

BURTON GREEN PARISH COUNCIL

Council Summons

Notice is hereby given of an ordinary meeting of the Burton Green Parish Council, which will be held at 7.30pm on Thursday, 12 July 2012, at Burton Green Primary School, Hob Lane, Burton Green.

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest on items on the Agenda**

3. **Minutes**

To consider the minutes of the meeting held on 7 June 2012.
(Enclosure)

4. **Matters Arising**

5. **Meeting of the Electors of Burton Green**

To consider the draft minutes of the meeting of the electors of Burton Green on 14 June 2012. **(Enclosure)**

6. **Warwick District Local Plan**

To receive a presentation from Warwick District Council on the local plan preferred options; and to draft a response to the Local Plan consultation subject to the final wording to being agreed by the Clerk in consultation with the Chairman.

7. **HS2**

- (a) Councillors to provide an update on the position locally with regard to HS2;
- (b) To formally agree the Council's position on HS2 **(Paper to be circulated separately)**; and
- (c) To confirm the Council's representatives on HS2 forums and associated local groups.

8. **Website**

To consider the quotes received by the Clerk for the provision of a website for the Council. **(Paper to be circulated separately)**

9. **Parish Notice Board - Red Lane**

To consider the allocation of funds for the installation of a notice board on Red Lane.

10. **Public Session**

11. **Community Reports**

To receive reports from:

- (a) Warwickshire Police
- (b) County Councillor – Kenilworth Abbey – John Whitehouse
- (c) District Councillors – Kenilworth Abbey – Ann Blacklock, Michael Coker and George Illingworth

12. **Hedging Westwood Heath lane, adjoining sports club**

To consider a response to the request to remove some of the hedging (**map enclosed**)

13. **History of Burton Green**

To request a site visit by English heritage to assess the value of specific sites in Burton Green

14. **High Speed Broadband update**

Update from Dr Paul Thornton

15. **Planning Applications**

To comment on planning applications with the Parish.
W/12/0799 – Tudor Lodge 7 Hobb Lane, Burton Green – 2 Storey side extension, formation of basement and internal alterations.

16. **Finance**

To consider revising the authorised signatories for the Council's Bank Account.

To consider the revision of insurance to enable cover for the Bus Shelter.

To consider the budget for the Council

To consider the appointment of Grant Thornton LLP as the Council's external auditor by the Audit commission

To authorise payment

- (a) To Burton Green School for use of their meeting room at £45 for use until May 2013
- (b) To authorise the payment of the Expenses of the Acting Clerk
- (c) To authorise the payment to Emerson Press for the printing of the agenda for the meeting of the Parish Electors on 14 June 2012
- (d) To authorise payment to Councillor Taylor of £10 for the expenses incurred for two copies of the key to the Parish Council Notice board.
- (e) To authorise a contribution to the Bugle of £250

17. **Community Links**

To appoint a Councillor to act as link with the following organisations within the Community:

- (a) Burton Green Primary School
- (b) Burton Green Residents Association
- (c) Burton Green Neighbourhood Watch
- (d) Burton Green Village Hall Committee
- (e) HS2 Alliance Campaign
- (f) Friends of Kenilworth Greenway
- (g) Connect2 Cycle Way Group

18. **Parish Clerk**

- (a) To appoint a Parish Clerk to the Council, agreeing the proposed terms and conditions, and remuneration
- (b) To agree a payment to the Acting Clerk for their work from 1 May 2012

19. **Contact details**

To discuss the advertising of Parish Councillor contact details on the Parish notice board, Village hall notice board, Parish newsletter and other suitable places.

20. **Correspondence**

Kenilworth Community forum dates
 Response from WDC regarding planning applications
 WCC Bikeability course
 WCC Transport and highways update
 WCC Concessionary Travel consultation (**Enclosure**)

21. **Code of Conduct**

To adopt the new Code of Conduct. (**Enclosure**)

22. **Standing Orders**

To consider a proposal from the Chairman to amend standing orders to remove the need for members of the public to register with the Clerk to address the Council seven days in advance of the meeting.

