17th July 2017 These were read and agreed as an accurate record. RESOLVED: Subject to the title of the minutes being amended from Annual Parish Meeting to Parish Meeting the minutes of the meeting held on Monday 17th July 2017 having been circulated and read were signed as an accurate record.</p>
131	<p>Community Reports</p>
131.1	<p>County Councillor – In his absence a report tabled by Councillor Cooke was read out by the Acting Chair. The report include the following matters:</p> <p>Councillor Cooke has used his delegated transport budget to fund two minor road improvements at the A4177 junction with Haseley Knob Road and on the A452 Birmingham Road (West of Red Lane) where there have been 4 injury accidents within the last 3 years. Councillor Cooke asked the Parish Council to give these some thought and contact him if further discussion was needed. He reported that a resident of Wharf Lane Lapworth has asked for a speed limit reduction in Wharf Lane from 60 to 40 mph. However, a speed survey will need to be taken to determine whether or not there is a case for a reduction.</p> <p>He reported that the consultation on the WCC proposal to reduce the number of Children Centres in the County in order to meet an agreed £1.1million budget cut continues. County Councillors will be joining force to oppose this reduction.</p> <p>He also reported that Trading Standards is launching its annual electric blanket safety testing campaign (electric blankets are known to be a source of house fires). County officers will arrange for electric blankets to be tested FREE of charge this coming October and the service is also offering to safety test kettles, irons, toasters and Christmas lights (again, free of charge) at the same time.</p>
131.2	<p>District Councillors Councillor Hill advised the Parish Council that if Local Plan is passed it doesn't mean that things can't be re-arranged.</p> <p>Councillor Illingworth reported that concerns about the Local Plan were also shared by Old Milverton Parish Council who were also considering a Judicial Review. He advised</p>



Councillors that the focus of such Reviews was on process rather than findings.

He reported on recent developments on the redrawing of district boundaries which will lead to the misalignment of County and District boundaries, although he acknowledged this does not affect Burton Green.

Councillor Illingworth asked for feedback on the suggestion that more houses meant that more councillor representation would be needed - there are 46 councillors currently, should there be 50? Councillors considered that boundary changes to equalise representation were preferable to the provision of more councillors.

He also reported a recent surge in unauthorised traveller's encampments which were the cause of concern to elderly residents. He advised that there were lots of calls for the provision of proper sites including transit and emergency stop sites.

131.3 Burton Green C of E Primary School

Councillor Watkin reported that the school was at capacity with 107 pupils in attendance and that it was fully staffed with an excellent new Headteacher due in place by Jan 2018. He also reported that Mrs Helen Hughes has left the school leaving a position vacant offering 20 hours per week including dinner lady duties.

Councillor Watkin reminded Councillors of the Green Leek run on 8th October.

131.4 Burton Green Village Hall

With Standing Orders suspended Deidre reported that HS2 funding for the new replacement village hall was agreed but that negotiations continued on the provision of extra insulation to windows, and that surveys were underway to assist with determining drainage provision. Deidre reported on the forthcoming Good Produce Show, a quiz night to be held on 20th October, and that "Made in BG" had reformed and hoped for support from the Parish Council for next summer.

131.5 Burton Green Residents' Association

With Standing Orders remaining suspended Rona reminded Councillors of the AGM on 30th October. It would be the same format as last year to reduce formality and encourage residents to join in and offer comment, and would include items on housing and the Neighbourhood Plan. Rona asked for councillors to attend in order to answer questions. She reported that a village clean up would be held on the 1st October commencing at the bridge from 10:30 with litter pickers made available to volunteers; a lunch for retired residents would be held on 6th October; on 15th October local volunteers would be provided with bulbs to plant, and a quiz night would be held on 21st October. Rona also reported on the intention to provide hospitality at the village hall to support the visit of Santa planned for 22nd December.

131.6 Kenilworth Greenway Trust

Ross reported that a structural problem with the former railway bridge needs to be addressed to allow contractors to access the bridge to provide quotes for scaffolding. He reported on organised tree felling in Crackley Woods and that horse riders observed taking advantage of the removal of kissing gates to ride on restricted land had received a written warning. The Council do not want to have to reinstate the gates to deny access to horse riders as they were originally removed to allow disabled access.



