

# Burton Green Parish Council

## MINUTES

of the Extraordinary meeting held in the car park at Burton Green Village Hall on  
**Thursday 3<sup>rd</sup> February 2022** at 7:30pm

**Present:** **Parish Councillors:** Councillors Grant (Chair), Marshall, Hatton, Deeley, Gibbs, Paine, Taylor and Watkin  
**County and District Cllrs:** None  
**Clerk:** None  
**Public Attendees:** None

Min No.	
1.	<b>Apologies</b> None.
2.	<b>Declaration of Interests</b> None.
3.	<b>Public Participation</b> None.
4.	<b>To approve an amount of expenditure for costs associated with providing publicity for the referendum of the Neighbourhood Development Plan</b> It was agreed to approve a maximum expenditure of £1000 for any publicity materials required to inform residents about the date of the referendum and encourage residents to take part in the vote. It was agreed that: <ul style="list-style-type: none"><li>• a banner would be purchased and sited at the Red Lane/Cromwell Lane junction</li><li>• awareness would be raised via The Bugle, Paddy's Loop and the school newsletter</li><li>• leaflets would be delivered to all residents</li><li>• the website would be updated to provide the date of the referendum and a link to the documents on the WDC website</li><li>• If a physical copy is required then this will be held at Kenilworth Library</li></ul>
5	<b>Planning</b>
5.1	<b><a href="#">W/22/0024</a> 229 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN</b> Proposed demolition of existing rear kitchen 'lean to', conservatory and garage. Erection of proposed two storey side extension. Erection of proposed single and first floor rear extension. Proposed rendering of all elevations. It was agreed that the Council had no comments on this application. <b>ACTION: The Clerk</b> to submit comments.
6.	<b>To consider a motion to provide for delegation to the Clerk any decision that must be made if the Council is incapacitated and unable to hold a meeting.</b> It was resolved that in the event that it is not possible to convene an in-person meeting of the Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. Any decisions made under this delegation must be recorded and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first in-person meeting of the Council after the meeting at which the delegation was put in place.

# Burton Green Parish Council

7.	<b>Councillors' reports and items for future Agenda</b> Modifications to the draft survey for Burrow Hill playing fields were discussed and agreed. <b>ACTION: Cllr Deeley</b> to provide details to the Clerk, <b>the Clerk</b> to finalise the survey. Cllr Grant informed the Council that Warwick University had contacted her about arranging an online meeting re: the Eco Park.
8.	<b>Date of Next Meeting</b> The next meeting will be Monday 21 <sup>st</sup> February 2022 at 7:30pm, Burton Green Village Hall.
12.	<b>Close</b> The meeting concluded at 7:43pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cllr Grant, Chairman

UNSIGNED