

## Burton Green Parish Council

### Minutes of the Meeting held on Monday 18<sup>th</sup> February 2019 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

**Present:** **Parish Councillors:** Councillors Grant (Acting Chair), Taylor (Chair) Heyes, Watkin and Marshall and Gibbs  
**District and County Cllrs:** Councillors Cooke, Illingworth, Coker and Hill (from 19:55 to 20:00 hrs)  
**Clerk:** Paul Knight  
**Public Attendees:** 9 members of public were in attendance  
 Ragu Sittambalam from Warwick District Council was also present to discuss neighbourhood planning

Min No.	Item
131	<b>Apologies</b> <b>RESOLVED:</b> Councillor Deeley had offered her apologies for not attending the meeting and these apologies were accepted.
132	<b>Declarations of Interest</b> There were no declarations of interest.
133	<b>Minutes of the Meeting of the Parish Council held on 21<sup>st</sup> January 2019</b> <b>RESOLVED:</b> The minutes of 21 <sup>st</sup> January 2019 having been circulated and read were signed and approved as an accurate record.
134	<b>Community Reports</b>
134.1	County Councillor – read out Cllr Cooke’s report on the following matters: -the County Council budget had been approved with additional investment for children’s services, elderly care, tree maintenance and rural transport -an increase in the Police precept that will provide an 11.77% increase in their budget -the achievements relating to the County’s “Well Being” Strategy including fewer teenage conceptions and less people entering the criminal justice system -an extension of opening hours for GP practices.
134.2	District Councillors – Councillors Coker and Illingworth advised the Council on the following matters: -the district council was in good financial health with no intention of requiring residents to pay for green waste removal -the new leisure centres at Leamington and Warwick have been a financial success with good footfall and revenue streams. The Abbey Fields leisure centre will be remodelled including facilities opening out onto the lake. Castle Farm will be completely demolished and rebuilt.  Cllr Illingworth reported his concerns about objections to phase 1 of the Stoneleigh Road roundabout, which he advised is crucial to all subsequent development. He advised that it is phase 2 which raises developmental issues which may need to be challenged
134.3	Burton Green C of E Primary School Cllr Watkin reported that following a meeting between school governors and representatives of Cala Homes about heavy lorries using Hobb Lane, the Company has stopped lorries associated with the development from using the road.
134.4	Burton Green Village Hall Cheryl Wall advised parish councillors that discussions on the construction of a new village hall, including timescales, were ongoing with HS2, and an assurance had been provided that the community will not be left without hall provision and that the existing hall will not be demolished until the new one is ready. The aim is to have the new village hall ready for

	<p>occupation by spring 2020.</p> <p>Councillors were advised there will be a quiz night on 9<sup>th</sup> March.</p>
<b>134.5</b>	<p><b>Burton Green Residents' Association</b>  Mary advised councillors that lunches for the retired and a breakfast event are being planned for Friday 26<sup>th</sup> and Sunday 28<sup>th</sup> April, and that a litter pick was planned, subject to it clashing with a Neighbourhood Plan Steering Group Meeting on 24<sup>th</sup> March.</p> <p>It was reported that Cala Homes have advised of their intention to clear fly-tipping from the ditch at the edge of the development on Red Lane, and to clear litter from the hedgerows along Red Lane. A meeting is to be requested with Cala Home's Dan Forrester to ensure this work is completed, and to address the issue of trucks exceeding the 40 mph speed limit on Red Lane.</p> <p>Concerns were expressed about possible displacement of crime towards Burton Green now that extra police patrols were being carried out in Westwood Heath and because residents in the area had commenced a neighbourhood watch scheme.</p> <p>Mary urged residents to get their submissions in promptly for the Bugel as the latest edition will go to printers by March 21<sup>st</sup>, and that the Residents' Association had found a builder to survey the warden shelter with a view to making it structurally secure for future possible use as a bus shelter.</p>
<b>134.6</b>	<p><b>The Greenway</b>  Ross McClean reported that County contractors were busy strimming, flailing and clearing the bridle path near Waste Lane, cutting back and planting on the embankments and felling trees before the bird nesting season. New bins had been ordered for the Greenway, some of which will be positioned on the access path near Crackley Lane, and that a meeting with HS2 to discuss their future plans was arranged for 25<sup>th</sup> February.</p>
<b>134.7</b>	<p><b>Warwick University</b>  Councillor Grant reported on recent tough times with cases involving disturbing Facebook comments reaching a conclusion. The University is committed to carrying out an independent analysis of student social media usage to ensure that future issues are dealt with effectively.</p>
<b>135</b>	<p><b>Public Participation</b>  With Standing Orders suspended a member of the public raised the possibility of extending the 30 mph to the whole of Red Lane. Councillor Cooke advised councillors of his experience of how requests for speed limit changes are addressed advising that smart phone data is now used to assess existing speed levels. Apparently the perception of speeding vehicles is not usually as bad as the reality, the criteria for change makes the process difficult, and also evidence of accidents is needed. He also reported on the failure of signage to reduce speed levels in other locations.  <b>RESOLVED:</b> The parish council will submit a case to John Cooke for a reduction of speed levels on Red Lane</p>
<b>136</b>	<p><b>Red Lane Playground</b>  The Clerk reported that a quote was expected from our grounds maintenance providers to address minor maintenance problems highlighted by the health and safety report. The quote will be circulated by the next meeting to inform a decision on potential works.  <b>RESOLVED:</b> Councillors unanimously approved maintenance works to be carried on by Leicestershire Gardens and for the contractors to replace the refuse bin and to repair the gate. The other matters detailed in their quote are to be circulated by the clerk for consideration by councillors.</p>
<b>137</b>	<p><b>HS2</b></p>