131.7	<p>intention to commence strimming activities to tidy up the Greenway.</p> <p>Warwick University With Standing Orders reinstated Councillor Grant reported on the following: -temporary construction of a theatre called the Goosenest; -that construction to the new student residence's was underway; -early student arrivals would take place on 23rd and 24th September -main arrivals on the 13th and 14th October which also clashed with Kenilworth Horse Fair. Timeslots for arrivals have been arranged and that "Freshers Week" would commence from 2018 for new arrivals. In all some 7000 students will be accommodated. -the university will be negotiating early starts for bus services to and from the campus for early starters. -the manufacturing company Dyson have opened their own unit at Warwick -the Art Faculty have been assessed as 37th in the world and the University is in the world top 100 for employability.</p>
132	<p>Public Participation With Standing Orders suspended members of the public attending the meeting were given an opportunity to raise matters of concern to them. A member of the public expressed concerns about the state of the pavement outside 76, 77, 78 and 79 Red Lane which appears to have sustained damage from contractors mowing the grass, Councillors requested the Clerk to bring this matter to the attention of the local authority. RESOLVED: The Clerk to raise a complaint about the state of the pavement with the Highways Authority</p> <p>In response to concerns about further possible housing sites with the parish Cllr Gibbs pointed out the protection against development provided by Greenbelt status as shown in maps provided in the Local Plan, and advised that normal planning rules applied within property boundaries within the Burton Green.</p>
133	<p>Red Lane Play Area With Standing Orders reinstated the Clerk reported that a replacement sign had been provided by a local resident and that the annual health and safety inspection of the playground is due to be undertaken in September.</p>
134	<p>HS2 Nothing to report other than a drop in session planned for following day.</p>
135 135.1 135.2	<p>Housing Coventry Local Plan The Chair expressed his surprise that the City Council have not put out their report which was expected imminently. The Chair advised that the recent letter from Allesley Parish Council regarding the Plan was of no concern to Burton Green Parish Council.</p> <p>Warwick District Council – Local Plan A discussion was had on the relative merits of mounting a Judicial Review of the Local Plan should Warwick District Council approve it at their meeting on 27th September. Councillors discussed grounds for this action, costs, the associated risks, contributions from other authorities, and the time implications. The Chair advised all to attend the meeting on the 27th to ensure that the strength of feelings of local residents was conveyed to district councillors due to vote on the Plan. He reported that the Campaign for the Protection of Rural England were also involved and the aim was to get the Plan delayed to allow the alleged flawed population statistics used in the report to be investigated. He advised that similar campaigns were ongoing in other areas around Coventry being asked to provide land for housing to fulfil Coventry's housing needs. The Chair advised Councillors that although a Judicial Review was a risk and may not be successful in reversing the decision to build on the Greenbelt that the risk was worth taking.</p>