23. **Questions to the Chairman**

24. **Date of Next meeting**

7.30pm on 13 September 2012 at Burton Green Primary School

Graham Leach
Acting Clerk
Published Friday 6 July 2012

Please note that although the meeting does not start until 7.30pm Warwick District Council Planning Policy Team will be available at the school from 7.00pm to discuss questions on the Warwick District Council Local Plan Preferred Options.

BURTON GREEN PARISH COUNCIL

Minutes of the meeting held at 7.30pm on Thursday, 7 June 2012, at, Westwood Heath Church Westwood Heath Road, Coventry.

PRESENT: - Councillors; Cox; Hickinbottom; Mrs Hills; Owen; Stewart; Taylor and Worringham.

ALSO PRESENT: Councillor Mrs Blacklock and Councillor Whitehouse

(Apologies for absence were received from Councillor Illingworth and Councillor Coker)

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. MINUTES

The minutes of the meeting held on 10 May 2012, subject to minor amendments, were taken as read and signed by the Chairman as a correct record.

6. MATTERS ARISING

Councillor Hills explained that the Jubilee events were self financing and therefore the Council could consider using the £250 allocated for Jubilee events towards the proposed difibulator. It was agreed to bring this matter to the July meeting of the Council.

7. HS2

Councillor Taylor informed the Council that the film about Burton Green and HS2 would be launched on 22 June 2012. The aim was send a copy of the film to all MPs as well as selling some copies to help with cost of producing the film. There was also potential for an online version via youtube.

On 6 July 2012 there would be a meeting at Heart of England School with Caroline Spelman MP and Jeremy Wright MP which will discuss mitigation and the proposed tunnel in Burton Green. It was felt that there was increasing acceptance of the tunnel proposal although it was noted the cost of the tunnel over a cut and cover (green tunnel) was nearly £550million more.

The Council considered the draft response to the EIA scope consultation produced by Councillor Hills. The Council welcomed the

work of Councillor Stewart in checking this and his comments along with suggested additions from Councillor Illingworth via email.

The Council were in agreement with the views of Councillor Taylor regarding the value of the forums arranged by HS2 and hoped that HS2 valued these equally. Therefore the Council felt that these should also be referred to in the response.

The Council also recognised the potential benefits HS2 could provide, if it was constructed, to local aquifers and water sources through careful management of existing ground water it would be able to increase the current level of the aquifers. The Clerk informed the meeting that from recollection he thought the Environment Agency had identified Warwickshire as potential area of future drought and they may also wish to consider referencing this point in their response, which was agreed.

RESOLVED that the Clerk updates the response to the consultation and submits it before the deadline of 11.59pm on 14 June 2012.

21. **WARWICK DISTRICT LOCAL PLAN**

The Clerk outlined the Warwick District Local Plan preferred options consultation. Burton Green Parish Council would have until late July to respond.

The District Council was legally obliged to produce the plan setting out options for growth in the District not just for housing but also employment land. Importantly this was the first stage of production for the new Local Plan that would not be completed until at least 2014 and would see further consultation.

The main points were that the District Council was looking for sustainable development shared across the district. The key would be ensuring infrastructure was developed to enable the growth. The plan contained Burton Green which had been categorised as level 2 growth village (30-80 new homes) in the next twenty years. This was to recognise the need/desire within the village to replace the houses expected to be lost during the construction of HS2. If approved the District Council would work directly with the Parish Council to look at potential preferred locations for development and aspirations for the development.

Councillor Mrs Blacklock went on to ask the Parish Council to encourage residents to respond to this first stage of consultation with issues they could identify but also for areas they supported.

This was particularly relevant for the Perry Urban Park proposal set out within the Warwickshire Green Infrastructure Plan. She also reminded the Council that the plans contained in one of the appendices set out the areas of land developers had options on and these were not always the same as the preferred areas for development of the Council. She also reminded the Council that the proposals within the plan were for developments of 5 dwellings or more would need to include at least 40% affordable housing.

