

## Neighbourhood Development Plan Steering Group Summary 2019-11-12

- Present: Ray Watkin, Cheryl Wall, Paddy Deeley, Andy Gibbs, Peter Tacon, Mike Lynch

1. Apologies accepted from Deirdre Vernon and Kristin Watkin.

2. The meeting summary 21-08-2019 was confirmed with the following aspects commented on;

- SG recommends all policies should be highlighted and community projects will be set out in a defining box.
- SG agreed that the view lines V3 and V5 will be shortened in map 7 to take into account the Westwood Heath Road housing development.
- Ray did not address the action point to discuss the suggested cycleway community project between the Burrow Hill Park Westwood Heath Road housing developments with WCC Highways Authority.. This will be addressed at a later date.

3. SG considered when the PC should formally begin the public consultation on the Pre-submission draft of the NDP. It will be some time before Avon Planning Services can carry out the health check on the current NDP draft. SG recommends that the PC should proceed with the preparations for the public consultation. The health check comments from Avon Planning Services will then be addressed by SG along with all the feedback comments from the Regulation 14 consultation to produce the final version of the NDP which will then be passed on to WDC for the Regulation 16 consultation.

4. SG considered the proposed redrafting of a number of the paragraphs in the present draft of the NDP, taking into account comments received from Lorna Hale of the WDC Planning Policy team;

- SG recommends that the long abbreviations of some of the documents once described should be simplified in the text to facilitate the reading of the document:  
BGNDPSG to SG  
BGNDPCCR to CCR  
BGNDPRS to RS  
BGNDPHNS to HNS
- 1.1.7 - the rewording is recommended
- 1.2.6 – the rewording is recommended
- 1,2,11 – the rewording is recommended
- 1.2.12 – the rewording is recommended
- 1.2.13 – the rewording is recommended
- 6. Development Boundary Policy – SG re-examined the DB policy in the light of the very strong feedback in the RS which shows the community is committed to preserving the Green Belt. Map 4 has been revised to accurately reflect SG thinking in relation to the DB policy and the text supporting the DP policy has been redrafted. SG recommends the rewording

- SG discussed how the current village hall site could be incorporated in NDP thinking once it is demolished. SG recommends that the area is considered to be part of the overall development of the community space on top of the HS2 cut and cover tunnel. The village hall site could provide parking for access to the Greenway and the tunnel community space and be incorporated in the associated community project to develop this area.

5. SG considered the comments on the Evidence, Reasoning and Justification (ERJ) received from Lorna Hale. Most of the comments referred to abbreviations which have been implemented.

6. SG considered the draft Regulation 14 press release:

- SG recommends that respondents to the consultation should be invited to make their comments known electronically to the PC website or in writing. It was agreed that there should be no formal comments framework for responses.
- SG suggests that Ray should receive any written responses.

7. SG considered the Avon Planning Services Pre-submission Consultation toolkit.

- Final sign off of NDP by PC at Monday's PC meeting
- Final sign off of maps and diagrams at the PC meeting
- Site assessment evidence base in the ERJ
- SG recommends we do not need to produce an Executive Summary
- PC to agree the final print format and graphics etc.
- PC to agree contact details for responses to be submitted and queries.
- SG recommends we do not have a comments form
- All documents to be on the PC website
- SG recommends we do not have a covering letter
- PC to agree press advertisement
- SG recommends we do not have a pre-consultation launch event, details will be circulated via the community email, Bugle alert and the PC notice board.
- SG recommends 2 printed copies of the Pre-submission draft and ERJ to be held in the Village Hall and Kenilworth Library
- PC to agree the consultation list
  - Neighbouring parishes/LPA's – Birkswell, Balsall Common, Kenilworth TC, WDC, Coventry CC
  - Statutory and non-statutory bodies – The primary School, Residents' Association Greenway Trust, Cala Homes, Crest Nicholson, ???
  - Amenity bodies – Severn Trent, BT, Western Power ?
  - Businesses – local farms?
  - District and County Councillors – identify at the PC meeting?

There was no time for a meeting evaluation (it was well after 10.00pm!) SG agreed Ray and Andy to meet to complete the DB policy redraft and associated map. Date for the next SG meeting to be announced.