136	<p>Website The Clerk reported a significant increase in visits to the new website and that he had received many positive comments from residents and others who had accessed it.</p>																																				
137	<p>Burton Green Village and Neighbourhood Design Statement Councillor Watkin reported that at the village Produce Show the Steering Group had invited visitors to complete a short questionnaire and vote on the four most important of the eight Neighbourhood Plan themes. The Steering Group analysed the results on 11th September and are due to meet on 25 September to plan the Drop-in event to be held in the Village hall on 29th September.</p> <p>The Parish Council held a discussion on the Neighbourhood Plan project on which Councillor Watkin was taking a lead and agreed the following:</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The Project Group should be formally constituted as the Neighbourhood Plan Steering Group. 2. The Clerk and Councillor Watkin to meet to agree a constitution using one provided by the consultant Neil Pearce as a guide. 3. The following themes to be used to formulate the Neighbourhood Plan – Housing; Roads; Green space/Landscape; Community/Leisure amenities; School/Education; Greenway/Footpaths; character of the parish; public transport. 4. To finance the offer of a £50 shopping voucher to encourage people to respond to the community survey. 5. The purchase of a banner to advertise the drop in event to be displayed at the Red Lane, Hob Lane Cromwell Lane junction and on Paddy's Loop. 																																				
138	<p>Transparency Funding The Clerk reported that the application for funding towards the new website and computer equipment was in preparation and would be submitted shortly.</p>																																				
139	<p>Public Footpaths and the Environment The Chair reported two recent complaints from residents regarding maintenance of footpaths and advised that the Parish Council will continue to keep an eye on such matters and holding the responsible authorities to account.</p>																																				
140	<p>Superfast Broadband It was reported that funding announced but plans not yet in place.</p>																																				
141	<p>Finance RESOLVED: The following payments were approved:</p>																																				
141.1	<table border="1"> <thead> <tr> <th data-bbox="245 1494 676 1532">Creditor</th> <th data-bbox="676 1494 1410 1532">Purpose</th> <th data-bbox="1410 1494 1535 1532">Spend</th> </tr> </thead> <tbody> <tr> <td data-bbox="245 1532 676 1570">APS Avon Planning</td> <td data-bbox="676 1532 1410 1570">Presentation - Neighbourhood Planning</td> <td data-bbox="1410 1532 1535 1570">108.00</td> </tr> <tr> <td data-bbox="245 1570 676 1608">Creative Sign& Design Ltd</td> <td data-bbox="676 1570 1410 1608">Erection of traffic sign adjacent to Red Lane Park</td> <td data-bbox="1410 1570 1535 1608">30.00</td> </tr> <tr> <td data-bbox="245 1608 676 1646">Paul Knight</td> <td data-bbox="676 1608 1410 1646">August Salary</td> <td data-bbox="1410 1608 1535 1646">360.85</td> </tr> <tr> <td data-bbox="245 1646 676 1684">Paul Knight</td> <td data-bbox="676 1646 1410 1684">Refund of HMRC contribution for August</td> <td data-bbox="1410 1646 1535 1684">240.40</td> </tr> <tr> <td data-bbox="245 1684 676 1722">Warwickshire Pension Fund</td> <td data-bbox="676 1684 1410 1722">Pension August - employers contribution</td> <td data-bbox="1410 1684 1535 1722">145.06</td> </tr> <tr> <td data-bbox="245 1722 676 1760">Warwickshire Pension Fund</td> <td data-bbox="676 1722 1410 1760">Pension August - employees contribution</td> <td data-bbox="1410 1722 1535 1760">34.99</td> </tr> <tr> <td data-bbox="245 1760 676 1798">Paul Knight</td> <td data-bbox="676 1760 1410 1798">September Salary</td> <td data-bbox="1410 1760 1535 1798">240.43</td> </tr> <tr> <td data-bbox="245 1798 676 1836">Paul Knight</td> <td data-bbox="676 1798 1410 1836">August/September Expenses</td> <td data-bbox="1410 1798 1535 1836">132.26</td> </tr> <tr> <td data-bbox="245 1836 676 1874">Paul Knight</td> <td data-bbox="676 1836 1410 1874">Refund of HMRC contribution for September</td> <td data-bbox="1410 1836 1535 1874">160.40</td> </tr> <tr> <td data-bbox="245 1874 676 1912">Warwickshire Pension Fund</td> <td data-bbox="676 1874 1410 1912">Pension September - Employees contribution</td> <td data-bbox="1410 1874 1535 1912">23.33</td> </tr> <tr> <td data-bbox="245 1912 676 1951">Warwickshire Pension Fund</td> <td data-bbox="676 1912 1410 1951">Pension September - Employers contribution</td> <td data-bbox="1410 1912 1535 1951">96.71</td> </tr> </tbody> </table>	Creditor	Purpose	Spend	APS Avon Planning	Presentation - Neighbourhood Planning	108.00	Creative Sign& Design Ltd	Erection of traffic sign adjacent to Red Lane Park	30.00	Paul Knight	August Salary	360.85	Paul Knight	Refund of HMRC contribution for August	240.40	Warwickshire Pension Fund	Pension August - employers contribution	145.06	Warwickshire Pension Fund	Pension August - employees contribution	34.99	Paul Knight	September Salary	240.43	Paul Knight	August/September Expenses	132.26	Paul Knight	Refund of HMRC contribution for September	160.40	Warwickshire Pension Fund	Pension September - Employees contribution	23.33	Warwickshire Pension Fund	Pension September - Employers contribution	96.71
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141.2	<p>RESOLVED: The Parish Council approved payment of £19.25 towards the cost of a Remembrance Day Wreath</p>																																				