Councillor Whitehouse reminded the Council about the Kenilworth Community Forum at 7.00pm on Monday 11 June 2012, at Kenilworth School where the Chief Executive of Warwick District Council would be present to outline the Local Plan preferred options. The Clerk also reminded members about the event, on the local plan, specifically for Parish and Town Councillors on Saturday 16 June 2012, the venue of which was yet to be confirmed.

The members were grateful for these updates and recognised the need to attend the formal briefings on these prior to producing a response to the District Council. They also felt it was important to hear any views that might be raised in the Parish Plan and Parish Assembly meetings the following week.

RESOLVED that this matter be considered at the July meeting of the Council.

22. **COMMUNITY REPORTS**

There was no report from Warwickshire Police but it was expected that there would be one at the meeting of the electors of the Parish the following Thursday.

Councillor Whitehouse reported that

- (a) funding was in place for a further review of the speed limit with the village with a view to a 30mph in places. The aim would be to introduce any revised limit without the need for traffic calming measures;
- (b) the rest of the Greenway would be surfaced by the end of July. The Connect2 route from Warwick University to the Greenway was well advanced. Phase 1 had been completed, phase 2 would be finished in the next two weeks and phase 3 would be complete, bar the top dressing by August 2012;
- (c) Warwickshire County Council was undertaking a public engagement process about their plans to turn off the majority of street lights in Warwickshire between 12midnight and 5.30am. Some areas would be exempt from this proposal such as significant junctions, alleyways and areas around

sheltered housing. Contrary to common perception research had shown that crime levels decrease when street lights are turned off. For clarification he understood WDC controlled the footway lights in Burton Green and he did not think these would be affected by the scheme;

- (d) The County Council was undertaking a customer engagement exercise on concessionary travel scheme arrangements within the County which looked to alter the scheme to reduce costs without affecting the level of service;
- (e) The Kenilworth Community Forum had asked him to establish a cycling issues group. The idea was to look at views of the community on what the issues were locally with regard to cycling and how the community could help to resolve these. He was pleased that two Burton Green residents had come along to help with this work.

Councillor Mrs Blacklock informed the Parish Council that

- (a) Earlier that day HRH the Duke of Gloucester had opened Jubilee House in Kenilworth;
- (b) As previously outlined the District Council was consulting on its preferred options for the Local Plan;
- (c) The District Council had undertaken review of its assets in Leamington which would see it move away from Riverside House at some point in the future; and
- (d) The Council was also continuing to deliver savings under its Fit for the Future Programme but there were still significant savings to be made to meet the budget deficit target.

23. **PLANNING APPLICATIONS**

The Council considered the application for the Change of use of 163 Cromwell Lane, Burton Green and had no objection to the application.

The Council considered the decision by Warwick District Council that all Parish and Town Councils would no longer be sent copies of the Planning Applications in their area.

The Parish Council was disappointed with this but appreciated the need for the District Council to save money. The Council did have concerns about the ability to scale plans effectively on screen and the poor quality of the online planning portal. The Clerk was asked to feedback the views of the Council and discuss with the Head of Development Services to see if the Council could receive plans for significant applications within the Parish.

24. **FINANCE**

- RESOLVED** that payment was authorised for
- (1) Membership of the Council For Protection of Rural England;
 - (2) Repayment to Warwick District Council of the insurance premium payment they made on behalf of the Council;
 - (3) to the acting Clerk for the Purchase of a Clerks Guide to local Council Law; and
 - (4) to Burton Green Village School for the hire of the Hall in May 2012.

25. **PUBLIC SESSION**

There were no submissions from the public to the Council.

26. **CODE OF CONDUCT**

RESOLVED that the Council readopts the current Code of Conduct, from 1 July 2012, as an interim measure pending a proposed Code of Conduct from Warwick District Council.

27. **DATE OF NEXT MEETINGS**

The next meeting of the Council would be on 12 July 2012 at Burton Green Village School. There was also the Annual Parish meeting for the electors of the Parish of Burton Green on 14 June 2012. This would also be at the Village School and both would start at 7.30pm.

(The meeting ended at 9.30pm)