	<p>Councillors were advised of the following: Councillors considered offering support for a report to letter to be sent to the House of Lords from Greatworth and Halse Parish Council challenging HS2 on departures from the original plans put before parliament in 2014. Whilst the council is happy in principal to support their case concerns were raised about factual inaccuracies within the report.</p> <p><b>RESOLVED:</b> Councillors noted the much delayed report from Michael Bing regarding the financial implications of extra cut and cover for HS2. Rather disappointingly the report shows costs to be much higher than he originally projected suggesting that his original concerns about overpricing were incorrect.</p> <p>Councillor Illingworth reported on a meeting held with Balfour Beatty regarding excavation work around Canley Brook and that HS2 had finally accepted that works associated with the Dalehouse Lane area are going to be more difficult than anticipated.</p> <p><b>RESOLVED:</b> Councillor Marshall will send the previously circulate “empty properties” letter to HS2.</p>
<b>138</b>	<b>Parish Elections</b>
	<p><b>RESOLVED:</b> The Clerk will circulate details of the process involved in creating a new parish council for the May local elections. Councillors to decide whether or not to stand for election.</p>
<b>139</b>	<b>Housing</b>
	<p>Councillors Gibbs, Heyes and the Chair will attend training on Community Infrastructure Levy on 20<sup>th</sup> February and report their findings. Councillor Marshall and the Chair are to attend a local Parish Council meeting on planning matters – 12<sup>th</sup> March 6pm at Leamington Spa Town Hall.</p>
<b>140</b>	<b>Neighbourhood Plan</b>
	<p>Ragu Sittambalam introduced himself to the parish council and explained his role as a Warwick District Council Site Delivery Officer for an area covering the south of Coventry and to assist Burton Green in developing a Neighbourhood Plan.</p> <p>He explained the hunger for development in the area and the consequent need to ensure that outcomes from this development is in keeping with the locality, and that sufficient infrastructure is provided, including schools and traffic.</p> <p>On the Neighbourhood Plan he advised that Burton Green had now been allocated a planning policy officer – this would prove useful to ensuring the Plan prevented inappropriate development and to harness funds owed to the Council in the form of Community Infrastructure Levy (CIL).</p> <p>Councillor Gibbs advised of the importance of ensuring that phases 2 and 3 or the Link Road needed to be developed in parallel. Both developments are intrinsically linked so planning needs to ensure the bigger developmental picture is accounted for.</p> <p>Councillor Marshall reported that the recently published Solihull MBC Local Plan made no mention of the link road.</p> <p>Councillor Watkin reported that it was unlikely to get the Neighbourhood Plan ready for December owing to the need to prepare an evidence base before moving to further consultation. The process also includes holding a referendum, other forms of consultation and an examination process, and this will take months. He reported that this will push the completion date into 2020. He advised Councillors to view the latest draft plan which had now been circulated.</p>