RESOLVED: Further to item 137 above the Parish Council approved payment of £32.50 to purchase the banner for the Neighbourhood Plan Drop-in session, and to cover the cost of a £50 prize used to encourage residents to complete surveys to inform the Neighbourhood Plan.

Further to item 135.2 the Parish Council discussed the provision of financial support to a limited company due to be formed and tasked with judicially reviewing the Warwick Local Plan. The Chair proposed a contribution of £5000 which would be used to cover the costs of providing Counsel for this purpose. He advised that other parish councils will also be contributing, including Finham Parish Council, and that funding would be used to cover the cost of compiling a letter to the Chief Executive of Warwick District Council in time for their meeting to discuss the Local Plan on Wednesday 27th September, and then to draw up the grounds for the Judicial Review. The Chair advised that if successful the Judicial Review might delay the application of the Local Plan for up to 18 months whilst the matter is deliberated on. He advised that around £10,000 has already been spent but that much more will be needed and that the total cost may reach £20,000.

RESOLVED: Councillors agreed unanimously to provide funding of £5000 to the organisation to be formed for the purpose of seeking a Judicial Review of the Warwick Local Plan.

142 Communications –
Matters raised on the previously circulated correspondence list had all been dealt with under other agenda items.

143 Bus Shelter
The Clerk had circulated a quote for £1515 plus VAT for the complete renewal of the bus shelter. Councillors expressed surprise at the cost and await another quote.

144 Councillors reports and items for future Agenda
RESOLVED: Councillors agreed the following items for discussion at future meetings:
 1. The use of electronic banking
 2. Progress on Ground-force grant for the Neighbourhood Plan
 3. Renewal of the Bus Shelter
 4. The request from County for Local Snow Wardens

145 Training
The Parish Council need to take advantage of any training provided on the General Data Protection Regulations in order to ensure it complies with the latest requirements

146 Planning
RESOLVED: the following responses to planning applications were approved including those submitted ahead of the meeting in accordance with the use of delegated powers

Ref	Address	Details of Application	Resolved
W/17/1303	Address: Land to the South of Westwood Heath Road, Burton Green, Coventry	Hybrid planning application for the erection of up to 425 dwellings	Objection – see comments on portal
W/17/1213	Cryfield Grange, Cryfield Grange Road, Stoneleigh, Coventry, CV8 2JU	Proposed and partially retrospective permission sought for external alterations.	No Objection
W/17/1267	237 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Description: Erection of a two storey side extension; single storey front and rear extensions and replacement garage.	No objection

	W/17/1247	Land on the corner of Red Lane and Hob Lane, Burton Green, Kenilworth	Proposed erection of 83 dwellings and the provision of vehicular and pedestrian access plus all other associated infrastructure	No objection – see additional comments on portal
	W/17/1362	Hillcroft, Red Lane, Burton Green, Kenilworth, CV8 1PD	Development of a new dwelling house and associated external works	Objection – see comments on portal
	W/17/0754	396 Cromwell Lane, Burton Green, Kenilworth, CV8 1PL	Approval of reserved matters relating to appearance, landscaping and scale for the erection of a bungalow and a dwelling in pursuance of condition 1 of the original outline permission	No objection subject to both parties agreeing a solution to the boundary line
147	Confidential Meeting – Staffing To be discussed in private following the departure of the public.			
148	Date of Next Meeting 7:30pm on Monday 16th October 2017 at Burton Green Village Hall The public meeting closed at 9.30pm.			

Signed.....*J Taylor*.....
Dated.....*Oct 16th 2017*.....