	<p><b>RESOLVED:</b> Councillors approved the draft plan subject to minor amendments, and this to be used in the initial consultation process on 24<sup>th</sup> March. The Clerk will post the plan once the minor amendments have been made.</p> <p>Ragu advised councillors to consider having the consultation gathering professionally facilitated.</p> <p><b>RESOLVED:</b> Councillors approved a £400 spend on using Advance Coaching Solutions for the purpose of facilitating the consultation</p>																					
<b>141</b>	<b>Finance</b>																					
<b>141.1</b>	<p><b>RESOLVED:</b> The following payments were unanimously approved by councillors.</p> <table border="1"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Spend</th> </tr> </thead> <tbody> <tr> <td>Leicestershire Gardens</td> <td>Hedge cuttings Red Lane Play Area</td> <td>50.00</td> </tr> <tr> <td>Paul Knight</td> <td>Refund - February 2019 tax</td> <td>140.80</td> </tr> <tr> <td>WCC Pension fund</td> <td>Pension Feb 2019 - Employers contribution</td> <td>87.15</td> </tr> <tr> <td>WCC Pension fund</td> <td>Pension Feb 2019 - Employees contribution</td> <td>20.49</td> </tr> <tr> <td>Paul Knight</td> <td>February salary</td> <td>211.11</td> </tr> <tr> <td>Avon Planning Services</td> <td>Neighbourhood Planning meeting Consultation</td> <td>180.00</td> </tr> </tbody> </table>	Creditor	Purpose	Spend	Leicestershire Gardens	Hedge cuttings Red Lane Play Area	50.00	Paul Knight	Refund - February 2019 tax	140.80	WCC Pension fund	Pension Feb 2019 - Employers contribution	87.15	WCC Pension fund	Pension Feb 2019 - Employees contribution	20.49	Paul Knight	February salary	211.11	Avon Planning Services	Neighbourhood Planning meeting Consultation	180.00
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<b>141.2</b>	Councillor Grant updated councillors on the challenge correspondence made by the external auditors PKF Littlejohn. The parish council have submitted a response setting out the rationale and procedures used to make payments to the CPRE in relation to challenging local plans and development on the greenbelt.																					
<b>142</b>	<b>Communications</b>																					
	Councillors reviewed the correspondence list and agreed that no further action was required.																					
<b>143</b>	<b>Councillors reports and items for future Agenda</b>																					
	<b>RESOLVED:</b> Councillors agreed that the Cala Homes common land purchase and the audit report would go on the next agenda.																					
<b>144</b>	<p><b>Planning</b></p> <p><b>RESOLVED:</b> Councillors agreed the following responses to applications received.</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Address</th> <th>Details of Application</th> <th>Resolved</th> </tr> </thead> <tbody> <tr> <td>W/18/2437</td> <td>173 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN</td> <td>Erection of a first floor front extension, replacement porch and part two storey part single storey rear extension following the demolition of the existing conservatory.</td> <td>To be visited and comments sent to the Clerk to enable a response to the entered</td> </tr> <tr> <td>W/18/2241</td> <td>Chymera House, 287 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN</td> <td>Erection of two first floor side extensions; demolition of existing garage and erection of a two storey front extension.</td> <td>Application withdrawn</td> </tr> <tr> <td>W/19/0143</td> <td>66A Red Lane, Burton Green, Kenilworth, CV8 1PA</td> <td>Erection of a single storey rear extension.</td> <td>No objection</td> </tr> </tbody> </table>	Ref	Address	Details of Application	Resolved	W/18/2437	173 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN	Erection of a first floor front extension, replacement porch and part two storey part single storey rear extension following the demolition of the existing conservatory.	To be visited and comments sent to the Clerk to enable a response to the entered	W/18/2241	Chymera House, 287 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of two first floor side extensions; demolition of existing garage and erection of a two storey front extension.	Application withdrawn	W/19/0143	66A Red Lane, Burton Green, Kenilworth, CV8 1PA	Erection of a single storey rear extension.	No objection					
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**145**

**Date of Next Meeting**

The next meeting of Burton Green Parish Council is at 7:30pm on Monday 18<sup>th</sup> March 2019 at Burton Green Village Hall

The meeting finished at 9:15 pm

**Signed**.....

**Dated**.....

DRAFT